

Town of Shirley



2016 Annual Report



ANNUAL REPORT

TOWN OF

SHIRLEY

MASSACHUSETTS

FOR THE FISCAL YEAR

2016

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FEDERAL, STATE & COUNTY OFFICERS

U. S. Senators

Elizabeth Warren

317 Hart Senate Building
Washington, D. C. 20510
T: (202)224-4543
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15 New Sudbury Street
Boston, MA. 02203
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Edward J. Markey

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T(617) 565-8519 F (617)248-3870
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Representative In Congress 3rd Congressional District

Niki Tsongas

1714 Longworth House Office Bldg.
Washington, D. C. 20515
T:(202)225-3411 F:(202)226-0771
Fitchburg State University,
150 Main St, Fitchburg, MA 01420

T:(978) 459-0101 F:(978) 459-1907
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Governor

Charles D. Baker

State House, Rm. 360
Boston, MA. 02133
(617) 725-4000, 888-870-7770 in State
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Attorney General

Maura Healy

One Ashburton Place, 20th Floor
Boston, MA. 02108-1698
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www.ago@ago.state.ma.us

Secretary Of The Commonwealth

William F. Galvin

One Ashburton Place, Room 1611
Boston, MA. 02108
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email: cis@sec.state.ma.us

Senator In General Court

James Eldridge

State House, Rm 413A
Boston, MA. 02133
(617) 722-1120 Fax (617) 722-1089
Email: James.Eldridge@masenate.gov

Representative In General Court

Jennifer Benson

State House, Room 42
Boston, MA. 02133-1054
(617) 722-2370 Fax (617)722-2813
Email: Jennifer.Benson@mahouse.gov

District Attorney Middlesex Co.

Marian T. Ryan

Office of the District Attorney
15 Commonwealth Ave
Woburn, MA 01801
(781) 897-8300 email: middlesexda.com

Middlesex Registry Of Deeds South

Maria C. Curtatone

208 Cambridge Street, PO Box 68
Cambridge, MA 02141-0068
Email: middlesexsouth@sec.state.ma.us
T: 617-670-6310 F: 617-494-9083

Middlesex Registry Of Probate

Tara E. DeCristofaro

208 Cambridge Street
East Cambridge, Ma 02141
(617) 768-5800

Sheriff

Peter J. Koutoujian

Administrative Office
400 Mystic Avenue
Medford, MA 02155
T:(781)960-2800 F: (781)960-2901

EMERGENCY NUMBERS

911

POLICE

425-2644

FIRE/AMBULANCE

425-4334

Town Website: [HTTP://www.shirley-ma.gov](http://www.shirley-ma.gov)

YOUR TOWN GOVERNMENT

TOWN OFFICES

*7 Keady Way
Shirley, MA 01464*

978-425-2600

	<u>Ext.</u>	<u>Email</u>
Accountant	#225	Accountant@shirley-ma.gov
Assessors	#220	Assessors@shirley-ma.gov
Board of Health	#260	Health@shirley-ma.gov
Building Inspector	#260	Building@shirley-ma.gov
Conservation Commission	#245	Conservation@shirley-ma.gov
Planning Board	#240	Planning@shirley-ma.gov
Recreation Commission	#270	Rec@shirley-ma.gov
Selectmen	#200	Selectmen@shirley-ma.gov">Selectmen@shirley-ma.gov
Sewer Commission	#235	Sewer@shirley-ma.gov
Tax Collector	#210	Tax@shirley-ma.gov
Town Administrator	#121	Selectmen@shirley-ma.gov">Selectmen@shirley-ma.gov
Town Clerk	#205	Clerk@shirley-ma.gov
Treasurer	#215	Treasurer@shirley-ma.gov
Zoning Board of Appeals	#255	ZBA@shirley-ma.gov
COUNCIL ON AGING		978-425-1390
DEPARTMENT OF PUBLIC WORKS		978-425-2628
HAZEN MEMORIAL LIBRARY		978-425-2620
LURA A WHITE ELEMENTARY		978-772-8600
AYER-SHIRLEY REGIONAL SCHOOL DIST.		978-772-8600
SHIRLEY WATER DISTRICT		978-425-2245

ELECTED ONLY

<i>BOARD</i>	<i>LAST</i>	<i>FIRST</i>	<i>TERM</i>	<i>EXPIRES</i>
<u>Board of Assessors</u>	Arakelian	Paulette	3	2017
	Wilber	Dorothy	3	2018
	Culkins	Pamela	3	2019
<u>Board of Health</u>	Howlett, Jr.	Joseph	3	2017
	Farrar, Jr.	Donald	3	2018
	Esielionis	Jacqueline	3	2019
<u>Constable</u>	Keady	Keith	3	2016
	Mickel	James	3	2017
	Perry	Robert	3	2018
<u>Library Trustee</u>	Stanislaw	Judy	3	2017
	Lyon	Kathryn	3	2016
	Quinty	Elizabeth	3	2016
	Smith	Dwight	3	2018
	Korhonen	Heidi	3	2018
	Waite	Charles	3	2017
<u>Moderator</u>	Ludington	Karen	3	2019
<u>Planning Board</u>	Lamos	William	1	2020
	Greeno	Johnathan	5	2017
	Thomas	Vachon	3	2019
	Carroll	William	5	2016
	Bresnahan	John T.	5	2017
<u>Planning Board Associate</u>	Thurston	Roderick	2	2016
<u>Recreation Commission</u>	Cournoyer	Linda	3	2017
	Howard	James	3	2016
	Begun	Keith	2	2016
<u>Regional School District Committee</u>	Reischutz	Joyce	3	2017
<u>Selectmen</u>	Prescott	Robert	3	2017
	Dumont	Kendra	3	2018
	Cappucci	Enrico	3	2019
<u>Sewer Commission</u>	Wilson	Paul	3	2017
	Schuler	Robert	3	2018
<u>Tax Collector</u>	Haase	Holly	3	2016
<u>Town Clerk</u>	McDougall	Amy	3	2016
<u>Trustee War Memorial Non-Vet (2)</u>	Smith	Harold	3	2017
	Richards	Theresa	3	2016
<u>Trustee War Memorial-Veteran (3)</u>	Flagg	Allen	1	2018
	Noll	Richard	3	2017
	Albert	Norman	3	2016

FY2016 APPOINTMENTS

Appointment	First Name	Last Name	Term	Expiration
Accountant, Assistant	Nicole	Hunt	1	6/30/2016
Accountant	Bobbi Jo	Colburn	3	6/30/2016
Advisory Board to Board of Health (Recycling)	Michael	Labbe	1	6/30/2016
Advisory Board to Board of Health (Recycling)	A Dawn	McCall	1	6/30/2016
Advisory Board to Board of Health (Recycling)	Torres	Pamela	1	6/30/2016
Ambulance	Matthew	Callahan	1	6/30/2016
Ambulance	Donald	Denning	1	6/30/2016
Ambulance Director	Dwight	Detillion	1	6/30/2016
Ambulance	Tyler	Farley	1	6/30/2016
Ambulance	Kellie	Shakarian	1	6/30/2016
Ambulance	Kimberly	Henry	1	6/30/2016
Ambulance	Steven	Henry	1	6/30/2016
Ambulance	Brandon	O'Connor	1	6/30/2016
Ambulance	Jennifer	Ouellette	1	6/30/2016
Ambulance	William	Postras	1	6/30/2016
Ambulance	Derek	Ranno	1	6/30/2016
Ambulance	Joseph	Holmes	1	6/30/2016
Ambulance	Amanda	Saball	1	6/30/2016
Ambulance-EMT	Donald	Denning	1	6/30/2016
Ambulance-EMT-Full Time	Troy	Cooley	1	6/30/2016
Ambulance-EMT-Full Time	Joseph	Hawthorn	1	6/30/2016
Ambulance-EMT-1	Al	Deshler	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Ambulance-EMT-1	Adam	Ouelette	1	6/30/2016
Animal Control Officer	Earl	Hamel	1	6/30/2016
Benjamin Hill Park	Rhonda	Billings	2	6/30/2018
Benjamin Hill Park	Andy	Deveau	2	6/30/2017
Benjamin Hill Park	Donald	Farrar	2	6/30/2018
Benjamin Hill Park	Neil	Guthrie	3	6/30/2016
Benjamin Hill Park	John	Rounds	3	6/30/2016
Benjamin Hill Park	Sylvia	Shipton	2	6/30/2017
Board of Registrars-Democrat	James	Yocum	3	6/30/2017
Board of Registrars-Member	Robert	Huxley	3	6/30/2018
Board of Registrars-Republican	Carolyn	Tohline	3	6/30/2016
Board of Selectmen – Executive Asst. / Benefits Coordinator	Nathan	Boudreau	1	6/30/2016
Building Commissioner	Donald	Farrar	1	6/30/2016
Cemetery	Raymond	Farrar	3	6/30/2018
Cemetery	Sandra	Marcinkewicz	1	6/30/2016
Cemetery	Frances	Gray	3	6/30/2017
Cemetery	Paul	Thompson	3	6/30/2016
Center Town Hall	Holly	Haase	3	6/30/2018
Center Town Hall	Henry	Hoekert	1	6/30/2016
Center Town Hall	Linda	Malone	2	6/30/2016
Center Town Hall	Jodie	Rachman	3	6/30/2018
Center Town Hall	Katy	Schraven	2	6/30/2017
Center Town Hall	Mary	Sullivan	3	6/30/2018
Center Town Hall	David	Swain	2	6/30/2017

Appointment	First Name	Last Name	Term	Expiration
Conservation –Agent	Fleming	Michael	1	6/30/2016
Conservation - Associate	Heidi	Ricci	3	6/30/2016
Conservation - Member	Nancy	Askin	3	6/30/2018
Conservation – Member	David	Bortell	3	6/30/2017
Conservation – Member	Rita	Bortell	3	6/30/2018
Conservation – Member	Robert	Burkhardt	3	6/30/2018
Conservation – Member	Michael	Lance	3	6/30/2016
Conservation – Member	Ann	Brady	3	6/30/2016
Council on Aging-Director	Kathryn	Becker	1	6/30/2016
Council on Aging-Member	Don	Reed	1	6/30/2016
Council on Aging-Member	Sandra	Marcinkewicz	3	6/30/2017
Council on Aging-Member	Joyce	Patton	2	6/30/2018
Council on Aging-Member	Don	Parker	3	6/30/2016
Council on Aging-Member	Barbara	Lugin	2	6/30/2016
Council on Aging-Member	Nancy	Siedliski	3	6/30/2018
Council on Aging-Member	Marylou	Clark	3	6/30/2016
Council on Aging-Member	Helen	Kramer	3	6/30/2017
Council on Aging -Member	Joellen	Sheehan	2	6/30/2017
Cultural Council	Susan	Dean	3	6/30/2017
Cultural Council	Holly	Haase	3	6/30/2016
Cultural Council	Doris	Huxley	3	6/30/2016
Cultural Council	Victoria	Landry	3	6/30/2017
Cultural Council	Amy	McDougall	3	6/30/2016
Devens North Post Project	Heidi	Ricci	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Devens North Post Project	John	Rounds	1	6/30/2016
Devens Open Space & Recreation Advisory	Natalie	Delorey	1	6/30/2016
Devens Open Space & Recreation Advisory	Heidi	Ricci	1	6/30/2016
Dispatcher – Part time	Richard	Howard	1	6/30/2016
Dispatcher - Part time	Heather	Swick	1	6/30/2016
Dispatcher - Part Time	Paul	Topolski	1	6/30/2016
Dispatcher - Part Time	Ian	Brown	1	6/30/2016
Dispatcher - Part Time	Christopher	Shea	1	6/30/2016
Dispatcher - Part Time	Elaine	Strout-Clements	1	6/30/2016
Dispatcher – Full time	David	Bryce	1	6/30/2016
Dispatcher – Full time	Katie	Hawthorne	1	6/30/2016
Dispatcher –Full Time	Christopher	Shea	1	6/30/2016
Dispatcher –Full Time	Robert	Wilmont	1	6/30/2016
Dog Officer-Head	Earl	Hamel	1	6/30/2016
E911 Coordinator	Katie	Hawthorne	1	6/30/2016
Economic Development	Robert	Prescott	1	6/30/2016
Economic Development	Bryan	Dumont	1	6/30/2016
Economic Development	Robert	Marchetti	1	6/30/2016
Election Clerk (Deputy)	Christine	Connors-House	1	6/30/2016
Election Clerk (Deputy)	Marie	Elwyn	1	6/30/2016
Election Clerk (Deputy)	William	Oelfke	1	6/30/2016
Election Worker – Democrat	Christine	Connors-House	1	6/30/2016
Election Worker- Democrat	Marie	Elwyn	1	6/30/2016
Election Worker - Democrat	Charline	Oelfke	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Election Worker – Democrat	John	Oelfke	1	6/30/2016
Election Worker- Democrat	William	Oelfke	1	6/30/2016
Election Worker - Republican	Don	Parker	1	6/30/2016
Election Worker – Republican	Judy	Stanislaw	1	6/30/2016
Election Worker - Unenrolled	Patricia	Beaushene	1	6/30/2016
Election Worker - Unenrolled	William	Beaushane	1	6/30/2016
Election Worker - Unenrolled	Linda	Blackwell	1	6/30/2016
Election Worker - Unenrolled	Kathleen	Bradley	1	6/30/2016
Election Worker - Unenrolled	Shirley	Deyo	1	6/30/2016
Election Worker - Unenrolled	Frank	Esielionis	1	6/30/2016
Election Worker – Unenrolled	Susan	Hartman	1	6/30/2016
Election Worker – Unenrolled	James	Krycka	1	6/30/2016
Election Worker – Unenrolled	Mary	Krycka	1	6/30/2016
Election Worker - Unenrolled	Athanace	Landry	1	6/30/2016
Election Worker - Unenrolled	Thaddee	Landry	1	6/30/2016
Election Worker - Unenrolled	Meredith	Marcinkewicz	1	6/30/2016
Election Worker - Unenrolled	Elizabeth	Mirkovic	1	6/30/2016
Election Worker - Unenrolled	Ann	Towne	1	6/30/2016
Election Worker - Unenrolled	Sandra	Wixom	1	6/30/2016
Election Worker - Unenrolled	Laurie	Witherell	1	6/30/2016
Election Worker – Unenrolled-Warden	John	Tohline	1	6/30/2016
Emergency Management Director	Dennis	Levesque	1	6/30/2016
Energy Committee-Member	Bryan	Dumont	1	6/30/2016
Energy Committee-Member	Frank	Esielionis	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Energy Committee-Member	Ann	Towne	1	6/30/2016
Energy Committee-Member	Lee	Mirkovic	1	6/30/2016
Historical/Historic District	Peter	Kidd	2	6/30/2016
Historical/Historic District	Paul	Przybyla	3	6/30/2017
Historical/Historic District	Jodie	Rachman	3	6/30/2016
Historical/Historic District	Donald	Reed	1	6/30/2016
Honor Roll Planning	Dwight	Detillion	1	6/30/2016
Honor Roll Planning	David	Esielionis	1	6/30/2016
Honor Roll Planning	George	Lambert	1	6/30/2016
Honor Roll Planning	Aron	Griffin	Lifetime Appointment	
Household Hazardous Waste Comm.	Jacqueline	Esielionis	1	6/30/2016
Household Hazardous Waste Comm.	Donald	Farrar	1	6/30/2016
Insurance Advisory	Sally	Carlson	1	6/30/2016
Local Inspector	Donald	Farrar	1	6/30/2016
MART Advisory	Richard	Hatch	1	6/30/2016
MCI Community Relations	Robert	Prescott	1	6/30/2016
MCI Community Relations	Kendra	Dumont	1	6/30/2016
MCI Community Relations	Richard	Hatch	1	6/30/2016
MCI Community Relations	Dennis	Levesque	1	6/30/2016
MCI Community Relations	Meredith	Marcinkewicz	1	6/30/2016
MCI Community Relations	Patrice	Garvin	1	6/30/2016
MCI Community Relations	David	Swain	1	6/30/2016
MCI Community Relations	James	Thibault	1	6/30/2016
Meals on Wheels/MART Bus Program – Part	Laurie	Picnich	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Meals on Wheels/MART Bus Program – Part Time Disp. (Back-up)	Carolyn	Schold	1	6/30/2016
Meals on Wheels/MART Bus Program – Full Time	Douglas	Perry	1	6/30/2016
Meals on Wheels/MART Bus Program – Full Time	Robert	Perry	1	6/30/2016
Personnel	William	Oelfke	3	6/30/2018
Personnel	Holly	Haase	3	6/30/2017
Personnel	Paul	Przybyla	3	6/30/2016
Plumbing/Gas Inspector Alternate	John	Bigelow	1	6/30/2016
Plumbing/Gas Inspector	Jeremy	Pierce	1	6/30/2016
Police Chief- Full Time	Thomas	Goulden	3	6/30/2017
Police – Sergeant	Alfreda	Cromwell	1	6/30/2016
Police - Sergeant	Samuel	Santiago	1	6/30/2016
Police – Sergeant	Peter	Violette	3	6/30/2016
Police-Officer	Jason	Strniste	1	6/30/2016
Police Matron	Katie	Hawthorne	1	6/30/2016
Police Patrolman	Brandon	Bruin	1	6/30/2016
Police Patrolman	Craig	LaPrade	3	6/30/2016
Police Patrolman	Everett	Moody	3	6/30/2016
Police Patrolman	Euliano	Matthew	1	6/30/2016
Public Works Jr. Laborer (Seasonal)	Lee	Farrar	1	6/30/2016
Public Safety Administrative Assistant	Pamela	Callahan	1	6/30/2016
Recreational Fields	Keith	Begun	1	6/30/2016
Recreational Fields	Sue	D’Amico	1	6/30/2016
Recreational Fields	Mark	Pinard	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Recreational Fields	Erica	Crawford	1	6/30/2016
Right To Know Coordinator	Dennis	Levesque	1	6/30/2016
Sealer of Weights & Measures	Eric	Aaltonen	1	6/30/2016
Sewer-Member	Donald	Farrar	3	6/30/2017
Sewer-Member	Leonardo	Guercio	3	6/30/2016
Sewer-Member	Hugh	Muffoletto	3	6/30/2018
Special Police Officers-Groton	Nicholas	Beltz	1	6/30/2016
Special Police Officers-Groton	Robert	Breault	1	6/30/2016
Special Police Officers-Groton	Peter	Breslin	1	6/30/2016
Special Police Officers-Groton	Edward	Bushnoe	1	6/30/2016
Special Police Officers-Groton	Gordon	Candow	1	6/30/2016
Special Police Officers-Groton	Paul	Connell	1	6/30/2016
Special Police Officers-Groton	Omar	Connor	1	6/30/2016
Special Police Officers-Groton	Timothy	Cooper	1	6/30/2016
Special Police Officers-Groton	James	Cullen	1	6/30/2016
Special Police Officers-Groton	Bethany	Evans-Bonczar	1	6/30/2016
Special Police Officers-Groton	Derrick	Gemos	1	6/30/2016
Special Police Officers-Groton	Jason	Goodwin	1	6/30/2016
Special Police Officers-Groton	Kevin	Henehan	1	6/30/2016
Special Police Officers-Groton	Michael	Lynn	1	6/30/2016
Special Police Officers-Groton	Stephen	McAndrew	1	6/30/2016
Special Police Officers-Groton	Rachael	Mead	1	6/30/2016
Special Police Officers-Groton	Kathleen	Newell	1	6/30/2016
Special Police Officers-Groton	Donald	Palma	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Groton	Irmin	Pierce	1	6/30/2016
Special Police Officers-Groton	Micheal	Ratte	1	6/30/2016
Special Police Officers-Groton	Dale	Rose	1	6/30/2016
Special Police Officers-Groton	Victor	Sawyer	1	6/30/2016
Special Police Officers-Groton	Edward	Sheridan	1	6/30/2016
Special Police Officers-Groton	Gregory	Steward	1	6/30/2016
Special Police Officers-Groton	Patrick	Timmins	1	6/30/2016
Special Police Officers-Groton	Cory	Waite	1	6/30/2016
Special Police Officers-Lunenburg	Patrick	Barney	1	6/30/2016
Special Police Officers-Lunenburg	Zachary	Bilotta	1	6/30/2016
Special Police Officers-Lunenburg	Jonathan	Broc	1	6/30/2016
Special Police Officers-Lunenburg	Benjamin	Campbell	1	6/30/2016
Special Police Officers-Lunenburg	Sean	Connery	1	6/30/2016
Special Police Officers-Lunenburg	Robert	DeCosta	1	6/30/2016
Special Police Officers-Lunenburg	Robert	DiConza	1	6/30/2016
Special Police Officers-Lunenburg	Thomas	Gammel	1	6/30/2016
Special Police Officers-Lunenburg	Paul	Grunditz	1	6/30/2016
Special Police Officers-Lunenburg	Jack	Hebert	1	6/30/2016
Special Police Officers-Lunenburg	Jacob	LaChance	1	6/30/2016
Special Police Officers-Lunenburg	Peter	Lekaditis	1	6/30/2016
Special Police Officers-Lunenburg	Donald	Letarte	1	6/30/2016
Special Police Officers-Lunenburg	Michael	Luth	1	6/30/2016
Special Police Officers-Lunenburg	James	Marino	1	6/30/2016
Special Police Officers-Lunenburg	Joshua	Mathieu	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Lunenburg	Lisa	Melnicki	1	6/30/2016
Special Police Officers-Lunenburg	John	Minichiello	1	6/30/2016
Special Police Officers-Lunenburg	John	Morreale	1	6/30/2016
Special Police Officers-Lunenburg	Deven	O'Brien	1	6/30/2016
Special Police Officers-Lunenburg	Julienne	Salas	1	6/30/2016
Special Police Officers-Lunenburg	Chad	Statler	1	6/30/2016
Special Police Officers-Lunenburg	Jeffrey	Thibodeau	1	6/30/2016
Special Police Officers-Lunenburg	Joshua	Tocci	1	6/30/2016
Special Police Officers-Lunenburg	Sean	Zrate	1	6/30/2016
Special Police Officers-Townsend	Tony	Brennan	1	6/30/2016
Special Police Officers-Townsend	Austin	Cote	1	6/30/2016
Special Police Officers-Townsend	Brent	Davis	1	6/30/2016
Special Police Officers-Townsend	Mark	Francis	1	6/30/2016
Special Police Officers-Townsend	Mark	Giancotti	1	6/30/2016
Special Police Officers-Townsend	Jeffrey	Giles	1	6/30/2016
Special Police Officers-Townsend	Randy	Girard	1	6/30/2016
Special Police Officers-Townsend	John	Johnson	1	6/30/2016
Special Police Officers-Townsend	Thomas	Kalil	1	6/30/2016
Special Police Officers-Townsend	James	Landi	1	6/30/2016
Special Police Officers-Townsend	James	Marchand	1	6/30/2016
Special Police Officers-Townsend	Michael	Marchand	1	6/30/2016
Special Police Officers-Townsend	Erving	Marshall	1	6/30/2016
Special Police Officers-Townsend	Kimberly	Mattson	1	6/30/2016
Special Police Officers-Townsend	David	Mazza	1	6/30/2016

Appointment	First Name	Last Name	Term	Expiration
Special Police Officers-Townsend	David	Phillips	1	6/30/2016
Special Police Officers-Townsend	Joseph	Quinn	1	6/30/2016
Special Police Officers-Townsend	George	Reidy	1	6/30/2016
Special Police Officers-Townsend	Thaddeus	Rochette	1	6/30/2016
Special Police Officers-Townsend	Christopher	Van Voorhis	1	6/30/2016
Treasurer – Part Time	Christine	Collins	1	6/30/2016
Treasurer Assistant	Janet	Postras	1	6/30/2016
Veterans Agent	Dwight	Detillion	1	6/30/2016
Wiring Electrical Inspector-Assistant	James	Sharkey	1	6/30/2016
Wiring Electrical Inspector	Mark	Prokowiew	1	6/30/2016
Zoning Board of Appeals-Clerk	Vicki	Bilafer	1	6/30/2016
Zoning Board of Appeals-Member	Joshua	Bedarian	1	6/30/2016
Zoning Board of Appeals-Member	Leonardo	Guercio	3	6/30/2017
Zoning Board of Appeals-Member	Laurel	Hayes	1	6/30/2016
Zoning Board of Appeals-Member	Kevin	Kelly	1	6/30/2016
Zoning Board of Appeals - Member	Lora	Prescott	2	6/30/2016

SHIRLEY AMBULANCE SERVICE

Contact Information:

Director: Mike Detillion
Address: PO Box#953, Shirley, MA. 01464
Phone Number: 978-833-1194
E-Mail: mdetillion@shirley-ma.gov

Shirley Ambulance Service ended fiscal year 2016 with a total of 534 ambulance calls. Medical emergencies are broken down as follows:

Ambulance Calls:

Advanced Life Support	239
Basic Life Support	244
Refusals	32
Assistance Calls	19

Mutual Aid to Other Towns:

Ayer	5
Devens	7
Groton	2
Lancaster (Rt#2 area)	7
Lunenburg	4
MCI Shirley Prison	10

Mutual Aid Services to Shirley:

Ayer Fire	15	BLS Transport
Devens	09	BLS Transport
Ayer Fire Paramedics	228	ALS 212 ALS Intercept/10 Transport
Medstar Paramedics	11	ALS (ALS Intercept)

Shirley Ambulance Service Roster to Include Certifications:

M1	Dwight Detillion	EMT, Director, CPR Instructor
C5	William Poitras	EMT Central Mass Med Rep
M4	Joe Hawthorne	EMT On-call
F9	Derek Ranno	EMT On-call

C6	Brandon O’Conner	EMT On-call
M8	Kellie Favreau	EMT On-call
F14	Tyler Farley	EMT On-call
F8	Matt Callahan	EMT On-call, CPR Instructor
F15	Joe Holmes	EMT On-call
F10	Steve Henry	EMT On-call
F12	Adam Ouellette	EMT-Intermediate ALS
M18	Don Denning	EMT On-call
M19	Kenji Ikeada	EMT/Paramedic
F11	Jennifer Ouellette	EMT On-call
35C	Dennis Levesque	EMT Fire Chief Fulltime
C4	Al Deshler	EMT/Paramedic Fire Fulltime/Trainer
C3	Troy Cooley	EMT Fire Cpt. Fulltime

Shirley Ambulance operates with a fulltime staff five days a week Monday through Friday 7:00 AM to 4:00 PM. Monday through Friday after 4:00 PM and until 7:00 AM and weekends and holidays 24/7 the ambulance operates with hard call and per diem.

A monthly ambulance meeting is held on the third Wednesday of each month at the Fire Station. If citizens have issues, suggestions, or concerns they would like to address directly to the members please feel free to request time at one of our meetings by calling (978) 425-4334. We are a member of Central Mass EMS and affiliated with Nashoba Valley Medical Center.

Information and public awareness:

Advanced Life Support (ALS):

It is not uncommon to see two ambulances at many of the emergency calls in Shirley. The second truck is an ALS truck staffed with Paramedics. The paramedics are dispatched to assist our ambulance in advanced medical treatment to the patient.

CPR Courses:

As part of our commitment to the community Shirley Ambulance offers CPR courses open to the public. These courses will be published for sign-up in the local paper.

911 Calls

When calling 911 to report a medical emergency it is important to remain calm so the dispatcher can fully understand the nature of the call. Clearly state your name, address and the nature of the emergency. It is important to know the condition of the patient and if they are conscious or unconscious. DO NOT hang-up with the dispatcher until advised to do so by the dispatcher.

Billing

As reported by the Shirley Ambulance Billing Department and the Town Treasurer we have achieved 89% return on billing. All patients are billed the standard billing charges for our services as set by Medicare and approved by the Shirley Board of Selectman.

Hard Call and Per Diem

To date this program is working as planned. The ambulance is getting out the door and to patients without added requests for mutual aid coverage. EMS coverage for this program is determined monthly by the Fire Chief.

Respectfully submitted,

Dwight M. Detillion
Shirley Ambulance Director

BOARD OF ASSESSORS

Mission Statement

The staff of the Assessors' Office strives to serve the taxpayers of the Town of Shirley by valuation and classification of property in accordance with standards set by Massachusetts General Laws through the practice of policies and procedures that promote good public relations, provide user friendly access to data, maximize resources, and maintain equity, accuracy, and fairness. We welcome the opportunity to serve the public by answering questions, providing explanations, and encourage all property owners to be knowledgeable about their property data and valuation.

FY2016

Property valuations for FY2016 reflect the assessment date of January 1, 2015. To calculate property valuations for FY2016, the Assessors were required to use arm's length sales from calendar year 2014. Our sale analysis included 75 sales. There were 7 total bank foreclosures or sales of foreclosed properties. As a result of the FY2016 Interim Year Adjustment, the Town of Shirley increased in total valuation by \$36 million.

The Assessors continued their cyclical inspection program and focused on the streets/roads Morse Circle, August Ln, Derby St, Longley Rd, Longley Trace Condos, Townsend Rd, Town Meeting Rd, Trout Brook Ln, Pumpkin Brook Ln, Pumpkin Ct, Center Rd, Mosland Dr, Munson Ave, and Davis St.

The Assessors would like to thank their staff of Principal Assessor William Connor, former Principal Assessor Rebecca Boucher, and our Senior Work-off help. In addition, the BOA welcomes new Board Member Pamela Culkins and thanks former Board Member Jonathan Greeno.

Respectfully Submitted,

Dorothy Wilbur, Chairman, Board of Assessors
Paulette Arakelian, Board Member
Pamela Culkins, Board Member

Parcel Counts as of July 1, 2015		
<i>Class</i>	<i># Parcels</i>	<i>Valuation</i>
Single Family	1502	\$ 411,667,950
Condominium	286	\$ 46,573,400
Two Family	85	\$ 21,961,500
Three Family	18	\$ 4,551,100
Apartments 4 or More U	24	\$ 11,354,100
Mobile Home, Multi Ho	82	\$ 16,217,400
Vacant Land	390	\$ 18,825,300
Commercial	55	\$ 14,358,800
Industrial	46	\$ 24,702,200
Mixed Use	26	\$ 16,300,200
Chapter Land	75	\$ 991,168
Personal Property >= 5	81	\$ 18,209,765
Real Estate Exempt	158	\$ 111,331,800
Total Taxable	2670	\$ 605,712,883

Abatements and Statutory Exemptions		
Personal Statutory Exemptions	105 Granted	\$95,630
Senior Work-off Abatements	13 Granted	\$11,074
Real Estate Abatements	10 Filed	
	3 Granted	\$1,892.05
	7 Denied	
Personal Property Abatements	1 Granted	\$471.41
41A Senior Tax Deferrals	1 Granted	\$1,133.32
Motor Vehicle Excise Abatements	151 Granted	\$13,251.43

Charts and graphs below prepared by Rebecca Boucher, MAA and William Connor, MAA with data from MA Department of Revenue Data

Town of Shirley

FY2016 Tax Rate Analysis

	Operating Budget Levy	Debt Exclusion Library	Debt Exclusion Middle School	Debt Exclusion June 2011	Debt Exclusion ASRSD High Sch	Total Taxes Levied
Levy Amount	\$ 9,141,452.70	\$ 41,200.00	\$ 281,113.00	\$ 168,379.00	\$ 368,175.00	\$ 10,000,319.70
Rate/\$1000	\$ 15.09	\$ 0.07	\$ 0.46	\$ 0.28	\$ 0.61	\$ 16.51



Breakdown	
\$ 1.20	General Government
\$ 1.82	Public Safety
\$ 8.88	Education
\$ 0.67	Public Works
\$ 0.22	Health & Human Services
\$ 0.28	Culture & Recreation
\$ 0.17	Debt Service
\$ 1.87	Gen. Insurance & Employee Benefits
\$ 15.09	Total

** Assumes all other funding sources applied equally over operating budget budget before tax levy*

Town of Shirley		
Taxpayer Receipt		
FY2016 Taxes assessed as of January 1, 2015		
Average Single Family Home Value		
\$274,080		
<u>Department</u>	<u>Items Purchased</u>	<u>Amount</u>
GENERAL GOVERNMENT	finance, administration, & technology services, public buildings maintenance	\$ 327.55
PUBLIC SAFETY	police, fire, communications, inspectional services	\$ 498.36
EDUCATION	Regional School Assessments: Ayer-Shirley & Nashoba Tech.	\$ 2,433.56
PUBLIC WORKS	road & grounds maintenance, curbside pickup	\$ 182.40
HEALTH & HUMAN SERVICES	public health services, senior center, veterans benefits	\$ 59.56
CULTURE & RECREATION	public library services	\$ 75.67
DEBT SERVICE	administration costs	\$ 45.50
GEN. INSURANCE & EMPLOYEE BENEFITS	liability insurance, unemployment, retirement, employee health insurance	\$ 513.27
DEBT EXCLUSION- LIBRARY	library building construction	\$ 19.19
DEBT EXCLUSION- MIDDLE SCHOOL	school building construction	\$ 126.08
DEBT EXCLUSION- JUNE 2011	authorized capital projects and purchases	\$ 76.74
DEBT EXCLUSION- ASRSD HIGH SCH	regional high school renovation project	\$ 167.19
	Total Paid	\$ 4,525.06
Thank you for supporting our municipality!		

Town of Shirley
Your Tax Dollar Where it Goes Based on FY2016 Budget

Education 58¢
 Public Safety 11¢
 Gen. Insurance & Employee Benefits 11¢
 General Government 9¢
 Public Wbrks 4¢
 Misc. Debt 3¢
 Culture & Recreation 2¢
 Health & Human Services 1¢

FY2016 Levy Limit Calculation

FY2015 Levy Limit	\$ 8,911,184
Amended FY2014 Growth	\$ -
Plus 2.5%	\$ 222,780
Growth	\$ 139,956
FY2016 Override	\$ -
Subtotal	\$ 9,273,920
FY2016 Total Assessed Value	\$ 605,712,883
Levy Ceiling	\$ 15,142,822
FY2016 Levy Limit	\$ 9,273,920
Debt Exclusions-Library	\$ 41,200
Debt Exclusions-MiddleSchool	\$ 281,113
Debt Exclusion-June 2011	\$ 153,930
Debt Exclusion-June 2011 BAN	\$ 14,449
Debt Exclusion- ASRSD High School	\$ 368,175
Capital Exclusions	\$ 6,388
FY2016 Maximum Allowable Levy	\$ 10,139,175
FY2016 Actual Tax Levy	\$ 10,000,319.70
Excess Capacity	\$ 3,500.00
Tax Rate	\$ 16.51

Debt Ex Total
\$ 865,255

Tax Levy Information from Tax Recapitulation Sheet

Total amount to be raised:

Total estimated receipts and other revenue sources:

Tax Levy:

Distribution of Tax Levy:

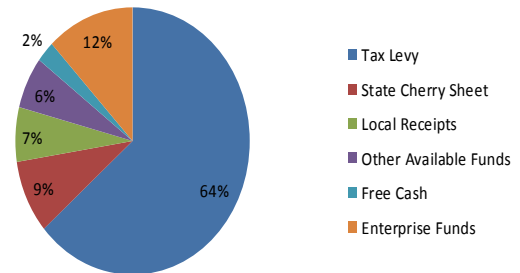
Class	% Levy	Valuation	Tax Rate	Levy by Class
Residential	89.7422%	\$ 543,580,295.00	\$ 16.51	\$ 8,974,510.67
Commercial	3.1732%	\$ 19,220,623.00	\$ 16.51	\$ 317,332.49
Industrial	4.0782%	\$ 24,702,200.00	\$ 16.51	\$ 407,833.32
Personal Property	3.0063%	\$ 18,209,765.00	\$ 16.51	\$ 300,643.22
Totals	100.0000%	\$ 605,712,883.00		\$ 10,000,319.70

Single Family Home Average Assessment: \$ 274,080.00
 Single Family Home Average Tax Bill: \$ 4,525.06

FY2016 Tax Recap Revenue Sources

<u>Revenues</u>		<u>% of Total</u>
Tax Levy	\$ 10,000,319.70	64%
State Cherry Sheet	\$ 1,393,118.00	9%
Local Receipts	\$ 1,037,100.00	7%
Other Available Funds	\$ 985,136.42	6%
Free Cash	\$ 401,752.66	3%
Enterprise Funds	\$ 1,900,697.49	12%
Total Revenue Sources	\$ 15,718,124.27	100%

FY2016 Tax Recap Revenue Sources



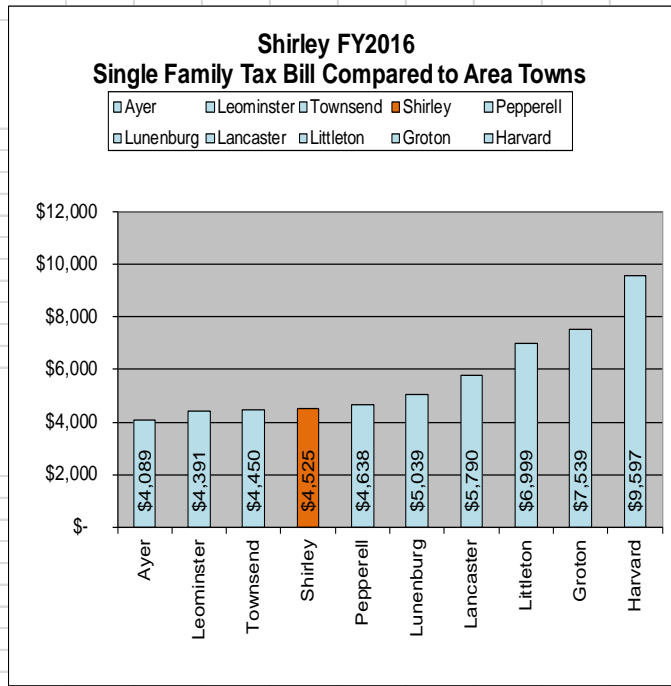
**Comparison of Shirley's FY2016
Single Family Average Tax Bill
With Surrounding Municipalities**

prepared by WCC, Principal Assessor with Data
from MA Department of Revenue

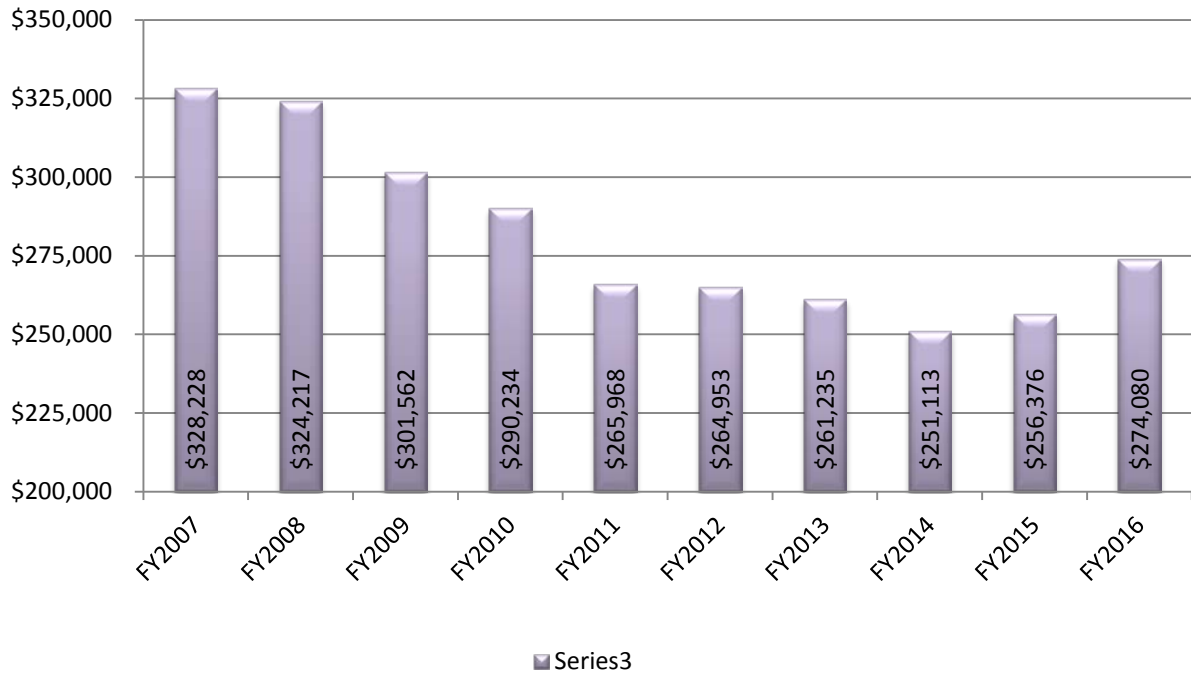
Sorted by Municipality Alphabetically				
Municipality	Residential Tax Rate	CIP Tax Rate	Average Single Family Home Value	Ave. Single Family Home Tax Bill
Ayer	\$ 14.53	\$ 30.92	\$ 281,418	\$ 4,089
Groton	\$ 18.78		\$ 401,426	\$ 7,539
Harvard	\$ 18.05		\$ 531,669	\$ 9,597
Lancaster	\$ 19.55		\$ 296,151	\$ 5,790
Leominster	\$ 19.58		\$ 224,271	\$ 4,391
Littleton	\$ 17.69	\$ 28.04	\$ 395,635	\$ 6,999
Lunenburg	\$ 19.61		\$ 256,969	\$ 5,039
Pepperell	\$ 16.53		\$ 280,567	\$ 4,638
Shirley	\$ 16.51		\$ 274,080	\$ 4,525
Townsend	\$ 19.80		\$ 224,734	\$ 4,450

Sorted by Average Tax Bill Lowest to Highest				
Municipality	Residential Tax Rate	CIP Tax Rate	Average Single Family Home Value	Ave. Single Family Home Tax Bill
Ayer	\$ 14.53	\$ 30.92	\$ 281,418	\$ 4,089
Leominster	\$ 19.58		\$ 224,271	\$ 4,391
Townsend	\$ 19.80		\$ 224,734	\$ 4,450
Shirley	\$ 16.51		\$ 274,080	\$ 4,525
Pepperell	\$ 16.53		\$ 280,567	\$ 4,638
Lunenburg	\$ 19.61		\$ 256,969	\$ 5,039
Lancaster	\$ 19.55		\$ 296,151	\$ 5,790
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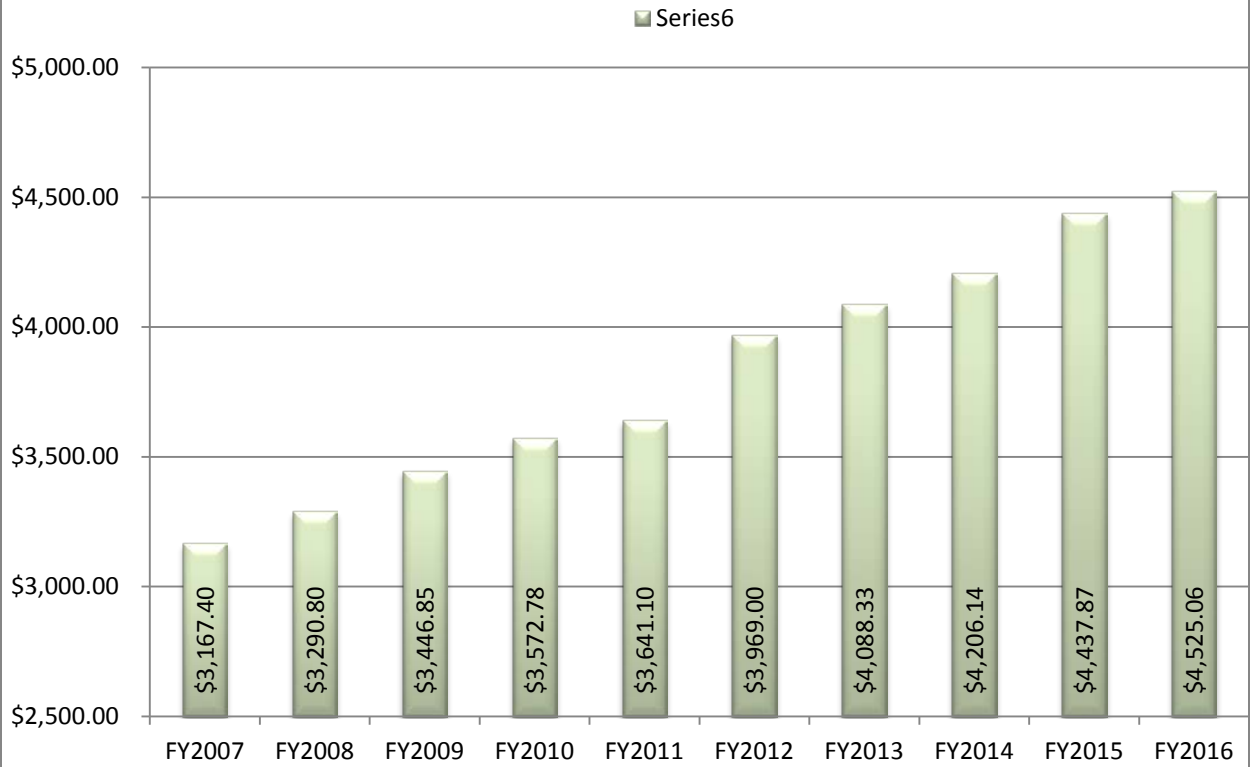
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Lunenburg	\$ 19.61		\$ 256,969	\$ 5,039
Townsend	\$ 19.80		\$ 224,734	\$ 4,450



Average Single Family Value- 10 Year Trend



Average Single Family Tax Bill -10 Year Trend



DEPARTMENT OF PUBLIC WORKS

FY 2016 began with 4 full time DPW workers and one seasonal laborer. The duties and responsibilities for the Superintendent's position were being met by the Foreman and Administrative Assistant.

In July, four employees from Bemis Associates volunteered a week of their time helping out with several duties around the town such as lawn care and brush cutting at Government Center, the Center and Village Cemeteries, Lura A. White and Ayer-Shirley Middle Schools and the Water District and Senior Center. A big thank you to James Codrington, Hanoch Boddie, Steve Hamblin and Bob Fish.

Foreman Paul Farrar, who also serves as Tree Warden, and his crew continued the many duties they have at the DPW including basin cleaning and repair, upkeep of town roads and signs, trimming and maintenance of lawns and landscaping of all town properties, (including the Senior Center, Recreation Soccer Fields, Center and Village Cemeteries and the Ayer-Shirley Middle and LAW Schools) brush clearing, hot top patching, crosswalk painting, grading of roads, beaver dam clearing and clean up, street sweeping, tree trimming and line painting, just to name a few.

Storm water management is required by Federal Regulation Section 309 of the Clean Water Act. In FY 16, to maintain general compliance with the regulations and state/federal permits, the department performed ditch maintenance, cleared grates, cleaned catch basins, repaired covers, opened obstructed pipes, maintained waterways and maintained detention ponds.

Income earned by the issuance of 30 driveway permits for FY 16 totaled \$1,925.00 and \$321.59 was collected from the sale of scrap metal. The MBTA was invoiced \$9,584.15 for the annual maintenance of the Commuter Rail Train Depot and \$13,200.00 was made from the sales of vehicles and equipment that were declared surplus by the BOS. (1999 International Dump Truck, 1999 Ford Ambulance, 2 Ferris Walk Behind Mowers and a 1997 Ford F250)

Although snow totals were relatively low in FY16 (approximately 43"), DPW again surpassed its snow and ice budget for FY16. As always, DPW wishes to extend it's thanks to all the seasonal plow drivers for their tireless work and the citizens who helped this Department keep the streets and sidewalks clear for our residents and pedestrians.

Respectfully submitted,
Paul Farrar, Foreman
Arthur Flynn
David Schwartz

ENERGY COMMITTEE

Fiscal Year 7/1/15 through 6/30/16:

Power Purchase/Community Aggregation:

- An RFP for Power Purchase Agreement was issued in July 15. In August 2015, Committee voted to recommend Gridsmart to Board of Selectmen. Approval was received at Town Meeting in November 2016. Gridsmart locked in a Town Municipal rate for 9.5cents for 12 months to include 26 accounts. In March 2015, Committee member along with representative from Gridsmart briefed ASRSD with potential savings of \$71,000+ if school district participated in the program.

Solar:

- Committee continued support with solar development for Nextsun's solar array on town owned Bartkus property. Due to restrictions from National Heritage, development was changed to 2mw on Shirley Water District land and 1.85 on Bartkus property. The 2mw was built and ownership was transferred to Altus. A solar development by Solar City for National grid for 1.5 mw on town owned land and .5 mw on Shirley Water District was supported by our Committee. Another solar array owned by Nextsun was supported for 1.85mw on town owned landfill. Further approval of landscaping plan for Groton Rd solar array on town owned land was approved by our Committee.

Net Metering:

- Extension reconciliation of account with town accountant and UGT/Solange resulted in receiving \$15,500 returned to the town in February 2016. Both Benjamin Hill and Sewer dept. opted out of program.

Performance Contracting:

- Performance Contracting Phase 2 was presented and accepted at November 2015 town meeting. A grant application was filed in January 2016 for HVAC on roof at town offices and HVAC3 phase dedication for system for Police Department. A competitive grant application was submitted to DOER in April 2016.

Mass Save Award:

- A beautification awarded check, in the amount of \$8,346.10, was presented to town in November 2015

SHIRLEY FIRE DEPARTMENT

The year 2016 was an active year for the Shirley Fire Department. We responded to 1380 calls for assistance, continued our many civic activities as well as department committee activities, meetings and training sessions.

The Mission of the Shirley Fire Department is a commitment to excellence in the service to the people in our community, by protecting the lives and property of the community from emergencies involving Fire, Medical, Hazardous Materials and Environmental Causes. The driving values motivating our personnel are a spirit of co-operation, loyalty to organization and community and a positive outlook toward the future of our Department and Town.

The department now has a roster of 7 officers and 16 firefighters. The officers are Chief Dennis Levesque, Deputy Chief William Callahan, Captain Troy Cooley, Lt. William Poitras, Lt. Albert Deshler, Lt. Brandon O'Connor, Lt. Neal Guthrie and Firefighters: Kristy Levesque, Robert Shakarian, Brian White, Matthew Callahan, Derek Ranno, Steven Henry, Jennifer Ouellette, Adam Ouellette, Brian Callahan, Ben Eramo, Matt Glenny, Joey Holmes, Mike McQuiad, Makenzie Flagg, Kenny Gillman and Tyler Farley.

The open burning season, which is governed by the rules and regulations of the Department of Environmental Management, commences on January 15th and ends on May 1st. Daily permits are issued depending on weather conditions after 10A.M. All permits must be out by 4P.M. daily. The department conducted our annual testing of all our dry hydrants in town.

The year of 2016 has proved to be a good year yet again for the Training Division. Throughout the year, we have provided a multitude of training opportunities for the members of the department. From in-house training evolutions to the Massachusetts Fire Academy classes, we have tried to cover the basic topics of training and some advanced topics to better the membership of the department. Some of the topics included were S.C.B.A. Basics, Ice Rescue, Firefighter Safety, Hazardous Materials, Wilderness Search and Rescue, Engine and Ladder Company Operations, Auto Extrication and Cold Weather Operations. We have recertified 23 members to the current C.P.R. standard as well as 8 members that are certified First Responders. The rest of our membership is certified Emergency Medical Technicians. We have also brought the bulk of the membership up to the current standard for Hazardous Materials First Responder and provided a specialty Decon and Emergency Operations class to a number of members.

In closing, the department would like to thank the citizens of Shirley for their continued support. We are very appreciative for the co-operative spirit and support of the Police Department, the Ambulance Service, and the Highway Department. Our Communication Center continues to provide a high quality and extremely professional dispatching and communications to all Emergency Services.

Respectfully submitted,

Dennis C. Levesque
Chief of the Department

HAZEN MEMORIAL LIBRARY

It is our pleasure to share with the residents of Shirley our 2016 Hazen Memorial Library Annual Report. The activities recounted in this report demonstrate the commitment of the library trustees and staff to fulfill our mission to service the community. This report is just a glimpse into the hard work of our dedicated staff and the many ways in which we are evolving the scope of our library services to better our services to our community. We encourage you to visit your town library and take advantage of all its services.

PROGRAMS

Some of the many programs offered in FY16 for children and families were: Mother Goose on the Loose, Preschool Story time, Mini Motions Instructional Preschool Fitness with Karyn Farnsworth, Music with Nancy, with early childhood specialist Nancy Railsback. Read to Sophie the golden lab, from the Pets and People Foundation, a pet reading program. Legos at the Library, Kindergarten, 1st and 2nd grade Read to Me Book Club; 2nd and 3rd grade Dr. Seuss Stem Book Club. Fairy Tale STEM book club for K through 2nd grade. Mondays with Mandy, and Science Educator Steve Lechner from The Science Works providing an enrichment series featuring creative and innovative inquiry-based science experiences for children aged 3-7. Mandy and Steve's programs are sponsored by the Family Partnership. The 4th and 5th grade mystery science book club is funded by the Friends of the library; and the Friends sponsored a Superhero Training program with Jungle Jim.

Adult programs of interest included: Grieving and Healing: Journey Through Grief Support Group, and You Too? Me Too! A Saturday Morning Women's Social sponsored by Nashoba Nursing Service and Hospice; American Poodles at Work gave a demonstration of how their dogs are trained as personal assistants. Yoga classes for Seniors and Adults are held in the library and sponsored by Shirley Recreation. Science Fiction and Fantasy book club; Holiday Fair and Cookie Sale; North Central Mass Networkers, for area job-seekers; and more! These are just a few of the things you can find and do at the library. The focus groups that were held in the fall of 2015 provided some of the ideas for the programs we are working to bring to the community.

VOLUNTEERS

We give a heartfelt thanks to all our volunteers for their service, especially to **Barbara Masiero** for her many dedicated years of outstanding service to the library.

The following people and organizations donate their time and talents to further the library mission, and we thank them for all their help:

- Nashoba Nursing and Hospice for providing bereavement counseling.
- Susan Baxter who devotes so much time to beautifying the library grounds.
- Lien Fleming who volunteers in the Children's room.
- All the generous folks who donated baskets, silent auction items, and baked hundreds of cookies for the Friends' Holiday Fair.
- The Friends of the Library for supporting our programs and enriching our library.

GRANTS and DONATIONS

1. The minimum State Aid requirement was met, and the library received \$11,996.22.
2. The library won an LSTA Grant entitled "Science Is Everywhere" to provide STEAM based science programs to students in grades 3- 6. The grant amount was \$7,500.
3. A \$2,500 Small Libraries in Networks grant is applied directly to C/W Mars network fees.
4. The library won a Boston Bruins grant and had a visit from the Bruins mascot on 7/28/15.
5. Bemis Corporation donated \$2,000 to the Friends of the Library for the 2016 Summer Reading Program.
6. A library supporter donated a 2 year subscription to American History magazine.

7. A local artist donated a watercolor painting to the library, and donated several more to benefit the Friends raffles throughout the year.
8. The Shirley Charitable Foundation sponsored a live owl show.
9. Grateful thanks to those who honor their loved ones with a memorial donation.

FY16 CIRCULATION AND SERVICES

FY16 Circulation	Total
Direct - at the Library	55,506
Direct plus state-wide circulations	63,482
Overdrive Digital Circulation:	4,598
Total Direct Circ Activity:	60,104
Interlibrary Loans:	
Provided to other libraries	11,627
Requested from others	5,928
<i>Net Lender Circulations:</i>	5,699
Visit Counts:	
Total visits	43,763
Number of days open	244
Number of hours open	1,770
Card Holders:	
Shirley Residents with library cards	3,189
Other Residents	472
Avg. new Cards per month	19
Copy Holdings:	
Adult	24,222
Children	17,839
YA	1,847
Copy Total:	43,908
Copies Added:	
Items added in FY16	3,469
Children's & YA Programs:	
# Programs held	204
Attendance	3,136
Adult Programs:	
# Programs held	268
Attendance	3,578
Meeting Room Uses	410

FY16 LIBRARY BUDGET AND EXPENSES

Hazen Memorial Library - Account Totals FY16										
July 1, 2015 - June 30, 2016		FY16 Budget			Detailed Expenditures Paid from All Accounts					
Account	Total Appropriated	Line Item Budget	Appropriation	Public Buildings	State Aid Acct.	Library Gift Fund	Friends of the Library	LSTA Grant Science is Everywhere	Total Expended	
<i>Appropriation (10000000)</i>	\$45,450.00									
Books and digital format		\$25,765.00	\$25,220.24		\$527.13			\$1,396.42	\$27,143.79	
Audios & Music		\$3,600.00	\$3,540.56						\$3,540.56	
Video		\$7,500.00	\$7,421.11		\$79.71			\$216.26	\$7,717.08	
Print Serial Subscriptions		\$2,585.00	\$2,582.87						\$2,582.87	
Museum Passes							\$1,289.00	\$600.00	\$1,889.00	
Repair and Maintenance		\$2,400.00	\$2,793.90	\$2,945.00	\$120.00	\$354.55			\$6,213.45	
Repair/Maint Supplies		\$100.00	\$36.84						\$36.84	
Prof. & Tech Services						\$3,718.50		\$485.00	\$4,203.50	
Phone		\$700.00		\$700.00					\$700.00	
Office Supplies		\$800.00	\$947.42					\$60.71	\$1,008.13	
Furniture								\$653.48	\$653.48	
Custodial Supplies		\$800.00	\$794.99						\$794.99	
Online Cost		\$500.00	\$598.35		\$7,827.00				\$8,425.35	
Postage		\$200.00	\$216.54						\$216.54	
Book Processing		\$500.00	\$427.61						\$427.61	
Miscellaneous			\$40.00			\$190.00	\$482.60		\$712.60	
Other Supplies						\$201.96			\$201.96	
In-State Travel					\$323.98			\$42.43	\$366.41	
Program Expenses			\$112.29			\$338.94	\$2,888.59	\$989.79	\$4,329.61	
Music Program						\$600.00			\$600.00	
Training						\$40.00		\$50.00	\$90.00	
Subtotal:	\$45,450.00	\$45,450.00	\$44,732.72	\$3,645.00	\$8,877.82	\$5,443.95	\$4,660.19	\$4,494.09	\$71,853.77	
Utilities	\$13,707.68									
Electricity			\$4,387.89	\$1,479.63	\$1,579.26				\$7,446.78	
Gas			\$4,374.65	\$1,123.56	\$1,143.64				\$6,641.85	
Water			\$1,322.00		\$141.90				\$1,463.90	
Sewer			\$365.60		\$253.60				\$619.20	
<i>(Payment to Perf. Contract)</i>	-\$5,060.00									
Utilities Subtotal:	\$8,647.68	\$8,647.68	\$10,450.14	\$2,603.19	\$3,118.40				\$16,171.73	
Salary, Appointed	\$54,412.16	\$54,412.16	\$54,412.16						\$54,412.16	
Wages, Hourly	\$98,974.22	\$98,974.22	\$97,388.86						\$97,388.86	
Totals:	\$207,484.06	\$207,484.06	\$206,983.88	\$6,248.19	\$11,996.22	\$5,443.95	\$4,660.19	\$4,494.09	\$239,826.52	
							Appropriation:		\$207,484.06	
							Total Spent from other funds: This is the amount funded from other sources to provide the current level of services:			
									\$32,342.46	

FRIENDS OF THE LIBRARY

Many popular events were again made possible in FY16 by the hard work and inspiration of our Friends. All the museum passes are paid for by the group's fundraising efforts. The summer reading prizes, adult programs and special children's performances such as Mini-Motions Preschool Fitness classes and live animal shows are all funded by the Friends.

The Annual Holiday Fair and cookie sale fundraiser was held in November. You can also support the Friends' efforts through membership dues, buying books from the lobby book sale and by purchasing items from AmazonSmile.com. A percentage of each purchase benefits the Friends.

Ted Reinstein of WCVB Chronicle came to the library in April to talk about his book "Wicked Pissed: New England's Most Famous Feuds." If you missed this very entertaining event, look for it on local public access cable channel.

The Summer Reading Kickoff Olympics in June was great fun, and we were lucky to have perfect weather for all the outdoor activities and good food. Big thanks to Jessica Myshrall for all her hard work putting this event together.

Look for the Friends membership flyer and please consider renewing your membership, or perhaps contribute for the first time. The Friends are a 501(c)3 organization, and donations are tax-deductible. If you are looking for a rewarding volunteer experience, check the Library's online calendar of events and come to a Friends meeting, usually on the third Thursday of the month, from September through June. Stop by the Friends' booth at the annual Shirley Hoe-Down, (the first Saturday in June on the Common) and talk to them about volunteering and fundraising. Every library needs Friends! We are extremely grateful for ours.

LSTA GRANT: "SCIENCE IS EVERYWHERE"

This project allowed us to expand our children's programming for 3rd grade through 6th grade with hands-on exploration of STEM topics. To do this we brought in 6 qualified science educators to present on the following topics: owl pellet dissection, science of the human body, cloning plants, physics of flight, and animals of the rainforest. We purchased kits from Youth Explorations in Science and held 9 different hands-on science workshops led by our youth services librarian assisted by a library aide. We set up a "STEM Maker-Space" in the children's room, and kept a rotating assortment of building kits available at all times. We evaluated most programs at the beginning and the end, using a KWL chart method, with the expectation that there would be an increase of 25% in knowledge of the topic from start to finish.

Library materials in the STEM subject matters were added to the collection with grant funds, with the expected benefit of 5% increase in children's circulation.

Science museum passes to the Discovery Museums in Acton, and the Boston Museum of Science were made available to the community at large with the LSTA funds. The Friends of the library partnered with us to help fund the Boston MOS pass, and the Discovery Museums offered us a half-price discount. The passes have been utilized by families with young children and those in the targeted population, thus broadening the benefits of the grant.

There were 1,079 total participants with our grant. Out of the 308 who participated in our Assessment programs, there was a formative average of 45%. This statistic helped us to identify the strengths and weaknesses of our participants and formulate ways to improve their learning. The summative assessment had an average of 58% this helped to evaluate their learning after our programs were finished and resulted in an overall increase of 45% improvement in their knowledge. The entire process made a difference in these 308 participants' experience. All participants stopped and reflected on what was discussed each session and these results show an increase in their skills and knowledge.

We were very pleased to note that the participants were equally split between boys and girls, because in our proposal we recognized the importance of reaching out to girls with exposure to science topics. We also found that the STEM maker space was more popular than we expected, with an average of 6 children each day for a total of 768 children using the materials in their own ways, without any imposed structure.

ENDOWMENT FUND

Early in 2016, the Trustees became aware that the Community Foundation of North Central Massachusetts was sponsoring a Library Matching Grant Challenge. The Community Foundation was offering to award \$5,000 to the first five libraries in their 33-community service territory that raised \$10,000 for a Designated Endowment Fund that would be opened at the Community Foundation. The dollars had to be raised and the Designated Fund opened by June 30, 2016, so we had less than six months to raise the \$10,000 and get the grant. The Trustees talked to other libraries in our area that have Endowment Funds to find out how they were raising money. The most help came from the Townsend Library that has an Endowment Fund of over \$800,000. We learned from them to create Donation Envelopes and instruction sheets for donating on line. These were created for our Library and placed on the counter for patrons to see when interacting with Library staff who didn't hesitate to mention the Fund! The Director also posted information about the Match Challenge on the Library's web site and the Children's Librarian created a "thermometer" to track our progress. The effort paid off as the \$10,000 was raised in about five weeks. The \$5,000 Match was placed in our Fund on May 5, 2016. Patrons and businesses made donations ranging from \$5 to \$1,000 and the Shirley Charitable Foundation donated \$1,500. With the help of a donation of over \$23,500 from the sale of books donated by the Arthur Banks estate, the Fund balance is now over \$44,500. Based on a distribution rate of 4.5%, the Trustees will have over \$2,000 to use for additional programs to benefit Library patrons. This is in addition to any money provided by the Friends of the Hazen Library. And since this is in an endowment fund, the money will be available in perpetuity with no additional fund raising activity. Any additional donations to the Fund over the coming years will serve to increase the annual distribution.

STAFF

Thanks to the Hazen Memorial Library staff: Director Debra Roy, Assistant Director Sue Cusick, Youth Services Librarian Kathleen Farrar, Library Aides Carol Landers and Steven Banks, and Custodian Shirley Lanteigne, all of whom provide the best customer service possible to make our library successful and this board a pleasure on which to serve.

Behind every great community is a great library, and Shirley is fortunate to have both.

Respectfully submitted,

**Debra Roy, Library Director, and
Trustees of the Hazen Memorial Library, FY16**

Elizabeth Quinty, Chair
Heidi Korhonen, Vice Chair
Kathryn Lyon, Secretary
Dwight W. Smith, Treasurer
Judy Stanislaw
Charles Waite

POLICE DEPARTMENT

I am pleased to present the 2016 Shirley Police Department Annual Report. The Shirley Police Department is comprised of 17 police officers, 7 Communication Dispatchers, 1 Animal Control Officer and an Executive Secretary. All of our employees are dedicated to providing professional, effective and efficient police services to the citizens of the Town of Shirley. In 2016, the Shirley Police Department implemented and continues with the DARE Program within the Ayer-Shirley Regional School District which has had great success in envisioning a world in which students everywhere are empowered to respect others and to choose to lead lives free from violence, substance abuse, and other dangerous behaviors. The Shirley Police Department, by using law enforcement best practices, creatively contribute to the social wellbeing and quality of life for our residents, business owners and visitors that live, work and visit our community. Our civilian employees continue to provide support to our police department and we could not thank them enough for their continued commitment, support and selfless service they provide to the citizens of Shirley.

For 2017, members of the Shirley Police Department look forward to building a partnership in the community which as a result will improve the quality of life for our citizens, employees, business owners and visitors. We will continue in our commitment to enhance our community policing efforts and proactively explore law enforcement best practices to decrease and deter criminal activity within the Town of Shirley.

In 2016 we saw a decrease in crimes which were a direct result of the police department's pro-active enforcement efforts. For 2017, we will continue with a pro-active community policing approach to solving problems in our community and enhancing services to the citizens of Shirley

STATISTICS

Aggravated Assault 5	Impersonation 1
Simple Assault 7	Embezzlement 1
Intimidation 3	Stolen Prop. Offenses 2
Burglary/Breaking & Ent. 5	Destruction of Prop/Vandal 28
Theft from a Bldg. 3	Drug/Narcotic Violations 7
Theft from a MV 3	Bad Checks 1
All other Larceny 34	Incest 1
MV Theft 2	Statutory Rape 1
False Pretenses/Swindle 3	Pornography/Obscene Mat. 1
Disorderly Conduct 2	Liquor Law Violations 3

DUI 23

Trespass of Real Property 2

Drunkness 24

All other offenses 33

Family Off/Non Violent 1

Traffic, Town By-Law Offenses 42

To quote “Sir Robert Peel”, The Father of Modern Policing. In 1829 he came up with the nine principles of policing which still hold true to this day. I will leave you with two of them.

PRINCIPLE 1 “The basic mission for which the police exist is to prevent crime and disorder.”

PRINCIPLE 2 “The ability of the police to perform their duties is dependent upon public approval of police actions.”

In closing, I would like to thank the men and women of the Shirley Police Department, communications department, the animal control officer and civilian staff for supporting this agency and for providing quality, honorable and dedicated service to the citizens of the Town of Shirley. I would also like to thank Chief Levesque and the Shirley Fire Department, DPW Foreman Paul Farrar and the Department of Public Works and the Town Leadership, Town Administrator Patrice Garvin and the Board of Selectmen for their leadership and support to this agency.

Respectfully submitted,

Samuel Santiago

Acting Chief of Police

SEWER COMMISION

In FY16 the Sewer Commission continued their working relationship with Weston and Sampson Services. Weston and Sampson provide all routine operation and maintenance of the sewer system and the Industrial Pre-treatment Program. They inspect the six pump stations located in the sewer system and perform routine and preventative maintenance on them. They also provide 24/7 coverage for emergencies that may arise, such as clogs in the system, mechanical failures and grinder pump alarms.

The Sewer Commission Office sends out sewer usage bills quarterly. Bills are mailed out on March, June, September and December. Bills are based on the winter month's water usage and this information is provided by the Shirley Water District.

The Sewer Commissioners meet on the first Wednesday of the month at 7:00 pm to conduct their routine business. Any questions or concerns that the public would like to discuss with them, please feel free to attend one of their monthly meetings. If you would like to be placed on the agenda, please contact the office 48 hours in advance.

The Sewer Commission would like to thank all the Town Boards and Departments for all their hard work and co-operation throughout the year, to Tom Frost from Weston and Sampson for his daily dedication in maintaining the integrity of the system, to Erin Deforge the Administrative Assistant to the Sewer Commission for her daily managing of the Sewer Commission Office. Also, the Sewer Commission would like to give a special Thank You to Shirley Water District for the continuing help that they provide throughout the year.

Respectfully Submitted,

Robert Schuler, Chairman
Leonardo Guercio, Vice-Chair
Donald Farrar
Hugh Muffoletto
Paul Wilson

VETERANS SERVICES

Contact Information:

Office Hours Monday 4:30 PM to 7:00 PM, appointments anytime.
Address 7 Keady Way, Shirley, MA. 01464
Phone Number 978-425-2600 x280
E-Mail mdetillion@shirley-ma.gov

The number of veterans requesting chapter 115 services for FY16 decreased from last year. Many veterans have returned to work or moved on to other programs that support them long-term. In support of veterans and their families, the Town of Shirley and the Department of Veterans' Services agree to support veterans until such time they are able to get assistance long term from other sources. Currently our planned budget to assist veterans did decline from last years budget. We are committed to helping veterans and their families.

Shirley's payout to support Chapter 115 \$70,124
Shirley's reimbursement from the state \$49,915
Shirley's cost to support Chapter 115. \$20,209

Unfortunately, the Town of Shirley lost three veterans this year. The impact to our community and our lives is great. Our thoughts go out to the families of those veterans.

Veteran Services would like to thank the Friends of Shirley and Loaves and Fishes for their continued support to our veterans in these economic times.

Shirley Veterans Services office hours are 4:30 P.M. every Monday at the Town Clerks Office in the Town Office Building. The Veterans' Agent is available any time and can be reached at 978-425-2600 x280.

Respectfully submitted,
Dwight M. Detillion
Veterans' Service Officer

TREASURER COLLECTOR

Town of Shirley Employee Wages Calendar Year 2016

<u>Benjamin Hill Pool</u>	
Abare, Elizabeth	\$1,271.02
Bowen, Josephine	\$1,745.15
Coke, Mary	\$8,026.92
Coke, Shayne	\$1,651.14
Colburn, Charles	\$442.00
Cooper, Catherine	\$2,247.33
Crowe, Tarah Lynne	\$5,288.25
Hack, Jonathan	\$4,291.01
Lamy, Adam	\$1,654.64
McCann, Niamh C	\$1,622.50
Morse, Robert T	\$1,575.00
Morse, Ryan	\$935.33
Mrakovich, Amanda J	\$7,648.61
Russell, Kelly	\$1,271.56
Wilson, Laura	\$1,344.86
Winship, Francesca	\$1,792.25
Winship, Olivia N	\$4,723.01
Yao, Claudia	\$2,354.96
<u>Council On Aging</u>	
Becker, Kathryn L.	\$25,337.29
Harmon, Scott J	\$2,125.39
Perry, Douglas	\$9,639.26
Perry, Robert H Jr	\$18,038.48
Picinich, Laurie	\$7,251.29
Schold, Carolyn	\$38.01
Schold, William F	\$373.26

<u>Department of Public Works</u>	
Callahan, Pamela J	\$40,253.73
Downs, Eric	\$22,241.89
Farrar, Lee A	\$9,205.17
Farrar, Paul F	\$68,209.20
Flynn, Arthur H	\$60,212.60
Gilman, Kenneth M	\$12,470.45
Lanteigne, Antonia S	\$1,273.92
Schwartz, David N	\$46,810.57
<u>Snow Removal Operations</u>	
Farrar, Timothy	\$157.59
Goodman, Brian Jr	\$1,837.03
Guthrie, John C	\$324.18
Hawthorne, Joseph R Jr	\$1,819.03
Levesque, Dennis	\$1,026.58
Palinkas, Koady J	\$238.63
<u>Fire Department</u>	
Cooley, Troy	\$58,080.77
Deshler, Albert	\$47,170.81
Levesque, Dennis	\$76,780.10
<u>Ambulance/Fire On-Call</u>	
Algarin, Zacary J	\$1,057.08
Anderson, Andrew	\$11,309.02
Boudreau, Benjamin	\$1,054.00
Boutlier, Matthew	\$7,922.95
Callahan, Brian J	\$1,330.56
Callahan, Matthew D	\$3,067.71
Callahan, William J Jr	\$4,056.41
Denning, Donald	\$2,608.09
Detillion, Dwight M	\$13,762.30
Eramo, Benedict A	\$1,270.08
Farley, Tyler	\$2,938.17
Feddersen, Brian	\$7,504.71

Flagg, Makenzie D	\$820.80
Glenny, Matthew S	\$4,600.06
Guthrie, Neal	\$527.04
Hawthorne, Joseph R Jr	\$1,939.30
Henry, Steven	\$6,259.40
Holmes, Joseph J	\$14,617.67
Hurley, Ian	\$3,024.83
Ikeda, Kenji	\$285.26
McQuaid, Michael	\$941.76
Moody, Robert Jr	\$1,054.28
OConnor, Brandon M	\$12,187.18
Ouellette, Adam J	\$3,829.23
Ouellette, Jennifer L	\$2,549.04
Poitras, William R	\$15,952.48
Ranno, Derek J	\$1,537.56
Shakarian, Kellie	\$35.26
Wayne, Jared	\$6,115.18
White, Brian	\$354.24
<u>Library</u>	
Banks, Steven L	\$5,087.44
Cusick, Susan	\$33,084.06
Dumbleton, Janet L	\$1,913.17
Farrar, Kathleen R	\$35,058.78
Landers, Carol A	\$12,056.57
Lanteigne, Antonia S	\$6,608.57
Manning, Cole R	\$3,830.00
Roy, Debra J	\$53,800.56
Shipton, Clifford K	\$1,672.44
<u>Police Department</u>	
Barker-Santiago, Joseph	\$60,513.58
Bonczar, Bethany K	\$8,307.39
Bruin, Brandon	\$2,265.96
Cromwell, Alfreda H	\$59,253.51

Euliano, Matthew	\$87,960.70
Goulden, Thomas J	\$88,711.98
Gushlaw, Gregory P	\$113.76
Laprade, Craig K	\$124,762.92
Mahoney, Kyla	\$3,937.06
Moody, Everett W Jr	\$58,521.69
Santiago, Samuel	\$105,100.86
Siekman, Olivia	\$20,663.63
Strniste, Jason	\$14,157.32
Violette, Peter	\$123,347.44
<u>Police Department-Reserve & Part Time</u>	
Brodmerkle, Sarah M	\$3,601.45
DeMoura, Shawn R	\$7,598.41
Dodge, Kyle	\$7,674.86
Lafferty, Mark Jr	\$21,141.36
Lange, David	\$46,443.30
McGuinness, William	\$66,782.46
O'Sullivan, Matthew	\$11,632.22
Rice, Alan M	\$9,696.14
Richard, Jared	\$15,284.82
Salo, Erik	\$3,722.76
Strianese, Ryan R	\$13,687.69
<u>Communications</u>	
Brown, Ian	\$26,372.99
Bryce, David M	\$10,893.85
Hawthorne, Katie A	\$43,913.31
Lafferty, Mark Jr	\$588.16
Lange, David	\$3,439.60
Roberts, Kelly	\$14,180.83
Shraison, Cheryl B	\$1,596.37
Topolski, Paul A	\$47,049.75
Wilmont, Robert	\$56,731.41
<u>Senior Work-Off Program</u>	

Bradley, Kathleen S	\$1,000.00
Chase, Bruce L	\$1,000.00
Collins, Nancy A	\$1,000.00
Friedrich, Randy	\$860.00
Gagnon, Raymond	\$1,000.00
Gray, Frances	\$1,000.00
Hartman, Susan S	\$867.50
Hemenway, Joyce M	\$466.00
Heraty, Thomas	\$1,000.00
Holbein, Paulette	\$1,000.00
Landry, Nancy	\$1,000.00
Masiero, Barbara	\$1,000.00
Perry, Barbara E	\$1,000.00
Stanislaw, Judy L	\$1,000.00
Turnbull, Adele	\$1,000.00
<u>Election Worker</u>	
Bigelbach, Gaynor V	\$10.00
Bigelbach, Owen T	\$77.50
Bradley, Kathleen S	\$772.50
Cady, Leslie	\$52.40
Cady, Stewart H	\$52.50
Connors-House, Christine E	\$252.50
Deyo, Shirley A	\$335.00
Elwyn, Marie	\$320.00
Guercio, Dolores	\$40.00
Hartman, Susan S	\$65.00
Hildebrant, Brian C	\$395.00
Huxley, Robert A	\$570.00
Landry, Nancy	\$525.00
Landry, Thaddee	\$437.50
Mitton, Kerri L	\$10.00
O'Sullivan, Sinead	\$57.50
Oelfke, William C	\$1,742.50
Parker, Don W	\$247.50
Stanislaw, Judy L	\$195.00

Tohline,Carolynn Kay	\$1,539.50
Tohline, John Brock	\$487.50
Walsh, Juliana T	\$52.50
Witherell, Laurie	\$625.00
Yocum, James W	\$545.00
<u>Summer in Shirley</u>	
Bakis, Alicia	\$2,040.00
Clifton, Tyler	\$2,115.00
Cushing, Chloe	\$1,855.00
Gibbons, Alexis	\$2,405.89
Goodman, Ryan F	\$2,703.75
Martinez, Brooke M	\$2,135.00
McAllister, Kelsie	\$2,320.00
Megan, Emily	\$1,495.00
Ndjigue, Shandy	\$2,435.00
Patano, Nicole	\$2,440.00
Reilly, Christopher	\$2,316.52
Soto, Brandon	\$2,335.00
Stern, Erin E	\$3,049.22
Stern, Laura A	\$3,799.30
Stern, Steven M	\$11,880.00
Watson, Clara	\$2,745.75
<u>Town Offices</u>	
Allard, Donna M	\$27,503.63
Arakelian, Paulette S	\$100.00
Bilafer, Vicki S	\$1,844.26
Boudreau, Nathan R	\$33,485.20
Cappucci, Enrico C	\$75.00
Cataldo, Edward	\$5,304.25
Colburn, Bobbi Jo	\$11,880.60
Collins, Christine H	\$4,599.00
Collins, Nancy A	\$2,960.80
Connor, William	\$53,583.70
Culkins, Pamela	\$75.00

Deforge, Erin	\$16,537.76
Detillion, Dwight M	\$6,581.68
Dumont, Kendra J	\$100.00
Farrar, Donald E Jr	\$21,806.40
Fleming, Michael J	\$14,518.63
Fullhart, Patrice	\$13,733.67
Garvin, Patrice	\$90,623.96
Gibbons, Lisa D	\$33,093.46
Haase, Holly J	\$21,969.60
Hill, Sandra A	\$44,432.60
Howald, Jennifer L	\$5,503.60
Hunt, Nicole M	\$18,290.17
Joachim, Gregory J	\$4,250.50
LePage, Tina	\$2,268.84
MacAloney, Denise L	\$682.50
Madden, Nadia	\$1,083.24
McDougall, Amy R	\$60,748.38
Murphy, John	\$1,620.00
Pierce, Jerney	\$8,978.32
Poitras, Janet L	\$39,725.13
Prescott, Robert E Jr	\$100.00
Prokowiec, Mark	\$10,326.42
Smith, Victoria	\$42,932.00
Swain, David N	\$25.00
Vellante, Gabriel J Jr	\$1,480.00
Wilbur, Dorothy K	\$100.00
Wojtas, Patricia	\$11,595.06
Wright, Sheryl L	\$29,520.00
Wages Paid in CY 2016	\$2,733,782.74

TOWN COLLECTOR

Motor Vehicle & Trailer Excise

Year	Outstanding 7/1/15	Committed	Refunds	Abatements	Payments	Balance
Prior to 2010					\$1,230.32	
2010	\$2,833.12				\$39.58	\$2,793.54
2011	\$3,538.56				\$207.50	\$3,331.06
2012	\$4,305.94				\$1,126.46	\$3,179.48
2013	\$5,977.18		\$309.69	\$309.69	\$2,218.33	\$3,758.85
2014	\$13,876.42	\$21.56	\$266.68	\$534.60	\$9,442.30	\$4,187.76
2015	\$52,054.60	\$85,303.47	\$5,736.56	\$7,722.22	\$122,507.77	\$12,864.64
2016	\$0.00	\$804,902.24	\$2,912.04	\$12,058.40	\$704,897.79	\$90,858.09
		\$890,227.27	\$9,224.97	\$20,624.91	\$841,670.05	

Personal Property

Year	Outstanding 7/1/15	Committed	Refunds	Abatements	Payments	Balance
2004	(\$9.98)					(\$9.98)
2005	(\$3.41)					(\$3.41)
2007	(\$3.73)					(\$3.73)
2012	\$29.06					\$29.06
2013	\$50.45					\$50.45
2014	\$1,634.47				\$101.95	\$1,532.52
2015	\$3,704.93				\$1,812.72	\$1,892.21
2016	\$0.00	\$300,643.22		\$471.41	\$296,833.14	\$3,338.67
		\$300,643.22	\$0.00	\$471.41	\$298,747.81	

Real Estate Taxes

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2006	\$452.29			\$452.29			\$0.00
2007	\$1,039.31			\$1,039.31			\$0.00
2008	\$1,144.92			\$1,144.92			\$0.00
2009	\$1,076.71			\$1,076.71			\$0.00
2010	\$1,238.84			\$1,243.31			(\$4.47)
2011	\$1,817.72			\$1,206.09		\$611.63	\$0.00
2012	\$2,633.45			\$1,246.34		\$1,405.69	(\$18.58)
2013	\$7,541.56			\$1,198.79		\$1,656.80	\$4,685.97
2014	\$21,445.51			\$1,572.28		\$9,890.14	\$9,983.09
2015	\$129,168.63			\$36,047.50		\$69,825.01	\$23,296.12
2016	(\$1,417.84)	\$9,699,677.65	\$6,833.45	\$1,133.32	\$107,632.22	\$9,385,843.82	\$210,483.90
		\$9,699,677.65	\$6,833.45	\$47,360.86	\$107,632.22	\$9,469,233.09	

Supplemental Taxes

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2014	\$1,961.59					\$1,961.59	\$0.00
2015	\$4,003.71	\$995.72				\$4,999.43	\$0.00
		\$995.72	\$0.00	\$0.00	\$0.00	\$6,961.02	

Sewer Betterments Committed To Tax

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2013	\$1,560.94					\$242.72	\$1,318.22
2014	\$6,610.91			\$468.75		\$2,706.22	\$3,435.94
2015	\$13,339.78			\$1,406.25		\$7,066.99	\$4,866.54
2016	\$0.00	\$491,641.86				\$470,164.15	\$21,477.71
		\$491,641.86	\$0.00	\$1,875.00	\$0.00	\$480,180.08	

Sewer Betterment Committed Interest

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2013	\$313.03					\$47.00	\$266.03
2014	\$1,209.00			\$84.38		\$506.25	\$618.37
2015	\$2,724.75			\$225.00		\$1,612.50	\$887.25
2016	\$0.00	\$156,533.01			\$49.83	\$141,254.96	\$15,228.22
		\$156,533.01	\$0.00	\$309.38	\$49.83	\$143,420.71	

Sewer Loan Added To Tax

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2015	\$1,705.90					\$1,705.90	\$0.00
2016	\$0.00	\$7,022.24				\$5,900.72	\$1,121.52
		\$7,022.24	\$0.00	\$0.00	\$0.00	\$7,606.62	

Sewer Loan Interest

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2015	\$675.90					\$675.90	\$0.00
2016	\$0.00	\$3,972.27				\$3,333.92	\$638.35
		\$3,972.27	\$0.00	\$0.00	\$0.00	\$4,009.82	

Sewer Usage Added To Tax

Year	Outstanding 7/1/15	Committed	Refunds	Transfer to Tax Title	Abatements	Payments	Balance
2014	\$381.02					\$381.02	\$0.00
2015	\$1,801.45			\$1,319.71			\$481.74
2016	\$0.00	\$26,854.42				\$22,716.73	\$4,137.69
		\$26,854.42	\$0.00	\$1,319.71	\$0.00	\$23,097.75	

Sewer Usage

Outstanding 7/1/15	Committed	Refunds	Abatements	Payments	Balance
250,668.29	396,865.66			409,166.67	238,367.28

Betterments Not Yet Due

Outstanding 7/1/15	Committed	Refunds	Transferred to Taxes	Payments	Balance
5,691,602.04			491,641.86	142,436.59	5,057,523.59

Betterments Chapter 41A Defferals

Outstanding 7/1/15	Committed	Refunds	Transferred to Taxes	Payments	Balance
56,250.00				9,375.00	46,875.00

Betterments Classified Chapter 61, 61A, & 61B

Outstanding 7/1/15	Committed	Refunds	Transferred to Taxes	Payments	Balance
93,750.00					93,750.00

Septic Repair Loans Not Yet Due

Outstanding 7/1/15	Committed	Refunds	Transferred to Taxes	Payments	Balance
108,029.75	13,399.00		7,022.24		114,406.51

Summary of Collections Turned Over to Treasurer

	Tax	Interest	Other
Motor Vehicle & Trailer Excise	\$841,670.05	\$4,050.96	\$25,437.80
Personal Property Tax	\$298,747.81	\$361.65	\$75.00

Real Estate Tax	\$9,469,233.09	\$22,434.88	\$990.00
Supplemental Taxes	\$6,961.02		
Tax Title Real Estate	\$44,480.20	\$35,302.13	\$680.00
Parking Tickets			\$645.00
Trailer Park Fees			\$16,292.61
Municipal Lien Fee			\$10,379.00
Longley Acres			\$8,575.00
Returned Check Fee			\$75.00
Registry of Motor Vehicle Fee			\$8,557.00
Deputy Collector Fee			\$4,548.00
Sewer Betterment To Tax			\$480,180.08
Sewer Betterment Committed Interest			\$143,420.71
Sewer Usage Added To Tax			\$23,097.75
Sewer Loan To Tax			\$7,606.62
Sewer Loan Committed Interest			\$4,009.82
Betterment Not Yet Due Payments			\$151,811.59
Betterment Not Yet Due Interest			\$3,721.97
Sewer Usage Collections			\$409,166.67
Tax Title Sewer Betterment			\$8,317.09
Tax Title Sewer Usage			\$4,172.37

Total Tax Collections	\$10,643,459.46
Total Tax Title Collections	\$79,782.33
Total Other Collections	\$76,254.41
Total Sewer Collections	\$1,235,504.67

\$12,035,000.87

**Massachusetts Department of Revenue, Division of Local Services
Bureau of Accounts ~ Automated Statement of Indebtedness**

City/Town/District of: **SHIRLEY**

2016

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2015	+ New Debt Issued	- Retirements	= Outstanding June 30, 2016	Interest Paid in FY2016
Buildings	330,800.00	0.00	97,333.00	233,467.00	11,887.00
Departmental Equipment	412,412.45	0.00	62,497.00	349,915.45	17,003.00
School Buildings	2,161,850.00		197,500.00	1,964,350.00	83,812.00
School - All Other	40,900.00		13,635.00	27,265.00	1,227.00
Sewer	297,246.00		27,750.00	269,496.00	11,501.00
Solid Waste	0.00			0.00	
Other Inside	205,374.00	0.00	47,551.00	157,823.00	8,132.00

SUB - TOTAL Inside	\$3,448,582.45	\$0.00	\$446,266.00	\$3,002,316.45	\$133,562.00
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Long Term Debt Outside the Debt Limit	Outstanding July 1, 2015	+ New Debt Issued	- Retirements	= Outstanding June 30, 2016	Interest Paid in FY2016
Airport	0.00			0.00	
Gas/Electric Utility	0.00			0.00	
Hospital	0.00			0.00	
School Buildings	0.00			0.00	
Sewer	5,764,316.75		908,140.00	4,856,176.75	270,499.00
Solid Waste	0.00		1.00	(1.00)	0.00
Water	0.00			0.00	
Other Outside	81,746.34		5,281.00	76,465.34	787.00

SUB - TOTAL Outside	\$5,846,063.09	\$0.00	\$913,422.00	\$4,932,641.09	\$271,286.00
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TOTAL Long Term Debt	\$9,294,645.54	\$0.00	\$1,359,688.00	\$7,934,957.54	\$404,848.00
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Please complete all sections of this report and return it to the Public Finance Section no later than September 30, 2016

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: _____

Date: _____

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: _____

Date: _____

Delivery By U.S. Mail	Phone/Fax	FedEx, UPS, Other Delivery
Public Finance Section	(617) 626-2399	Public Finance Section
Division of Local Services	(617) 626-2382	Division of Local Services
PO Box 9569	(617) 626-4110	100 Cambridge St.
Boston MA 02114-9569	Fax (617) 626-3916	Boston MA 02114

Short Term Debt	Outstanding July 1, 2015	New Debt Issued	- Retired	= Outstanding June 30, 2016	Interest Paid in FY2016
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RANs - Revenue Anticipation				0.00	
BANs - Bond Anticipation:					
Buildings				0.00	
School Buildings				0.00	
Sewer				0.00	
Water				0.00	
Other BANs	539,749.15	249,244.00	63,232.15	725,761.00	2,889.56
SANs - State Grant Anticipation				0.00	
FANs - Federal Gr. Anticipation				0.00	
Other Short Term Debt				0.00	

TOTAL Short Term Debt	\$539,749.15	\$249,244.00	\$63,232.15	\$725,761.00	\$2,889.56
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GRAND TOTAL All Debt	\$9,834,394.69		\$1,422,920.15	\$8,660,718.54	\$407,737.56
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Authorized and Unissued Debt					
Purpose	Date of Vote	Article Number	Amount Authorized	- Issued - Retired - Rescined	= Unissued 6/30/2016
Water Pollution Abatement Projects	06/14/04	24	400,000.00	72,661.00	327,339.00
CTH Exterior Paint	06/12/06	15D	25,000.00	24,338.00	662.00
Library Carpet Replacement	06/12/06	15F	35,000.00	35,000.00	0.00
Middle School Cntry Sys Upgrade	06/12/06	15H	75,000.00	75,000.00	0.00
School District Technology	06/12/06	15I	25,000.00	25,000.00	0.00
Town Wide Technology Upgrade	06/11/07	15	100,000.00	100,000.00	0.00
Culvert Repair Townsend Road	11/13/07	6	24,000.00	21,000.00	3,000.00
Shaker Road Bridge Repair	12/13/10	2	350,000.00	87,421.00	262,579.00
Performance Contracting	08/05/13	1	570,873.00	570,873.00	0.00
DPW Dump Truck	06/02/14	10	160,000.00	154,342.45	5,657.55
					0.00
					0.00
					\$599,237.55

SUB - TOTAL from additional sheet(s)					\$0.00
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TOTAL Authorized and Unissued Debt					\$599,237.55
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Please Complete Additional Sections if Needed

Authorized and Unissued Debt - Additional Sheet(s)					
Purpose	Date of Vote	Article Number	Amount Authorized	- Issued - Retired - Rescined	= Unissued 6/30/2016
					0.00
					0.00
					0.00
					0.00

SUB -TOTAL Additional Sheet(s)					\$0.00
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Long Term Debt					
Inside the Debt Limit Report by Issuance	Outstanding July 1, 2015	+ New Debt Issued	- Retirements	= Outstanding June 30, 2016	Interest Paid in FY2016
1 Conservation Land	0.00	0.00	0.00	0.00	0.00
1 Drain Pipe	0.00		0.00	0.00	0.00
1 Handicap Lift School	0.00		0.00	0.00	0.00
1 Heating Units School	0.00		0.00	0.00	0.00
1 LAW Chimney	0.00	0.00	0.00	0.00	0.00
1 LAW Roof	0.00		0.00	0.00	0.00
1 LAW Roof	0.00		0.00	0.00	0.00
1 Ronchetti Land	0.00		0.00	0.00	0.00
1 School Remodel	0.00		0.00	0.00	0.00
1 Library Const 2	0.00		0.00	0.00	0.00
2 Center Town Hall Repair	3,419.00		1,140.00	2,279.00	103.00
2 DPW Dump Truck	3,270.00		3,270.00	0.00	98.00
2 LAW Asbestos Removal	7,590.00		2,530.00	5,060.00	228.00
2 LAW Boiler	40,900.00		13,635.00	27,265.00	1,227.00
2 LAW Elec Power Sys	34,770.00		11,590.00	23,180.00	1,043.00
2 LAW Elec Sys	14,040.00		4,680.00	9,360.00	421.00
2 LAW Fire Alarm	4,020.00		1,340.00	2,680.00	121.00
2 LAW Hot Water Conv	22,932.00		7,644.00	15,288.00	688.00
2 LAW HVAC	5,400.00		1,800.00	3,600.00	162.00
2 LAW HVAC2	34,925.00		11,645.00	23,280.00	1,048.00
2 Radio Console	11,875.00		5,940.00	5,935.00	356.00
2 Sewer Ctr Road	2,996.00		1,000.00	1,996.00	90.00
3 Benjamin Hill Pool Reno	46,000.00		11,500.00	34,500.00	1,690.00
3 Dump Truck	36,055.00		6,605.00	29,450.00	1,348.00
3 PU Dump Truck	18,000.00		3,000.00	15,000.00	675.00
3 Dump Truck 96k	38,400.00		6,400.00	32,000.00	1,440.00
3 Fire Protective Gear	11,000.00		2,000.00	9,000.00	411.00
3 Fire Station Roof	9,360.00		860.00	8,500.00	363.00
3 Fire Truck Pumper	125,650.00		22,000.00	103,650.00	4,708.00
3 LAW Elec Syst	32,050.00		3,700.00	28,350.00	1,227.00
3 LAW Fuel Storage Tank	41,810.00		4,810.00	37,000.00	1,601.00
3 MCI Fields	15,000.00		3,750.00	11,250.00	551.00
3 Multi Tractor	9,800.00		1,650.00	8,150.00	367.00
3 PD HVAC	5,500.00		500.00	5,000.00	213.00
3 PD Radio Antenna	3,000.00		3,000.00	0.00	108.00
3 Rec Fields	18,550.00		3,250.00	15,300.00	694.00
3 Remodel War Mem Bldg	18,225.00		2,225.00	16,000.00	698.00
3 School Auditorium	2,161,850.00		197,500.00	1,964,350.00	83,812.00
3 Sewer	275,000.00		25,000.00	250,000.00	10,665.00
3 Sewer Hook Up Town	8,250.00		750.00	7,500.00	320.00
3 Tech Room	5,500.00		500.00	5,000.00	213.00
3 Waste Water Hook Up	11,000.00		1,000.00	10,000.00	426.00
4 Ctr Town Hall Paint	20,279.00		1,359.00	18,920.00	983.00
4 DPW Plow Sander	154,342.45		10,292.00	144,050.45	7,479.00
4 Library Carpet	35,000.00		2,350.00	32,650.00	1,696.00
4 Shaker Rd Bridge Repair	81,618.00		5,448.00	76,170.00	3,955.00
DPW Drain and Public Wy	41,206.00		20,603.00	20,603.00	1,133.00
Library Const	40,000.00		51 40,000.00	0.00	1,200.00

rounding	0.00		0.00	0.00	1.00
TOTAL	3,448,582.45	0.00	446,266.00	3,002,316.45	133,562.00
				Must equal page 1 subtotal	

Long Term Debt					
Outside the Debt Limit Report by Issuance	Outstanding July 1, 2015	+ New Debt Issued	- Retirements	= Outstanding June 30, 2016	Interest Paid in FY2016
1 Landfill Closure 1	0.00		0.00	0.00	0.00
1 Landfill Closure 2	0.00		0.00	0.00	0.00
2 Sewer Ineligible Costs	116,863.00		34,786.00	82,077.00	3,506.00
Sewer Const 00-12	2,482,453.75		383,354.00	2,099,099.75	117,132.00
Sewer Const 00-12-A	255,000.00		40,000.00	215,000.00	12,598.00
Sewer Constr 98-131	525,000.00		80,000.00	445,000.00	24,842.00
Sewer Const 99-32	2,385,000.00		370,000.00	2,015,000.00	112,421.00
Title V 97-1170	16,352.34		1,648.00	14,704.34	787.00
Title V 97-1170A	65,394.00		3,633.00	61,761.00	0.00
Sewer	0.00		0.00	0.00	0.00
	0.00			0.00	
rounding	0.00		1.00	(1.00)	
	0.00			0.00	
	0.00			0.00	
	0.00				
TOTAL	5,846,063.09	0.00	913,422.00	4,932,641.09	271,286.00
	ok	ok			

Short Term Debt					
Report by Issuance	Outstanding July 1, 2015	+ Issued	- Retired	= Outstanding June 30, 2016	Interest Paid in FY2016
MPL	525,379.15	249,244.00	48,862.15	725,761.00	2,889.56
MPL	14,370.00		14,370.00	0.00	0.00
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
TOTAL	539,749.15	249,244.00	63,232.15	725,761.00	2,889.56
				Must equal page 2 Total	

WAR MEMORIAL BUILDING

2016 was a productive and successful year for the War Memorial Building Trustees in completing several long-term projects and a resolution to the Trustees role in the leasing contract with American Legion Post 183 and Town Selectmen. Several updates and renovations were completed including both lower level bathrooms, carpet, new tile floor in the lower level, and a new entry door to the lower level. The Trustees are very grateful for all the support received to accomplish this work.

A consensus was finally made with Shirley's legal counsel and selectmen to resolve the trustee's role, authority and responsibilities regard to the War Memorial Building regarding MGL 41 sec. 105 states that the trustees "create the rules and regulations relative to the use of the memorial" but yet the Town (selectmen) hold the lease which includes the rules and regulations, and that trustees have responsibility for the care and custody. This consensus resulted in a contract being signed between the trustees and the American Legion Post 183 in December

In March Mr. Scott Bulger (non-veteran) was elected to the open non-veteran's three-year term, formerly held by Theresa M. Richards. Norman G. Albert was elected by the trustees as the Chair and Harold J. Smith Sr. as the Vice-Chair

Fiscal year 2017 will see further building improvements and planning for the kitchen area and to repair or replace the "War Memorial Building" outdoor sign.

Respectfully submitted,

Norman G. Albert (Chair, veteran)

Harold J. Smith Sr (Vice-Chair, non-veteran)

Richard C. Noll, Jr. (secretary, veteran)

Allen J. Flagg (veteran)

Scott Bulger (non-veteran)

BOARD OF SELECTMEN

As we move on to our new fiscal year I, as the remaining member of the Board of Selectmen from Fiscal Year 2016 submit our annual report to the Town of Shirley. I was elected to the Board of Selectmen on May of 2016 and came onto a board with many issues. We had turnover of the personnel in the Accountant's Office, Building Department, Treasurer and Collector's Office with long time employees and officials either retiring or moving on to other employment. We thank all past employees and officials for their service to the Town of Shirley and wish them well in the future.

The Town of Shirley, as a Community Compact Town, applied for and received a grant from Community Compact Grant to be used hire the Edward J. Collins, Jr. Center for Public Management to help develop Financials Policies for the Town. The goal is to present a long range plan which provides for greater stability in our finances. The report will be completed in 2017. To learn more about the Shirley Compact visit

<http://www.mass.gov/governor/administration/groups/communitycompactcabinet/signedcompacts/shirley.html>

During 2016 we began the process of changing our Ambulance service with a goal of providing a 24 hour service; a new clerical union was formed by the town employees; we set out guidelines for 43D Permitting and appointed a committee; and continued with all our other duties and responsibilities throughout the year.

We wish to thank all the employees of the town for their efforts and work on behalf of our citizens. We all look forward to serving the people of the Town of Shirley in the upcoming fiscal year.

Respectfully submitted,

Enrico C. Cappucci, Chairman
Board of Selectmen

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a five-member body appointed by the Board of Selectmen. It acts as a quasi-judicial body deciding whether or not to vary from the Shirley Zoning By-Laws by issuing Variances and Special Permits.

All matters which come to the Board are initiated by residents or businesses seeking relief from the Zoning By-Law. The Board may grant relief of some nature to the applicant, usually with conditions attached to the grant. These conditions are designed to make the proposal less intrusive to neighbors or to ensure compliance with what the Board perceived to be important limitations on an applicant's proposal.

In FY2016, the Board granted:

4 Variances

5 Special Permits

The Zoning Board of Appeals typically meets on the first Monday of each month.

The Zoning Board of Appeals graciously extends thanks to all other Town Departments for their reviews, comments, and recommendations for applications submitted to the ZBA.

Respectfully submitted,

Leonardo Guercio, Chair
Lora Prescott, Vice Chair
Kevin Kelly
Laurel Hayes
Joshua Bedarian

TOWN CLERK

This report covers July 1, 2015, to June 31, 2016 (Fiscal Year 2016). It includes records of the following elections and town meetings as kept by the previous Town Clerk, Amy McDougall:

Elections

March 1, 2016 – Presidential Primaries

May 3, 2016 – Annual Town Election

Town Meetings

September 12, 2015 – Special Town Meeting

November 14, 2015 – Special Town Meeting

April 23, 2016 – Annual Town Meeting

I would like to thank the residents of Shirley for the opportunity to serve as their Interim Town Clerk. I would also like to thank the participants of the Senior Work-Off Program who provide vital assistance to the day-to-day functioning of the office. And finally, I would like to thank our town's election workers, who do an excellent job helping our elections run smoothly.

Respectfully submitted,

Denise MacAloney
Interim Town Clerk

Presidential Primaries- March 1, 2016

Total Votes Cast	2,040
# of Reg Voters	4,229
% Turn out	48.2%

<i>DEMOCRATIC PARTY</i>		<i>REPUBLICAN PARTY</i>	
<i>Total Votes Cast</i>	1127	<i>Total Votes Cast</i>	903
Presidential Preference		Presidential Preference	
BERNIE SANDERS	693	JIM GILMORE	0
MARTIN O'MALLEY	6	DONALD J. TRUMP	484
HILLARY CLINTON	421	TED CRUZ	88
ROQUE "ROCKY" DE LA FUENTE	1	GEORGE PATAKI	0
No Preference	1	BEN CARSON	27
Write Ins	0	MIKE HUCKABEE	3
Blank	5	RAND PAUL	2
		CARLY FIORINA	3
		RICK SANTORUM	0
		CHRIS CHRISTIE	5
		MARCO RUBIO	134
		JEB BUSH	14
		JOHN R. KASICH	132
		No Preference	8
		Write Ins	3
		Blank	0
State Committee Man		State Committee Man	
ALEXANDER D. PRATT	755	BRIAN P. BURKE	447
Write Ins	2	PAUL R. FERRO	261
Blank	370	Write Ins	0
		Blank	195
State Committee Woman		State Committee Woman	
REBECCA V. DEANS-ROWE	761	JEANNE S. KANGAS	429
Write Ins	2	ANN M. BARNDT	276
Blank	364	Write Ins	0
		Blank	198

<i>DEMOCRATIC PARTY</i>		<i>REPUBLICAN PARTY</i>	
Town Committee (Vote for 35)		Town Committee (Vote for 15)	
ROBERT A. HUXLEY	572	Write Ins	11
JOHN S. OELFKE	606	Blank	13,534
CHARLINE L. OELFKE	578		
INGRID S. ADAM	546		
ELIZABETH KEDDY	562		
DINA M. SAMFIELD	574		
MARIAN E. STRONACH- CARDILLO	536		
JOHN J. CARDILLO, SR.	530		
LEONARDO M. GUERCIO, JR.	625		
BRYAN BARNUM SAWYER	551		
KENDRA J. KRATKIEWICZ	544		
Write Ins	19		
Blank	33,202		

<i>GREEN-RAINBOW PARTY</i>		<i>UNITED INDEPENDENT PARTY</i>	
<i>Total Votes Cast</i>	2	<i>Total Votes Cast</i>	8
Presidential Preference		Presidential Preference	Total
SEDINAM KINAMO CHRISTIN MOYOWASIFZA CURRY	1	No Preference	1
JILL STEIN	1	Write Ins	5
WILLIAM P. KREML	0	Blank	2
KENT MESPLAY	0		
DARRYL CHERNEY	0		
No Preference	0		
Write Ins	0		
Blank	0		
State Committee Man		State Committee Man	Total
DANIEL L. FACTOR	2	Write Ins	0
Write Ins	0	Blank	8
Blank	0		
State Committee Woman		State Committee Woman	Total
Write Ins	0	Write Ins	2
Blank	20	Blank	6
Town Committee (Vote for 10)		Town Committee (Vote for 10)	
Write Ins		Write Ins	0
Blank		Blank	80

Annual Town Election

May 3, 2016

of Registered Voters 4,253
 # of Votes Cast 829
 % Turn Out 19.5%

Board of Selectmen - 3 yrs	
David N. Swain	393
Enrico C. Cappucci	425
Blank	9
Write-Ins	2
Total	829
Board of Assessors - 3 yrs	
Pamela Culkins	40
Blank	765
Additional Write-Ins	24
Total	829
Board of Health - 3 yrs	
Joseph J. Howlett II	603
Blank	225
Write-Ins	1
Total	829
Constable - 3 yrs	
Keith J. Keady	520
Patricia A. Krauchune	242
Blank	66
Write-Ins	1
Total	829
Library Trustee - 3 yrs (Vote for Two)	
Elizabeth C. Quinty	664
Doris Barreiro	30
Blank	956
Additional Write-Ins	8
Total	1658
Moderator - 3 yrs	
Karen E. Ludington	588
Blank	231
Write-Ins	10
Total	829
Planning Board - 5yrs	
Sarah Ann Widing	556
Blank	271
Write-Ins	2
Total	829

Planning Board Associate1-yr Unexpired Term	
William C. Oelfke	575
Blank	250
Write-Ins	4
Total	829
Recreation Commission - 3 years - vote for two	
Three-way tie with 2 votes each means a failure to elect.	
Linda Cournoyer	2
Len Willette	2
Jose Branchs	2
Blank	1639
Additional Write-Ins	13
Total	1658
Recreation Commission - 2 -yr unexpired term	
H. Keith Begun	520
Blank	306
Write-Ins	3
Total	829
Recreation Commission - 1 -yr unexpired term	
Two-way tie with 2 votes each means a failure to elect.	
Jessica Myshrall	2
Adam Arakelian	2
Blank	818
Write-Ins	7
Total	829
Regional School District Committee 3 yrs	
James D. Quinty	653
Blank	172
Write-Ins	4
Total	829
Town Clerk - 3 yrs	
Amy R. McDougall	686
Blank	142
Write-Ins	1
Total	829
War Memorial Trustee (Veteran) - 3 yrs	
Norman G. Albert	481
Jessica Mary Myshrall	243
Blank	104
Write-Ins	1
Total	829

War Memorial Trustee (Non-Veteran) 3 yrs	
Scott Bulger	604
Blank	225
Write-Ins	0
Total	829

* * * * *

Minutes of the Special Town Meeting September 12, 2015

Moderator Enrico Cappucci opened the Special Town Meeting on Saturday, September 12, 2015, at 9:15 am at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Thadee Landry, Alpee Levesque, and Joe Stanislaw. Election workers Bill Oelfke, Judy Stanislaw, and Ann Towne and Registrar Bob Huxley checked in voters to the meeting. 347 voters had checked in by the end of the meeting.

Lauren Goldberg, Town Counsel from Kopelman and Paige, was in attendance and seated at the table on the stage with Town Administrator Patrice Garvin.

Moderator Cappucci explained that no amendments would be accepted on the article.

ARTICLE 1 Citizen’s Petition

John Oelfke moved “the following Article as set forth in the warrant known as article 1, a Citizens Petition moved with the following motion: I move that this petition be sent to the Great and General Court to adopt a special act providing for the Citizens right for recall elections in the Town of Shirley and to allow the legislature to make necessary clerical changes, or take any other action relative thereto.”

The article as set for the in the warrant follows:

AN ACT PROVIDING FOR RECALL ELECTIONS IN THE TOWN OF SHIRLEY

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Any holder of an elective office in the Town of Shirley may be recalled from office for any reason by the registered voters of the town as provided in this act.

SECTION 2. An initial recall affidavit signed by at least 50 registered voters of the town containing their names and addresses may be filed with the town clerk. That initial recall affidavit shall contain the name of the officer, the office sought to be recalled and a statement of the grounds for recall. The town clerk shall immediately forward the recall affidavit to the board of registrars for verification of signatures.

SECTION 3. Within 14 calendar days of receipt of the initial recall affidavit, the board of registrars of voters shall (1) verify the signatures on the initial recall affidavit and if found to contain a sufficient number of signatures, (2) the town clerk shall thereupon deliver the first 10

signers of the affidavit a formal numbered printed recall petition sheet with the town clerk's official seal, and addressed to the board of selectmen demanding the recall. The town clerk shall fill out the top portion of each recall petition sheet naming the elected official, the grounds for recall stated in the petition, the names of the first 10 voters signing the affidavit, and shall demand the election of a successor to the office. A copy of the recall petition shall be entered in a record book to be kept in the office of the town clerk.

The town's registered voters making the initial affidavit shall then have 30 days from the date of delivery of the recall petition sheets in which to file their signed recall petition sheets with the town clerk.

To proceed with the recall election, the town clerk shall receive by said 30-day deadline, the required number of signed recall petition sheets containing the signatures, names and street addresses of at least ten percent (10%) of the registered voters of the town as of the date the signed recall petition sheets are delivered to the town clerk.

Within 5 working days of receipt, the town clerk shall submit the recall petition sheets to the board of registrars of voters and the board of registrars of voters shall forthwith certify thereon the number of signatures which are names of registered voters of the town.

SECTION 4. If the total recall petition sheets shall be found and certified by the board of registrars of voters to be sufficient, it shall be submitted with the certificate of the town clerk to the Board of Selectmen without delay. The Board of Selectmen shall forthwith give written notice of the receipt of the certificate to the officer sought to be recalled. If the officer does not resign within 5 calendar days of the date notice is given from the selectmen, then the Board of Selectmen shall promptly order an election to be held on a date fixed by them not less than 64 nor more than 90 days after the date the election is called after receipt of the certificate; but, if any other town election is scheduled to occur within 90 days after the date of said certificate, the Board of Selectmen may postpone the holding of the recall election to the date of such other election and may include the question of recall on the ballot for such other election. If a vacancy occurs in the office after a recall election has been ordered, the election shall nevertheless proceed as provided in this act.

SECTION 5. An officer sought to be removed may be a candidate to succeed himself in an election to be held to fill the vacancy. Unless the officer requests otherwise in writing, the town clerk shall place his or her name on the ballot without nomination. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the same, shall all be in accordance with the law relating to elections, unless otherwise provided in this act.

SECTION 6. The incumbent shall continue to perform the duties of the office until the recall election. If the incumbent is not recalled, he shall continue in office for the remainder of the unexpired term, subject to recall as before, except as provided in this act. If not re-elected in the recall election, he shall be considered removed from office immediately and the office vacant.

SECTION 7. Ballots used in a recall election shall contain the following question: shall (insert name and office) be recalled from office? Immediately at the right of the proposition, there shall be a designated place for voters to vote for or against the proposition.

Following the proposition shall appear the word "Candidates" with directions to voters as required by section 42 of chapter 54 of the General Laws. Beneath the word "Candidates" appears the names of candidates nominated as hereinbefore provided.

If a majority of the votes cast upon the question of recall are in favor of recall, the officer shall be recalled and the votes for the candidates shall be counted. In such an instance, the candidate

receiving the highest number of votes shall be declared elected for the open office. If less than a majority of the votes cast are in favor of recall, the votes for candidates need not be counted.

SECTION 8. An initial recall affidavit shall not be filed against an officer within 3 months after the officer takes office or within the last 3 months of the term; nor, in the case of an officer subjected to a recall election and not recalled thereby, until at least 3 months have elapsed after the election at which the recall was submitted to the voters of the town.

SECTION 9. A person who has been recalled from an office or who has resigned from office while a recall petition was pending against him shall not be appointed to any town office within 2 years after the recall or resignation.

Proponents and opponents of the legislation were given time to speak.

In summary, the proponents advised the following:

- Over 150 towns of the Commonwealth have a recall process in place.
- The process is lengthy, and not a simple or frivolous undertaking.
- If recall is requested, the reason will be specified in the initial affidavit. The resulting petition will specify it as well. Voters who do not agree with the reason can simply not sign.
- This is a “middle-of-the-road” version of the legislation. The number of signatures required on initial affidavit and then on the petition sheets is neither too low nor too high. The wording is fairly standard compared to other versions.
- The reason for a recall is intentionally broad.
- Not passing this version would hold up using the “good-enough” version in the quest for the perfect version.

In summary, the opponents advised the following

- The recall process is a good tool to have in the tool box for the rare times when it could be needed.
- The legislation should be given thoughtful review by a larger group of people over a period of time and then brought back to town meeting.
- Some towns have decided not to adopt this type of legislation after such a review process.
- Since we have been without the legislation for 260 years, it would be reasonable to take another 6-9 months to review it further.
- Potential reasons for the recall should be more defined.
- There should be more than 50 signatures needed on the affidavit to initiate the process.
- The annual election process already in place allows people’s performance to be evaluated over time. For this purpose, we have two-, three- and five-year terms instead of one-year terms

Town Counsel was asked if the town could revise legislation. She advised that, yes, it could. The same process would need to be followed: the revised version would need to be passed at Town Meeting and submitted to the Legislature to adopt.

Hand Counted Vote: 320 votes were cast. YES 191, NO 129 The Article passed.

Motion made and seconded to adjourn the meeting. Voice vote. Moderator declared that the motion passed. The meeting was dissolved at 10:20 am.

[NOTE: This was passed by the legislature as Chapter 111 of the Special Acts o 2016 and signed by Governor Baker on May 20. It became effective 90 days later on August 18, 2016.

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**Minutes of the Special Town Meeting
November 14, 2015**

Moderator Enrico Cappucci opened the Special Town Meeting on Saturday, November 14, 2015, at 9:05 am at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Veteran's Service Officer, Mike Detillion, led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Thadee Landry, Alpee Levesque, and Joe Stanislaw. Election workers Kathie Bradley and Judy Stanislaw and Registrar Jim Yocum checked in voters to the meeting. 135 voters had checked in by the end of the meeting.

Lauren Goldberg, Town Counsel from Kopelman and Paige, was in attendance and seated at the table on the stage with Town Administrator Patrice Garvin.

1- SUPPLEMENTAL APPROPRIATION OF FUNDS FOR FY2016

MOTION A: Bob Prescott moved and Kendra Dumont seconded that the Town amend the FY 2016 Budget as approved under Article 6 of the 2015 Annual Town Meeting, and transfer the sum of \$34,550.52 from line 211- Police Salaries, Executive Assistant to line 211-Police Clerical Union Wages.

Passed by Majority

MOTION B: Bob Prescott moved and Kendra Dumont seconded that the Town amend the FY 2016 Budget as approved under Article 6 of the 2015 Annual Town Meeting, and appropriate \$3,000.00 from Free Cash to line 692 Veterans Events.

Amendment 1: John Oelfke moved to change the funding source for line 692 \$3000 to Raise and Appropriate. **Hand Vote on Amendment: Failed.**

Vote on Motion B: Passed by Majority

MOTION C: Bob Prescott moved and Kendra Dumont seconded that the Town amend the FY 2016 Budget as approved under Article 6 of the 2015 Annual Town Meeting, and appropriate \$45,895.58 from Free Cash to line 221 Fire Department Expenses.

Passed by Majority

MOTION D: Bob Prescott moved and Kendra Dumont seconded that the Town amend the FY 2016 Budget approved under Article 6 of the 2015 Annual Town Meeting, and appropriate \$9,117.50 from Free Cash to line 192 Public Building Expenses.

Passed by Majority

MOTION E: Bob Prescott moved and Kendra Dumont seconded that the Town amend the FY 2016 Budget approved under Article 6 of the 2015 Annual Town Meeting, and appropriate \$8,800.00 from Free Cash to line 211 Police Department Expenses.

Passed by Majority

MOTION F: Bob Prescott moved and Kendra Dumont seconded that the Town amend the FY 2016 Budget, as approved under Article 6 of the 2015 Annual Town Meeting, and appropriate \$2,000.00 from Free Cash to line 122 Board of Selectmen Expenses.

Passed by Majority

2- Appropriate Fund to Performance Bond

Bob Prescott moved and Kendra Dumont seconded that the Town vote to appropriate the sum of \$15,131.24 from Free Cash and transfer to a Performance Bond, entitled "Patterson Estates".

Passed by Majority

3- FY2015 Snow and Ice Deficit

Bob Prescott moved and Kendra Dumont seconded that the Town vote to appropriate the sum of \$19,136.34 from Free Cash to offset the FY 15 snow and ice deficit.

Passed by Majority

4- Authorize Borrowing for Performance Contracting

Bob Prescott moved and Kendra Dumont seconded that the Town vote to authorize the Board of Selectmen to enter into an energy services performance contract for a term not to exceed 13 years, for Phase II of an energy savings program (Performance Contracting) in Town-owned buildings, including for costs of HVAC systems for Town Hall and the Police Station; and as funding therefor to appropriate the sum of \$188,000.00, and authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum in accordance with Section 7 of Chapter 44 of the General Laws, or any other enabling authority, and issue bonds and notes therefor.

Failed to obtain 2/3's Majority. YES: 65 NO: 33

5- Transfer to OPEB Liability Trust Fund

Bob Prescott moved and Kendra Dumont seconded that the Town vote to appropriate the sum of \$10,000 from Free Cash for the purpose of funding OPEB (Other Post Employment Benefits).

Passed by Majority

6- Transfer to the General Stabilization Fund

Bob Prescott moved and Kendra Dumont seconded that the Town vote to appropriate and transfer the sum of \$192,448.00 from Free Cash to the General Stabilization Fund.

Moderator declared passed by 2/3's majority.

7- Transfer to the Capital Stabilization Fund

Bob Prescott moved and Kendra Dumont seconded that the Town vote to raise and appropriate and transfer the sum of \$96,224.00 from Free Cash to the Capital Stabilization Fund.

Moderator declared passed by 2/3's majority.

8- In Lieu of Foreclosure

Bob Prescott moved and Kendra Dumont seconded that the Town vote to approve Article 8, as printed in the warrant.

Passed by Majority

9- Energy Aggregation

Bob Prescott moved and Kendra Dumont seconded that the Town vote to approve Article 9, as printed in the warrant.

Passed by Majority

10- Ayer Shirley Regional School District Stabilization Fund

Bob Prescott moved and Kendra Dumont seconded that the Town vote approve Article 10, as printed in the warrant.

Passed by Majority

11- Amend Animal Control By-Law

Bob Prescott moved and Kendra Dumont seconded that the Town vote to approve Article 11, as printed in the warrant.

Three amendments were proposed and discussion showed that additional public input was desired in crafting the revision of the bylaw. **Therefore, a motion to indefinitely postpone the article was moved and seconded and passed by majority vote.**

12- Insert Section 1.8 Electronic Copies” in the Zoning By-Law

David Swain moved and Kendra Dumont seconded that the Town approve Article 12, as printed warrant.

Passed by 2/3's Majority

13- Renaming Zoning Districts - Amend Section 1.4 “Zoning Districts” of the Zoning By-Law

David Swain moved and Kendra Dumont seconded that the Town approve Article 13, as printed in the Warrant.

Passed by 2/3’s Majority [NOTE: Vote to reconsider shown below]

After Article 21, in accordance with a motion made, seconded and passed to reconsider this article, the following amendment was made.

Dave Swain moved and Kendra Dumont seconded to amend the main motion to “not delete” “GRW Great Road West Mixed Use District.” Amendment Passed.

Hand Vote on Main Motion as Amended: Passed by 2/3 Majority.

14- Revise Mixed-Use District Regulations - Amend Sections 3.7and 3.8 of Section 3 “District Regulations” of the Zoning By-Law

David Swain moved and Kendra Dumont seconded that the Town approve Article 14, as printed in the Warrant.

Passed by 2/3’s Majority [NOTE: Later reconsidered]

After Article 21, in accordance with a motion made, seconded and passed to reconsider this article, the following amendment was made.

Dave Swain moved and Kendra Dumont seconded to amend the main motion to “not delete” “section 3.7.” **Amendment Passed.**

Hand Vote on Main Motion as Amended: Passed by 2/3 Majority.

15- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law– revise Commercial District and add Mixed-Use District

David Swain moved and Kendra Dumont seconded that the Town approve Article 15, as printed in the Warrant.

Passed by 2/3’s Majority [NOTE: Later reconsidered]

After Article 21, in accordance with a motion made, seconded and passed to reconsider this article, the following amendment was made.

Dave Swain moved and Kendra Dumont seconded to amend the main motion to take no action on sections a and b, but to approve c as follows: “The Mixed-Use District occurs in 1 area identified as Great Road East Mixed Use District.”

Hand Vote on Main Motion as Amended: Passed by 2/3 Majority.

16- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Place parcels in Great Road West Mixed-Use District

David Swain moved and Kendra Dumont seconded that the Town approve Article 16, as printed in the Warrant.

Failed. Did not obtain 2/3’s Majority. YES: 45 NO 24

17- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Place parcels in Great Road East Mixed-Use District

David Swain moved and Kendra Dumont seconded that the Town approve Article 17, as printed in the Warrant.

Passed by 2/3’s Majority

18- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Place parcels in Lancaster Road Mixed-Use District

David Swain moved and Kendra Dumont seconded that the Town approve Article 18, as printed in the Warrant.

Passed by 2/3’s Majority [NOTE: Later reconsidered]

After Article 21, in accordance with a motion made, seconded and passed to reconsider this article, the following amendment was made.

Dave Swain moved and Kendra Dumont seconded to indefinitely postpone this article.

Passed by Majority Vote:

19- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Remove parcels from RR (Rural Residential) and R1 (Residential 1)

David Swain moved and Kendra Dumont seconded that the Town approve Article 19, as printed in the Warrant.

Moved and seconded to pass over article. [Indefinitely postpone]

20- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Remove parcels from R1 (Residential 1)

David Swain moved and Kendra Dumont seconded that the Town approve Article 20, as printed in the Warrant.

Passed by 2/3’s Majority

21- Amend Section 13 “Description of District Boundaries” of the Zoning By-Law – Remove parcels from R1 (Residential 1); place parcels in (I) Industrial and Mixed-Use

David Swain moved and Kendra Dumont seconded that the Town approve Article 21, as printed in the Warrant.

Failed to obtain 2/3’s Majority. YES: 46 NO 25

Due to the failure of articles 16 and 21, motion made and seconded to reconsider articles 13, 14, 15 and 18 in order to made technical amendments to reflect the votes taken. **Passed by majority vote.**

22- AMEND ZONING MAP November 2011

David Swain moved and Kendra Dumont seconded that the Town amend the Zoning Map, as shown in the Appendix A of the warrant, to incorporate the changes made in Articles 13 through 21.

Passed by 2/3’s Majority.

Motion to reconsider Article 4 Authorize Borrowing for Performance Contracting was made but withdrawn.

Motion made and seconded to dissolve the meeting. Voice vote. Moderator declared that the motion passed. The meeting was dissolved at 1:00pm.

Note: A copy of the Warrant is permanently bound with the minutes and can be reviewed at the Town Clerk’s Office.

Minutes of the Annual Town Meeting
April 23, 2016

Moderator Paul Przybyla opened the Annual Town Meeting on Saturday, April 23, 2015, at 9:00 am at the Ayer Shirley Middle School Auditorium, 1 Hospital Road. Mr Przybyla was serving as Moderator because Moderator Cappucci had resigned. The Selectmen had asked Mr. Pryzbyla if he would serve as Moderator for this meeting until a new moderator was elected at the upcoming Annual Town Election. Mike Detillion led the meeting in the Pledge of Allegiance. The Town Clerk had sworn the following people to serve as tellers: Mike Detillion, Bob Huxley, Thadee Landry, and Joe Stanislaw. Judy Stanislaw, and Registrars of Voters James Yocum and Bob Huxley checked voters into the meeting. 139 voters checked in.

Lauren Goldberg, Town Counsel from Kopelman and Paige was in attendance and seated at the table on the stage with the Town Administrator.

Copies of the warrant had been mailed to all households and were at the check-in area for attendees to bring into the meeting to refer to.

Article 1: Accept Annual Town Report Fiscal Year July 1, 2014 – June 30, 2015

Selectman Robert Prescott moved that the vote to accept the report of the Board of Selectmen and other Town Officers and Committees. Motion seconded.

Hand Vote: Passed by Majority.

Article 2: Prior Year Bills

Robert Prescott moved that the Town vote to pay outstanding bills of a Prior Year as follows:

Transfer the sum of \$84.96 from FY Budget line 211, Police Expenses, for the invoices listed in the warrant under Article 2. Motion seconded.

The invoices listed in the warrant were as follows:

- The Police and Sheriffs Press-\$17.49- Invoice date 5/6/2015
- The Police and Sheriffs Press-\$17.49- Invoice date 5/4/2015
- The Police and Sheriffs Press-\$32.49- Invoice date 4/22/2015
- The Police and Sheriffs Press-\$17.49- Invoice date 2/10/2015

Counted Hand Vote: 117 yes, 1 no; Passed by 4/5 Majority.

Article 3: ACCEPT SALARY, WAGE

Motion A: Robert Prescott moved that the Town vote to adopt the salary classification plan for FY 2017 as shown in Appendix A of the Warrant for the 2016 Annual Town Meeting. David Swain seconded.

Motion made and seconded to Move the Question. Motion to move the question passed by 2/3 majority.

Hand Vote on Main Article: Passed by Majority.

Appendix A of the Town Meeting Warrant is attached to these minutes for reference.

Motion B: Robert Prescott moved that the Town vote to amend the wage scale for an increase of 1% effective July 1, 2016 for FY 2017 as shown in Appendix B of the Warrant for the 2016 Annual Town Meeting. Motion seconded.

Hand Vote: Passed by Majority.

Appendix B of the Town Meeting Warrant is attached to these minutes for reference.

Article 4 ELECTED OFFICIALS COMPENSATION

Robert Prescott moved that the Town vote to raise and appropriate the sum of \$64,382.49 for Elected Officials as set forth in in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted, such amounts to be funded from raise and appropriate. Motion seconded.

The amounts for Elected Officials as set forth in the Warrant was as follows:

Selectman (three)	\$ 300.00	Town Clerk	\$ 63,782.49
Board of Assessors (three)	\$ 300.00		

Hand Vote: Passed by Majority

Article 5 FY2017 ANNUAL OPERATING BUDGET

Finance Committee Chairman Stewart Cady moved that the Town vote to raise and appropriate and transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the next Fiscal Year (2017) and act on the budget of the Finance Committee, including funds for the first fiscal year of the Collective Bargaining Agreement between the Town and the Clerical Union, July 2016 to June 30, 2017; with eight separate motions to appropriate funds for particular departments or functions, and a final motion to identify the funding sources needed for such purposes. Motion seconded.

Motion 1: GENERAL GOVERNMENT

Stewart Cady moved that the Town vote to appropriate the sum of \$936,765.78 for General Government as set forth in Appendix C in the Warrant, each line item by department to be considered a separate appropriation for the purposes voted. Motion seconded

Hand Vote: Passed by Majority

Motion 2: LAND USE DEPARTMENTS

Stewart Cady moved that the Town vote to appropriate the sum of \$293,957.07 for Land Use Departments as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Motion seconded.

Hand Vote: Passed by Majority

Motion 3: PROTECTION OF PERSONS & PROPERTIES

Stewart Cady moved that the Town vote to appropriate the sum of \$1,314,696.09 for the Protection of Persons and Properties as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Motion seconded.

Hand Vote: Passed by Majority

Motion 4: SCHOOLS

Motion 4A: NASHOBA VALLEY REGIONAL SCHOOL DISTRICT

Stewart Cady moved that that the town vote to appropriate the sum of \$806,591.00 for the Nashoba Valley Regional Technical High School as represented by line 321 in the budget. Motion seconded.

Hand Vote: passed by majority.

Motion 4B: AYER SHIRLEY REGIONAL SCHOOL DISTRICT

Stewart Cady moved that that the town vote to appropriate the sum of \$7,002,577.55 for the Ayer Shirley Regional School District as represented by line 331 in the budget. Motion seconded.

Amendment 1: Joyce Reischutz moved to amend budget line item 331 for the Town of Shirley Assessment of the Ayer Shirley Regional School District to \$7,061,549.00. Motion seconded.

Hand Counted Vote on Amendment: Yes – 64, No -38. Moderator declared majority in favor of the amended amount and motion passed.

Motion 5: DEPARTMENT OF PUBLIC WORKS

Stewart Cady moved that the Town vote to appropriate the sum of \$631,030.57 for the Department of Public Works as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted. Motion seconded.

Hand Vote: Passed by Majority

MOTION 6: LIBRARY AND CITIZEN SERVICES

Stewart Cady moved that the Town vote to appropriate the sum of \$356,679.94 for Library and Citizen Services as set forth in Appendix C in the Warrant, each line item by department to be considered as a separate appropriation for the purposes voted.

Hand Vote: Passed by Majority

MOTION 7: DEBT SERVICE

Stewart Cady moved that the Town vote to appropriate the sum of \$554,872.00 for Debt Service as set forth in Appendix C in the Warrant, each line item considered as a separate appropriation for the purposes voted. Motion seconded

Hand Vote: Passed by Majority

MOTION 8: EMPLOYEE BENEFITS

Stewart Cady moved that the Town vote to appropriate the sum of \$1,419,435.04 for Employee Benefits as set forth in Appendix C in the Warrant, each line item considered as a separate appropriation for the purposes voted. Motion seconded.

Hand Vote: Passed by Majority

FINAL FUNDING MOTION:

Stewart Cady moved that the Town appropriate the total sum of **\$13,670,322.45** for the Omnibus Operating Budget of the Town for the period beginning July 1, 2016 through June 30, 2017, in order to defray the operations and other necessary and proper charges, costs, and expenses of the Boards, Commissions, Committees, Officers, and Departments of the Town, together with the payment of debt service, for said Fiscal Year 2016, with each department considered to be a separate appropriation, as voted by this Town Meeting; such amounts to be funded as follows:

- **\$13,047,413.04** from Raise and Appropriate

And to transfer from the following sums:

- \$406,530 from Free Cash
- \$3,400.00 from the Town's Sale of Cemetery Lots Receipt Account
- \$6,000.00 from the Perpetual Care Account
- \$ 198.54 from the School Bond Premium Reserve
- \$1,616.00 from the Wetlands Filing Fee Account
- \$1,000.00 from the Recreation Basketball Revolving Fund
- \$1,500.00 from Summer-in-Shirley Program Revolving Fund
- \$1,647.16 from Ayer-Shirley Youth Soccer Revolving Fund
- \$600.00 from Adult Programs Revolving Fund
- \$1,000.00 from Shirley Youth Soccer Revolving Fund
- \$6,000.00 from the Benjamin Hill Swimming Revolving Fund.
- \$1,900.00 from the Legal Notice Revolving Fund.
- \$200.00 from the Animal Control Officer Revolving Fund.
- \$32,356.26 from the Massachusetts School Building Assistance Program Debt Reserve Account
- \$40,000.00 from the Capital Stabilization Fund
- \$58,971.45 from the General Stabilization Fund
- \$60,000.00 from Overlay Surplus

Hand Vote: Moderator Declared Passed by 2/3 Majority

The budget as passed is attached to these minutes for reference.

Article 6. APPROVE FIVE-YEAR CAPITAL IMPROVEMENT PLAN & CAPITAL BUDGET FOR FY 2017

Robert Prescott moved that the Town vote to approve the FY2017 Capital Budget, together with the ensuing four years, said five-year plan known as the Shirley FY2017-FY2021 Capital Improvement Plan as set forth in the document of the same name in the Warrant, Appendix D. Motion seconded.

Hand Vote: Passed by Majority

Appendix D of the Town Meeting Warrant is attached to these minutes for reference.

Article 7 APPROPRIATE CAPITAL ITEM FOR FY2017

MOTION A: Robert Prescott moved that the Town vote to appropriate the sum of \$132,500 for the purpose of purchase and equipping of a John Deer backhoe for the Department of Public Works; and, to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of M.G.L Chapter 44 **Section 7** or any other enabling authority, and to issue bonds and notes therefor. Motion seconded.

Hand Vote: Moderator declared passed by 2/3 Vote

MOTION B: Robert Prescott moved that the Town vote to transfer from the Capital Stabilization Fund the sum of \$38,000 for the purchase and equipping of a new vehicle to serve as Car #25, Chief Cruiser, for the Police Department. Motion seconded.

Hand Vote: Moderator declared passed by 2/3 Vote

MOTION C: Robert Prescott moved that the Town vote to appropriate the sum of \$176,780 for the purchase of Protective Gear 20S.C.B.A for the Fire Department; and, to meet said appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of M.G.L Chapter 44 **Section 7** or any other enabling authority, and to issue bonds and notes therefor. Motion seconded.

Hand Vote: Moderator declared passed by 2/3 Vote

MOTION D: Robert Prescott moved that the Town vote to transfer from the Capital Stabilization Fund the sum of \$10,550 for the purpose of purchasing Computers for the Library. Motion seconded.

Hand Vote: Moderator declared passed by 2/3 Vote

Article 8 AUTHORIZE BORROWING TO APPROPRIATE FOR PERFORMANCE CONTRACTING

Robert Prescott moved that the Town vote to authorize the Board of Selectmen to enter into an energy services performance contract for a term not to exceed 13 years, for Phase II of an energy savings program (Performance Contracting) in Town-owned buildings, including for costs of air handling systems for Town Hall and the Police Station; and as funding therefor to appropriate the sum of \$193,633.00, and authorize the Treasurer, with approval of the Board of Selectmen, to borrow said sum in accordance with Section 7 of Chapter 44 of the General Laws, or any other enabling authority, and issue bonds and notes therefor. Motion seconded.

Counted Vote: Yes – 72, No – 22. Passed by 2/3 majority

Article 9 APPROPRIATE SEWER DEPARTMENT BUDGET FOR FY2017

Robert Prescott moved that the Town vote to appropriate the total sum of \$1,484,252.16, to be funded by FY2017 \$345,497.47 Sewer Receipts and from \$888,754.69 Betterment Assessments and \$250,000.00 from Sewer retained earnings, to be expended by the Sewer Commissioners, as and for the Budget of the Sewer Department to defray the operations and other necessary and proper charges, costs, and expenses of the Sewer Department for said Fiscal Year 2017, as set forth in the Warrant. Motion seconded.

The Sewer Department Budget as set forth in the Warrant was as follows:

LINE 442: FY2017 SEWER DEPARTMENT BUDGET

<u>Description</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>
Wages, Hourly	\$16,450.65	\$13,447.20
Health Insurance	\$00.00	\$00.00
Medicare	\$239.00	\$200.36
Contracted Services/Operations & Maintenance	\$377,220.91	\$377,220.91
General Operations/User Expenses	\$102,200.00	\$103,700.00
Capital Item	\$136,500.00	\$60,500.00
Retained Earnings	\$00.00	\$00.00
Capital Assessments & Debt Service/Betterment Expenses	<u>\$885,843.82</u>	<u>\$888,754.69</u>
Total Sewer Department	<u>\$1,518,454.38</u>	<u>\$1,443,823.16</u>
 Indirect Cost Expenses	 \$40,429.00	 \$40,429.00
Total Sewer Department Spending	<u>\$1,558,883.38</u>	<u>\$1,484,252.16</u>

Amendment 1: Sewer Commissioner Paul Wilson moved to amend Article 9, line 422: FY2017 Sewer Department Budget, Wages Hourly: from 13,447.20 to \$15,240.16 (by \$1,792.96), and to change the Total Sewer Department Spending line from \$1,443,823.16 to \$1,445,616.12 to reflect the increased wages, and adjust accordingly other lines for the budget. Motion seconded.

Funding source was Sewer Receipts.

Hand Vote on Amendment 1: Moderator Declared Passed by 2/3. Main motion passed as amended.

Holly Haase of 6 School Street asked to adjourn the meeting to Monday night. Moderator asked for a show of hands. The majority of voters favored staying and finishing that day.

Article 10 APPROPRIATE AMBULANCE DEPARTMENT BUDGET FOR FY2017

Robert Prescott moved that the Town vote to appropriate the total sum of \$206,883.98 to be funded from FY2017 Ambulance Receipts, \$5,000.00 from Ambulance retained earnings to be expended by the Ambulance Department to defray the operations and other necessary and proper charges, costs, and expenses of the Ambulance Department for said Fiscal Year 2017, as set forth in the Warrant. Motion seconded.

The Ambulance Department Budget as set forth in the Warrant was as follows:

LINE 231: FY2017 AMBULANCE DEPARTMENT BUDGET

<u>Description</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>
Salary, Ambulance Director	\$13,990.50	\$14,452.19
Wages, Hourly – On-call EMT’s, Billing Clerk	\$32,151.91	\$35,130.33
EMT Stipends	\$00.00	00.00
Health Insurance	\$20,371.97	\$22,001.73
Medicare	\$806.00	\$806.00
Expenses	\$24,707.00	\$24,707.00
Retained Earnings	\$5,000.00	\$5,000.00
Per Diem	<u>\$100,084.00</u>	<u>\$100,084.00</u>
Total Ambulance Department	\$197,111.38	\$202,181.25
Indirect Cost Expenses	<u>\$9,702.73</u>	<u>\$9,702.73</u>
<u>Total Ambulance Department Spending</u>	<u>\$206,814.11</u>	<u>\$211,883.98</u>

Hand Count: Passed by Majority

Article 11 APPROPRIATE CURBSIDE SOLID WASTE/RECYCLING BUDGET FOR FY2017

Robert Prescott moved that the Town vote to appropriate the total sum of \$159,530.00, to be funded from Curbside Solid Waste/Recycling Receipts and \$11,000.00 from retained earnings, to be expended by the Board of Health, to defray the operations and other necessary and proper charges, costs and expenses associated with the Solid Waste/Recycling Curbside Collection Program for said Fiscal Year 2017, as set forth in the Warrant. Motion seconded.

LINE 433: FY2017 SOLID WASTE/RECYCLING CURBSIDE COLLECTION BUDGETS

<u>Description</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>
Expenses	\$135,000.00	\$159,530.00
<u>Retained Earnings</u>	<u>\$00.00</u>	<u>\$11,000.00</u>
Total Solid Waste/Recycling Curbside Collection	\$135,000.00	\$170,530.00

Amendment 1: Tim Hatch moved to amend the amount appropriated for Curbside Solid Waste/Recycling Budget for FY2017 to \$135,000 by eliminating transfer from Retained Earnings and reducing receipts to \$135,000

Hand Vote: on the higher amount of \$170,530. Passed by Majority

Article 12 ESTABLISH AND RE-ESTABLISH DEPARTMENTAL REVOLVING FUNDS

Robert Prescott moved that the Town vote to establish and re-establish the Departmental Revolving Funds as described in paragraphs a) through n) of Article 13 of the Warrant for Fiscal Year 2017, in accordance with Chapter 44, Section 53 E 1/2 of the Massachusetts General Laws, for the stated purposes and expenditure limits, all as set forth in the Warrant. Motion seconded.

a) Council on Aging Van Service (Re-establish)

Fiscal Year Expenditure Limit: \$52,000
Authorized Department: Council on Aging
Program or Purpose: Van service for transporting the elderly and disabled
Revenue Source: Fees, fares or reimbursement from Montachusett Regional Transportation Authority

b) Advertising & Postage Costs Advanced by Applicants (Re-establish)

Fiscal Year Expenditure Limit: \$5,000
Authorized Department: Relevant departments
Program or Purpose: Pass-through account for legal advertisements and postage funded by applicants for licenses, permits, etc.
Revenue Source: Charges, costs, and fees advanced or reimbursed by applicants in connection with applications for licenses, permits, variances, or other matters

c) Boarding & Caring for Impounded Dogs (Re-establish)

Fiscal Year Expenditure Limit: \$5,000
Authorized Department: Police Department
Program or Purpose: Boarding and caring for impounded dogs
Revenue Source: Fines and payments by owners for boarding dogs

d) Wetlands By-law Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Conservation Commission
Program or Purpose: Pass-through account for expert engineering and consulting services retained by the Conservation Commission for review of applications under the Wetlands Bylaw
Revenue Source: Costs and fees advanced by applicants

e) Fees & Expenses of Animal Inspector (Re-establish)

Fiscal Year Expenditure Limit: \$3,000
Authorized Department: Board of Health
Program or Purpose: Pass-through account for paying the Animal Inspector's stipend, fees, and other expenses
Revenue Source: Fees and charges assessed to owners for the inspection of domestic animals in accordance with Massachusetts General Laws Chapter 129, Section 19

f) Fees for Deputy Collector (Re-establish)

Fiscal Year Expenditure Limit: \$15,000
Authorized Department: Town Collector
Program or Purpose: Pass-through account to pay statutory fees earned by the Town's Deputy Collector (independent contractor)
Revenue Source: Fees added to, and paid with, overdue bills

g) Fees & Expenses of Field Driver (Re-establish)

Fiscal Year Expenditure Limit: \$2,000
Authorized Department: Police Department
Program or Purpose: Pass-through account for paying the fees and expenses of the Town's Field Driver
Revenue Source: Charges assessed to owners for collecting, transporting, and impounding their strayed animals

h) Fees & Expenses of Police Lock-up (Re-establish).

Fiscal Year Expenditure Limit: \$5,000
Authorized Department: Police Department
Program or Purpose: Pass-through account for providing lock-up facilities to other governmental entities
Revenue Source: Fees paid for use of cells

i) Expenses of Planning Board (Re-establish)

Fiscal Year Expenditure Limit: \$40,000
Authorized Department: Planning Board
Program or Purpose: Pass-through account for expert engineering and other consulting services, and for required legal advertising, and for expenses incurred by the Planning Board for review of applications under its Subdivision Control Regulations
Revenue Source: Costs and fees advanced by applicants

j) Expenses of Recycling (Re-establish)

Fiscal Year Expenditure Limit: \$3,000
Authorized Department: Board of Health
Program or Purpose: Pass-through account for expenses of recycling cardboard, glass, metals, paper, plastics, etc.
Revenue Source: Payments for recycled materials

k) Expenses of Recreational Fields (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Recreation Fields Committee
Program or Purpose: For the costs of maintenance, equipment, and supplies, renovations and/or improvements to any and all Town-owned Recreation fields, including related design services
Revenue Source: Fees, donations, gifts

l) Council on Aging Medical Transport Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$3,500
Authorized Department: Council on Aging
Program or Purpose: For the costs of transportation to medical events for the elderly that supplements services already provided by the MART van
Revenue Source: Grants, donations, fares

m) Council on Aging Newsletter Printing Expenses (Re-establish)

Fiscal Year Expenditure Limit: \$4,000
Authorized Department: Council on Aging
Program or Purpose: For the costs of advertising and printing the monthly COA newsletter
Revenue Source: Revenue from advertisements; grants, donations

n) Conservation Commission (Re-establish)

Fiscal Year Expenditure Limit: \$25,000
Authorized Department: Conservation Commission
Program or Purpose: For the costs of oversight and management of conservation land, including forestry.

Revenue Source:

Revenue from Forestry undertaken on Town Conservation land.

Hand Vote: Passed by Majority

Article 13: RENEW LIMITED ADDITIONAL PROPERTY TAX EXEMPTION

Robert Prescott moved that the Town accept the provisions of M.G.L. Chapter 59, §5C1/2, inserted by Section 14 of Chapter 62 of the Acts of 2014, which provides for an additional real estate exemption for taxpayers who qualify for property tax exemptions under M.G.L. Chapter 59, §5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100 percent of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2016. Motion seconded.

Hand Vote: Passed by Majority

Article 14 - TRANSFER TO THE GENERAL STABILIZATION FUND

Selectman Prescott advised that they were going to take no action on articles 14 and 15.

The moderator declared Article 14 lost for lack of a motion.

Article 15 - TRANSFER TO THE CAPITAL STABILIZATION FUND

No motion made.

The moderator declared Article 15 lost for lack of a motion.

Article 16 Amend Capital Improvement Plan Article XXV

Robert Prescott moved that the Town vote to approve Article 16, as printed in the warrant. David Swain seconded the motion.

The Article as printed in the warrant was as follows:

To see if the Town will amend Article XXV “Capital Improvement Plan” Bylaw, as set forth below, with text to be inserted shown by underlining and text to be deleted shown by strikethrough, or take any other action relative thereto.

**ARTICLE XXV
CAPITAL IMPROVEMENT PROGRAM**

Section 1 The Finance Committee, in conjunction with the Board of Selectmen, shall be responsible for developing an Annual Capital Improvement Program for the Town. An Article setting forth the Capital Improvement Program shall be included each year in the Annual Town Meeting Warrant for adoption by the Town. [Amended June 3, 2002 ATM and June 8, 2009 ATM]

Section 2 Capital Projects and Purchases, to be included in the capital Improvement Program, must meet all the following criteria:

- 1) Purchased or undertaken at intervals of not less than 3 years;

- 2) Have a useful life of at least three years; and
- 3) Cost over \$10,000.

All Officers, Boards, Commissions, and Committees shall, by January 30, of each year, submit to the Finance Committee information concerning all anticipated Capital Projects and Purchases requiring Town Meeting action. Such information submitted to the Finance Committee shall include information about all Capital Projects and Purchases anticipated for the next five-year period. The Finance Committee shall consider the relative need, timing, cost, and other impacts of the requested expenditures, including the effect each will have on the financial position of the Town. ~~No appropriation for a Capital Project or Purchase shall be considered by the Finance Committee for action unless the proposed Project or Purchase is included in the Capital Improvement Program.~~

Section 3 Adoption at Annual Town Meeting of the Capital Improvement Program shall authorize the expenditure of sums from departmental budgets for surveys, architectural or engineering advice, and options or appraisals toward Capital Projects and Purchases included in the Program. Except as otherwise authorized by vote of a Special Town Meeting, no such expenditure shall be made for Capital Projects or Purchases which are not included in the program, nor for preliminary planning for Capital Projects or Purchases to be undertaken more than five years in the future.

Section 4 The Finance Committee shall publish a report of its recommendations about the Capital Improvement Program each year and place the same on file with the Town Clerk.

It was explained that the intent of the proposed changes was to allow for funding of capital expenditures that are unforeseen, and therefore not in the Annual Capital Plan, to be considered at Special Town Meeting.

Hand Vote: Passed by Majority.

The Moderator declared the Town Meeting dissolved at 1:40 pm.

Attachments: (9 pages)

- Appendix A – FY 2017 Salary Classification Plan (1-page document)
- Appendix B – Proposed FY 2017 Wage Scale (1-page document)
- FY2017 Budget as passed (6-page document)
- Appendix D - Shirley FY2017-FY2021 Capital Improvement Plan (1-page document)

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APPENDIX A

Town of Shirley Salary Classification Schedule	
Grade	Position
15	
14	Police Chief Town Administrator
13	Public Works Director
12	
11	Fire Chief Police Lieutenant
10	Information Technology Administrator
9	Accountant/Budget Officer Treasurer Collector
8	Library Director
7	Executive Assistant/Benefits Coordinator
6	Reserve Police Officer
5	
4	Conservation Secretary Finance Committee Admin. Secretary Selectmen's Secretary
3	
2	Police Matron
1	

**Appendix B -
Town of Shirley
Proposed FY17 Wage Scale - 1% Cost of Living Adjustment (COLA)**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15
1 hourly annual	11.52 24,146	11.78 24,691	12.05 25,257	12.32 25,823	12.60 26,410	12.88 26,996	13.17 27,604	13.47 28,233	13.77 28,862	14.08 29,512	14.40 30,182	14.72 30,853	15.05 31,545	15.39 32,257	15.74 32,991
2 hourly annual	12.67 26,556	12.96 27,164	13.25 27,772	13.55 28,401	13.85 29,030	14.16 29,679	14.48 30,350	14.81 31,042	15.14 31,733	15.48 32,446	15.83 33,180	16.19 33,934	16.55 34,689	16.92 35,464	17.30 36,261
3 hourly annual	13.94 29,218	14.25 29,868	14.57 30,539	14.90 31,230	15.24 31,943	15.58 32,656	15.93 33,389	16.29 34,144	16.66 34,919	17.03 35,695	17.41 36,491	17.80 37,309	18.20 38,147	18.61 39,007	19.03 39,887
4 hourly annual	15.33 32,132	15.67 32,844	16.02 33,578	16.38 34,332	16.75 35,108	17.13 35,904	17.52 36,722	17.91 37,539	18.31 38,378	18.72 39,237	19.14 40,117	19.57 41,019	20.01 41,941	20.46 42,884	20.92 43,848
5 hourly annual	16.86 35,339	17.24 36,135	17.63 36,952	18.03 37,791	18.44 38,650	18.85 39,510	19.27 40,390	19.70 41,291	20.14 42,213	20.59 43,157	21.05 44,121	21.52 45,106	22.00 46,112	22.50 47,160	23.01 48,229
6 hourly annual	18.55 38,881	18.97 39,761	19.40 40,662	19.84 41,585	20.29 42,528	20.75 43,492	21.22 44,477	21.70 45,483	22.19 46,510	22.69 47,558	23.20 48,627	23.72 49,717	24.25 50,828	24.80 51,981	25.36 53,155
7 hourly annual	20.41 42,779	20.87 43,744	21.34 44,729	21.82 45,735	22.31 46,762	22.81 47,810	23.32 48,879	23.84 49,969	24.38 51,100	24.93 52,253	25.49 53,427	26.06 54,622	26.65 55,858	27.25 57,116	27.86 58,395
8 hourly annual	22.45 47,055	22.96 48,124	23.48 49,214	24.01 50,325	24.55 51,457	25.10 52,610	25.66 53,783	26.24 54,999	26.83 56,236	27.43 57,493	28.05 58,793	28.68 60,113	29.33 61,476	29.99 62,859	30.66 64,263
9 hourly annual	24.70 51,771	25.26 52,945	25.83 54,140	26.41 55,355	27.00 56,592	27.61 57,871	28.23 59,170	28.87 60,512	29.52 61,874	30.18 63,257	30.86 64,683	31.55 66,129	32.26 67,617	32.99 69,147	33.73 70,698
10 hourly annual	27.17 56,948	27.78 58,227	28.41 59,547	29.05 60,889	29.70 62,251	30.37 63,656	31.05 65,081	31.75 66,548	32.46 68,036	33.19 69,566	33.94 71,138	34.70 72,731	35.48 74,366	36.28 76,043	37.10 77,762
11 hourly annual	29.89 62,649	30.56 64,054	31.25 65,500	31.95 66,967	32.67 68,476	33.41 70,027	34.16 71,599	34.93 73,213	35.72 74,869	36.52 76,546	37.34 78,265	38.18 80,025	39.04 81,828	39.92 83,672	40.82 85,559
12 hourly annual	32.88 68,916	33.62 70,468	34.38 72,060	35.15 73,674	35.94 75,330	36.75 77,028	37.58 78,768	38.43 80,549	39.29 82,352	40.17 84,196	41.07 86,083	41.99 88,011	42.93 89,981	43.90 92,014	44.89 94,089
13 hourly annual	36.17 75,812	36.98 77,510	37.81 79,250	38.66 81,031	39.53 82,855	40.42 84,720	41.33 86,628	42.26 88,577	43.21 90,568	44.18 92,601	45.17 94,676	46.19 96,814	47.23 98,994	48.29 101,216	49.38 103,500
14 hourly annual	39.79 83,400	40.69 85,286	41.61 87,215	42.55 89,185	43.51 91,197	44.49 93,251	45.49 95,347	46.51 97,485	47.56 99,686	48.63 101,928	49.72 104,213	50.84 106,561	51.98 108,950	53.15 111,402	54.35 113,918
15 hourly annual	43.77 91,742	44.75 93,796	45.76 95,913	46.79 98,072	47.84 100,273	48.92 102,536	50.02 104,842	51.15 107,210	52.30 109,621	53.48 112,094	54.68 114,609	55.91 117,187	57.17 119,828	58.46 122,532	59.78 125,299

Appendix C - Article 6
Town of Shirley FY17 Budget by Function - As Passed at April 23, 2016 Annual Town Meeting

Line #	Department/Account Name	FY14 Actual	FY15 Actual	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 AS PASSED AT TOWN MEETING
114	MODERATOR					
	Expenses	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00
	Total	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00
122	SELECTMEN					
	Salaries, Elected Officials	\$ 300.00	\$ 300.00	\$ 300.00	See Article 4	See Article 4
	Appointed Salary	\$ 45,392.12	\$ 46,270.08	\$ 47,487.28	\$ 34,994.82	\$ 34,994.82
	Financial Audit	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -
	Other Audit Services	\$ -	\$ -	\$ -	\$ -	\$ -
	Legal Notices	\$ 1,365.80	\$ -	\$ -	\$ -	\$ -
	Expenses	\$ 2,079.63	\$ 30,363.53	\$ 30,770.00	\$ 28,770.00	\$ 28,770.00
	Grant Application	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -
	Total	\$ 72,138.55	\$ 76,933.61	\$ 81,557.28	\$ 63,764.82	\$ 63,764.82
124	PERSONNEL BOARD					
	Expenses	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
	Total	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
129	TOWN ADMINISTRATOR					
	Salary, Appointed Position	\$ 62,719.30	\$ 92,805.94	\$ 92,310.72	\$ 96,003.15	\$ 96,003.15
	Expenses	\$ -	\$ -	\$ 750.00	\$ 750.00	\$ 750.00
	Contract Negotiations	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ 62,719.30	\$ 92,805.94	\$ 93,060.72	\$ 96,753.15	\$ 96,753.15
131	FINANCE COMMITTEE					
	Annual Town Meeting Warrant	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
	Expenses	\$ 170.00	\$ 1,472.76	\$ 2,370.00	\$ 2,370.00	\$ 2,370.00
	Total	\$ 1,170.00	\$ 1,472.76	\$ 2,370.00	\$ 2,370.00	\$ 2,370.00
132	RESERVE FUND *					
	Expenses	\$ 21,773.63	\$ 32,733.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	Total	\$ 21,773.63	\$ 32,733.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
135	TOWN ACCOUNTANT					
	Salary, Appointed Position	\$ 58,929.84	\$ 61,136.64	\$ 62,804.40	\$ 62,182.24	\$ 62,182.24
	Wages Hourly, Appointed (Clerical Union)	\$ 39,642.19	\$ 43,555.54	\$ 42,053.70	\$ 43,230.00	\$ 43,230.00
	Expenses	\$ 2,838.53	\$ 2,017.92	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	Total	\$ 101,410.56	\$ 106,710.10	\$ 107,858.10	\$ 108,412.24	\$ 108,412.24
141	ASSESSORS					
	Salaries, Elected Officials	\$ 300.00	\$ 300.00	\$ 300.00	See Article 4	See Article 4
	Salary, Appointed Position (Clerical Union)	\$ 56,046.24	\$ 58,469.50	\$ 60,069.20	\$ 56,592.00	\$ 56,592.00
	Wages Hourly	\$ 5,351.00	\$ 6,190.08	\$ 7,979.42	\$ -	\$ -
	Mapping Services	\$ 4,473.18	\$ -	\$ -	\$ -	\$ -
	Contract Services	\$ 24,300.00	\$ -	\$ -	\$ -	\$ -
	Expenses	\$ 4,801.82	\$ 33,834.85	\$ 33,575.00	\$ 32,700.00	\$ 32,700.00
	Total	\$ 95,272.24	\$ 98,794.43	\$ 101,923.62	\$ 89,292.00	\$ 89,292.00

Appendix C - Article 6

Town of Shirley FY17 Budget by Function - As Passed at April 23, 2016 Annual Town Meeting

Line #	Department/Account Name	FY14 Actual	FY15 Actual	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 AS PASSED AT TOWN MEETING
145146 TREASURER & COLLECTOR						
	Salary, Appointed Positions-Treasurer/Co	\$ 118,918.08	\$ 103,240.66	\$ 76,243.70	\$ 74,087.52	\$ 74,087.52
	Wages Hourly, Appointed- (Clerical Unit)	\$ 59,582.16	\$ 18,792.27	\$ 39,331.65	\$ 40,459.35	\$ 40,459.35
	Wages Hourly, (Clerical Union)	\$ -	\$ -	\$ -	\$ 3,378.64	\$ 3,378.64
	Expenses	\$ 16,332.31	\$ 13,319.00	\$ 15,042.00	\$ 20,105.00	\$ 20,105.00
	Tax Taking	\$ 2,689.39	\$ 3,112.63	\$ 3,675.00	\$ 3,675.00	\$ 3,675.00
	Tax Title/Foreclosure Expenses	\$ 3,335.11	\$ 6,822.63	\$ 15,000.00	\$ 14,062.00	\$ 14,062.00
	Total	\$ 200,857.05	\$ 150,287.19	\$ 149,292.35	\$ 155,767.51	\$ 155,767.51
151 LEGAL EXPENSE						
	Expenses	\$ 21,532.34	\$ 19,761.35	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00
	Total	\$ 21,532.34	\$ 19,761.35	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00
155 COMPUTER OPERATIONS						
	Computer Technician - Consulting Exp	\$ 59,614.46	\$ 69,287.00	\$ 69,286.00	\$ 69,286.00	\$ 69,286.00
	Computer Operations Expense	\$ 47,814.11	\$ 193,193.15	\$ 75,906.00	\$ 75,906.00	\$ 75,906.00
	Equipment	\$ 2,474.06	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
	Total	\$ 109,902.63	\$ 269,480.15	\$ 152,192.00	\$ 152,192.00	\$ 152,192.00
159 OFFICE MACHINES						
	Expenses	\$ 61,181.84	\$ 8,339.94	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Total	\$ 61,181.84	\$ 8,339.94	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
161 TOWN CLERK						
	Salary, Elected Position	\$ 58,424.80	\$ 59,800.32	\$ 61,415.76	See Article 4	See Article 4
	Expenses	\$ 2,350.74	\$ 3,945.45	\$ 3,267.00	\$ 3,266.00	\$ 3,266.00
	Total	\$ 60,775.54	\$ 63,745.77	\$ 64,682.76	\$ 3,266.00	\$ 3,266.00
162 CONDUCT OF ELECTIONS						
	Wages, Hourly	\$ 2,022.40	\$ 3,825.00	\$ 8,631.75	\$ 13,150.33	\$ 13,150.33
	Expenses	\$ 4,394.44	\$ 12,549.00	\$ 7,803.41	\$ 11,447.73	\$ 11,447.73
	Total	\$ 6,416.84	\$ 16,374.00	\$ 16,435.16	\$ 24,598.06	\$ 24,598.06
945 GENERAL INSURANCE						
	Expenses	\$ 143,481.01	\$ 133,086.58	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
	Total	\$ 143,481.01	\$ 133,086.58	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Total General Government		\$ 958,631.33	\$ 1,070,526.82	\$ 1,004,721.99	\$ 936,765.78	\$ 936,765.78
171 CONSERVATION COMMISSION						
	Wages Hourly, (Clerical Union)	\$ 13,800.34	\$ 8,878.96	\$ 18,348.98	\$ 18,886.53	\$ 18,886.53
	Expenses	\$ 1,172.80	\$ 1,520.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
	Total	\$ 14,973.14	\$ 10,398.96	\$ 19,848.98	\$ 20,386.53	\$ 20,386.53
175 PLANNING BOARD						
	Wages Hourly, Appointed	\$ -	\$ -	\$ -	\$ -	\$ -
	Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -	\$ -

Appendix C - Article 6

Town of Shirley FY17 Budget by Function - As Passed at April 23, 2016 Annual Town Meeting

Line #	Department/Account Name	FY14 Actual	FY15 Actual	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 AS PASSED AT TOWN MEETING
176	LAND USE (PLANNING BOARD/ZONING BOARD OF APPEALS)					
	Wages Hourly (Clerical Union)	\$ 22,509.15	\$ 9,126.19	\$ 14,362.96	\$ 14,779.94	\$ 14,779.94
	Expenses	\$ 1,183.64	\$ 561.96	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
	Total	\$ 23,692.79	\$ 9,688.15	\$ 15,862.96	\$ 16,279.94	\$ 16,279.94
241	BUILDING INSPECTOR					
	Salary, Appointed Position	\$ 51,344.24	\$ 53,160.88	\$ 54,619.84	\$ 52,199.35	See DPW Clerical Union
	Wages Hourly (Clerical Union)	\$ 27,122.47	\$ 27,761.91	\$ 28,514.46	\$ 29,318.85	\$ 52,657.23
	Seal of Weights and Measures	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
	Salary, Part-time Building Inspector	\$ 675.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	Expenses	\$ 997.45	\$ 442.49	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	Total	\$ 81,639.16	\$ 83,365.28	\$ 86,134.30	\$ 84,518.20	\$ 55,657.23
243	GAS/PLUMBING INSPECTOR					
	Salary, Appointed Position	\$ 10,560.06	\$ 10,560.06	\$ 10,560.00	\$ 10,665.66	\$ 10,665.66
	Total	\$ 10,560.06	\$ 10,560.06	\$ 10,560.00	\$ 10,665.66	\$ 10,665.66
245	WIRING INSPECTOR					
	Salary, Appointed Position	\$ 10,560.06	\$ 10,560.06	\$ 10,560.00	\$ 10,665.66	\$ 10,665.66
	Total	\$ 10,560.06	\$ 10,560.06	\$ 10,560.00	\$ 10,665.66	\$ 10,665.66
433	B.O.H./TRASH COLLECTION					
	Trash Collection/Recycling	\$ 50,000.00	\$ 100,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
	Total	\$ 50,000.00	\$ 100,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
492	BOARD OF HEALTH/LANDFILL					
	Expenses	\$ 750.00	\$ 923.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
	Monitoring/Testing	\$ 8,255.00	\$ 8,380.00	\$ 8,380.00	\$ 8,380.00	\$ 8,380.00
	Total	\$ 9,005.00	\$ 9,303.00	\$ 9,630.00	\$ 9,630.00	\$ 9,630.00
511	BOARD OF HEALTH					
	Wages Hourly (Clerical Union)	\$ 14,118.83	\$ 14,320.02	\$ 15,353.94	\$ 15,787.07	\$ 15,787.07
	Stipend, Annual Inspector	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
	Expenses	\$ 496.32	\$ 11.19	\$ 500.00	\$ 500.00	\$ 500.00
	Total	\$ 14,615.15	\$ 14,331.21	\$ 16,353.94	\$ 16,787.07	\$ 16,787.07
512	BOARD OF HEALTH/RECYCLING					
	Wages Hourly (Clerical Union)	\$ 4,238.02	\$ 4,404.00	\$ 4,494.14	\$ 4,327.97	\$ 4,327.97
	Expenses	\$ 3,514.75	\$ 3,429.00	\$ 3,429.00	\$ 3,429.00	\$ 3,429.00
	Total	\$ 7,752.77	\$ 7,833.00	\$ 7,923.14	\$ 7,756.97	\$ 7,756.97
514	NASHOBA BOARD OF HEALTH					
	Expenses, Health Services	\$ 12,342.43	\$ 12,342.43	\$ 13,083.29	\$ 13,222.00	\$ 13,222.00
	Expenses, Home Care Services	\$ 5,525.32	\$ 5,525.32	\$ 5,526.00	\$ 6,033.65	\$ 6,033.65
	Total	\$ 17,867.75	\$ 17,867.75	\$ 18,609.29	\$ 19,255.65	\$ 19,255.65
840	MONTACHUSETT REG. PLAN					
	Assessment	\$ 1,738.68	\$ 1,783.00	\$ 1,826.70	\$ 1,872.36	\$ 1,872.36
	Total	\$ 1,738.68	\$ 1,783.00	\$ 1,826.70	\$ 1,872.36	\$ 1,872.36
	Total Land Use	\$ 242,424.56	\$ 275,692.47	\$ 322,309.31	\$ 322,818.04	\$ 293,957.07

Appendix C - Article 6
Town of Shirley FY17 Budget by Function - As Passed at April 23, 2016 Annual Town Meeting

Line #	Department/Account Name	FY14 Actual	FY15 Actual	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 AS PASSED AT TOWN MEETING
211	POLICE DEPARTMENT					
	Appointed Position, Salary Chief	\$ 96,305.32	\$ 91,092.64	\$ 90,134.00	\$ 91,876.46	\$ 91,876.46
	Salary- Executive Secretary	\$ 44,957.96	\$ 50,180.10	\$ 16,997.48	\$ 0	\$ 0
	Wages- Police Clerical Union	\$ -	\$ -	\$ 34,550.52	\$ 42,084.64	\$ 42,084.64
	Salaries, Wages & Hourly (Police Union)	\$ 652,369.79	\$ 680,538.40	\$ 692,360.00	\$ 653,737.80	\$ 653,737.80
	Expenses	\$ 68,803.00	\$ 79,381.12	\$ 86,362.00	\$ 86,462.00	\$ 86,462.00
	Total	\$ 862,440.07	\$ 901,192.26	\$ 920,404.00	\$ 874,160.90	\$ 874,160.90
221	FIRE DEPARTMENT					
	Appointed Position, Salary Chief	\$ 73,760.40	\$ 75,669.12	\$ 77,742.80	\$ 80,483.36	\$ 80,483.36
	Wages Hourly, Full-Time Union	\$ 103,672.31	\$ 100,842.26	\$ 93,811.04	\$ 89,289.60	\$ 89,289.60
	Wages Hourly On-Call	\$ 19,484.55	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
	Wages, Per Diem	\$ -	\$ -	\$ -	\$ -	\$ -
	Expenses	\$ 51,834.14	\$ 25,276.99	\$ 68,445.58	\$ 30,700.00	\$ 30,700.00
	Total	\$ 248,751.40	\$ 231,788.37	\$ 269,999.42	\$ 230,472.96	\$ 230,472.96
251	COMMUNICATION CENTER					
	Wages Hourly Union	\$ 163,421.57	\$ 186,220.43	\$ 184,444.24	\$ 188,326.32	\$ 188,326.32
	Expenses	\$ 8,583.01	\$ 8,470.74	\$ 8,925.00	\$ 9,925.00	\$ 9,925.00
	Total	\$ 172,004.58	\$ 194,691.17	\$ 193,369.24	\$ 198,251.32	\$ 198,251.32
292	ANIMAL CONTROL OFFICER (was DOG OFFICER)					
	Salary, Appointed Position	\$ 7,210.91	\$ 7,210.91	\$ 7,210.00	\$ 7,210.91	\$ 7,210.91
	Expenses	\$ -	\$ -	\$ 7,300.00	\$ 4,600.00	\$ 4,600.00
	Total	\$ 7,210.91	\$ 7,210.91	\$ 14,510.00	\$ 11,810.91	\$ 11,810.91
	Total Protection of Persons and Property	\$ 1,290,406.96	\$ 1,334,882.71	\$ 1,398,282.66	\$ 1,314,696.09	\$ 1,314,696.09
321	NASHOBA VALLEY TECH H.S.					
	Regional School Assessment	\$ 715,441.00	\$ 702,308.00	\$ 920,917.00	\$ 806,591.00	\$ 806,591.00
	Total	\$ 715,441.00	\$ 702,308.00	\$ 920,917.00	\$ 806,591.00	\$ 806,591.00
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT					
	Regional School Assessment	\$ 5,330,127.95	\$ 5,729,283.29	\$ 6,166,714.00	\$ 6,688,189.00	\$ 6,688,189.00
	High School Excluded Debt Service	\$ -	\$ 364,818.00	\$ 368,175.00	\$ 373,360.00	\$ 373,360.00
	Total	\$ 5,330,127.95	\$ 6,094,101.29	\$ 6,534,889.00	\$ 7,061,549.00	\$ 7,061,549.00
	Total Regional School Districts	\$ 6,045,568.95	\$ 6,796,409.29	\$ 7,455,806.00	\$ 7,868,140.00	\$ 7,868,140.00
192	PUBLIC BUILDINGS					
	Wages (Clerical Union)	\$ -	\$ -	\$ 17,929.24	\$ 14,189.66	\$ 14,189.66
	Expenses	\$ 131,814.00	\$ 202,044.28	\$ 135,636.50	\$ 144,729.00	\$ 144,729.00
	Town Payment in Lieu of Bertramts	\$ 44,655.75	\$ 43,898.75	\$ 43,141.92	\$ 43,141.92	\$ 43,141.92
	War Memorial Bldg Sewer Expense	\$ 2,981.00	\$ -	\$ -	\$ -	\$ -
	Performance Contracting	\$ 16,103.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ 195,553.75	\$ 245,943.03	\$ 196,707.66	\$ 202,060.58	\$ 202,060.58
422	DEPARTMENT OF PUBLIC WORKS					
	Wages Hourly, (Clerical Union)	\$ -	\$ -	\$ 27,536.10	\$ 35,147.30	\$ 35,147.30
	Wages Hourly, Seasonal	\$ 2,424.81	\$ -	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00
	Wages Hourly (DPW Union)	\$ 189,406.75	\$ 231,977.00	\$ 197,865.51	\$ 203,441.69	\$ 203,441.69
	Wages Hourly (Union Overtime)	\$ 716.94	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	Expenses	\$ 50,019.97	\$ 32,241.00	\$ 32,577.00	\$ 38,981.00	\$ 38,981.00
	Total	\$ 242,568.47	\$ 266,218.00	\$ 263,878.61	\$ 283,469.99	\$ 283,469.99

Appendix C - Article 6									
Town of Shirley FY17 Budget by Function - As Passed at April 23, 2016 Annual Town Meeting									
Line #	Department/Account Name	FY14 Actual	FY15 Actual	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 AS PASSED AT TOWN MEETING			
423	SNOW & ICE REMOVAL								
	Wages Hourly	\$ 22,980.19	\$ 25,980.12	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	Overtime	\$ 23,520.09	\$ 35,139.49	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00			
	Expenses	\$ 115,774.49	\$ 128,628.15	\$ 64,500.00	\$ 64,500.00	\$ 64,500.00			
	Total	\$ 162,274.77	\$ 189,747.76	\$ 79,000.00	\$ 79,000.00	\$ 79,000.00			
424	STREET LIGHTS								
	Expenses	\$ 20,357.17	\$ 9,660.22	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
	Total	\$ 20,357.17	\$ 9,660.22	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
426	ROAD & GROUNDS MAINTENANCE								
	Expenses	\$ 26,240.02	\$ 32,487.93	\$ 33,000.00	\$ 43,000.00	\$ 43,000.00			
	Total	\$ 26,240.02	\$ 32,487.93	\$ 33,000.00	\$ 43,000.00	\$ 43,000.00			
491	CEMETERIES								
	Wages Hourly	\$ 7,052.57	\$ 6,104.30	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00			
	Expenses	\$ 5,571.81	\$ 5,749.35	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00			
	Total	\$ 12,624.38	\$ 11,853.65	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00			
Total Department of Public Works		\$ 659,618.56	\$ 755,910.59	\$ 596,086.27	\$ 631,030.57	\$ 631,030.57			
541	COUNCIL ON AGING								
	Wages Hourly (Clerical Union)	\$ 25,412.84	\$ 25,512.06	\$ 26,323.42	\$ 28,112.08	\$ 28,112.08			
	Expenses	\$ 18,345.92	\$ 6,689.87	\$ 6,754.00	\$ 8,086.00	\$ 8,086.00			
	Meals on Wheels Expenses	\$ -	\$ -	\$ -	\$ -	\$ -			
	Total	\$ 43,758.76	\$ 30,201.93	\$ 33,077.42	\$ 36,198.08	\$ 36,198.08			
543	VETERANS								
	Salary, Suspend Position	\$ 6,415.58	\$ 6,543.79	\$ 6,674.67	\$ 6,741.42	\$ 6,741.42			
	Expenses	\$ 256.32	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00			
	Benefits	\$ 108,044.29	\$ 77,736.65	\$ 99,000.00	\$ 85,000.00	\$ 85,000.00			
	Total	\$ 114,715.99	\$ 84,830.44	\$ 97,224.67	\$ 92,291.42	\$ 92,291.42			
611	LIBRARY								
	Salary, Appointed Position	\$ 51,545.24	\$ 53,160.48	\$ 54,619.84	\$ 56,235.68	\$ 56,235.68			
	Wages Hourly (Clerical Union)	\$ 96,070.23	\$ 97,444.29	\$ 98,974.22	\$ 101,400.00	\$ 101,400.00			
	Expenses	\$ 61,130.00	\$ 57,825.78	\$ 53,890.00	\$ 56,007.00	\$ 56,007.00			
	Total	\$ 208,745.47	\$ 208,430.55	\$ 207,484.06	\$ 213,642.68	\$ 213,642.68			
630	RECREATION								
	Wages Hourly (Clerical Union)	\$ 4,772.46	\$ 4,918.28	\$ 5,585.59	\$ 5,747.76	\$ 5,747.76			
	Total	\$ 4,772.46	\$ 4,918.28	\$ 5,585.59	\$ 5,747.76	\$ 5,747.76			
650	BENJAMIN HILL PARK COMMITTEE								
	Wages	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
	Expenses	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	Total	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
692	Veterans Events								
	Expenses	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 2,800.00	\$ 2,800.00			
	Total	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 2,800.00	\$ 2,800.00			
Total Library and Citizen's Services		\$ 378,992.68	\$ 335,381.20	\$ 353,371.74	\$ 356,679.94	\$ 356,679.94			

Appendix C - Article 6

Town of Shirley FY17 Budget by Function - As Passed at April 23, 2016 Annual Town Meeting

Line #	Department/Account Name	FY14 Actual	FY15 Actual	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 AS PASSED AT TOWN MEETING
711	GENERAL FUND DEBT SERVICE					
	Long Term Principal, Debt Not Excluded	\$ 500.00	\$ 500.00	\$ 500.00	\$ 21,516.00	\$ 21,516.00
	Long Term Interest, Debt Not Excluded	\$ 259.00	\$ 233.25	\$ 213.25	\$ 10,986.00	\$ 10,986.00
	Long Term Principal, Debt Excl 6/28/11	\$ 222,689.00	\$ 212,678.00	\$ 162,817.00	\$ 158,792.00	\$ 158,792.00
	Long Term Interest, Debt Excl 6/28/11	\$ 39,434.57	\$ 30,319.19	\$ 23,469.59	\$ 20,702.00	\$ 20,702.00
	Short Term Interest, Debt Not Excluded	\$ 945.00	\$ 1,177.43	\$ 25,967.00	\$ 10,000.00	\$ 10,000.00
	Short Term Interest, Debt Excl 6/28/11	\$ 83,703.13	\$ 36,059.00	\$ 33,231.75	\$ 6,662.00	\$ 6,662.00
	School Bldg Principal Debt Excl	\$ 197,500.00	\$ 197,500.00	\$ 197,500.00	\$ 196,950.00	\$ 196,950.00
	School Bldg Interest Debt Excl	\$ 101,586.95	\$ 91,711.95	\$ 83,811.95	\$ 76,702.00	\$ 76,702.00
	Library Principal Debt Exclusion	\$ 50,151.00	\$ 50,151.00	\$ 40,000.00	\$ -	\$ -
	Library Interest Debt Exclusion	\$ 4,221.33	\$ 2,703.77	\$ 1,200.00	\$ -	\$ -
	Performance Contract Debt Not Excl	\$ -	\$ 48,862.00	\$ 48,862.00	\$ 48,862.00	\$ 48,862.00
	Total	\$ 700,989.98	\$ 671,895.59	\$ 617,572.54	\$ 551,172.00	\$ 551,172.00
712	DEBT ISSUE COST					
	Expense	\$ 2,350.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00
	Total	\$ 2,350.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00
	Total Debt Service	\$ 703,339.98	\$ 675,595.59	\$ 621,272.54	\$ 554,872.00	\$ 554,872.00
911	MDD/LESEX CO RETIREMENT					
	Assessment	\$ 612,464.00	\$ 649,803.00	\$ 710,468.00	\$ 754,745.00	\$ 754,745.00
	Total	\$ 612,464.00	\$ 649,803.00	\$ 710,468.00	\$ 754,745.00	\$ 754,745.00
913	UNEMPLOYMENT INSURANCE					
	Expenses	\$ 2,784.70	\$ 10,249.07	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
	Contract Services	\$ 680.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ 3,464.70	\$ 10,249.07	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
914	GROUP HEALTH/LIFE INSURANCE					
	Expenses	\$ 604,579.98	\$ 500,948.34	\$ 586,705.50	\$ 613,107.25	\$ 613,107.25
	Actuary Study	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
	Total	\$ 609,579.98	\$ 505,948.34	\$ 586,705.50	\$ 618,107.25	\$ 618,107.25
916	MEDICARE					
	General Expenses	\$ 21,706.91	\$ 34,937.19	\$ 38,196.53	\$ 39,151.44	\$ 39,151.44
	Senior Work off Program Expenses	\$ 218.00	\$ 196.63	\$ 226.81	\$ 231.35	\$ 231.35
	Total	\$ 21,924.91	\$ 35,133.82	\$ 38,423.34	\$ 39,382.79	\$ 39,382.79
	Total Employee Benefits	\$ 1,247,433.59	\$ 1,201,134.23	\$ 1,342,796.84	\$ 1,419,435.04	\$ 1,419,435.04
	TOTAL OPERATING BUDGET	\$ 11,526,416.61	\$ 12,445,532.90	\$ 13,094,647.35	\$ 13,404,437.46	\$ 13,375,576.49

SHIRLEY FY2017 - FY2021 CAPITAL IMPROVEMENT PLAN								
ITEM	Funding	FY2017	FY2018	FY2019	FY2020	FY2021	5-year Total	Annual Average
DPW								
2500 International Catch Basin, Plow, Sander (2001)				\$200,000			\$200,000	
International Plow/Sander 7400 35,000 lb (1999)			\$117,860				\$117,860	
Elgin Street Sweeper (Ch 90) (1995)					\$120,000		\$120,000	
John Deere Grader						\$150,000	\$150,000	
John Deere 710 Backhoe Loader (1999)	borrow	132,500					\$132,500	
355D Mower (Cemetery) (2005)				\$13,000			\$13,000	
355D Mower (Upgrade to ZTRAC) (2001)							\$0	
DPW Sub-total		\$132,500	\$117,860	\$213,000	\$120,000	\$150,000	\$583,360	\$145,840
Town Buildings/Facilities/Services								
Senior Center Replace Windows	Free Cash Fall	\$10,000					\$10,000	
Air Handling System-Town Offices/Police Station	borrow	\$192,633					\$192,633	
Center Town Hall Roof	FALL Free Cash Fall	\$32,000						
Vault in basement	FALL Free Cash Fall	\$10,000						
Town Buildings/Facilities Sub-total		\$244,633	\$0	\$0	\$0	\$0	\$244,633	\$61,158
Police								
Car # 25 Chief's Vehicle	Cap Stab	\$38,000					\$38,000	
Cruiser #24 (2011)			\$38,305				\$38,305	
Cruiser #22 (2013)				\$38,305			\$38,305	
Cruiser #23 (2014)							\$0	
Cruiser #27 (2009)							\$0	
Cruiser #26 (2006)							\$0	
Cruiser #29 Animal Control Vehicle (2008)							\$0	
Cruiser # 21 (2015)							\$0	
Reconfigure Police Parking Lot Security	FALL Cap Stab/Free Cash	\$48,140					\$48,140	
Police Motorcycle	FALL Free Cash Fall	14,000					\$14,000	
Police Sub-total		\$100,140	\$38,305	\$38,305	\$0	\$0	\$176,750	\$44,188
Fire								
CHIEF'S CAR 1 (2013)							\$0	
SERVICE 1 (1997) (repurposing & painting DPW 2008 F350 & replacing DPW with new)							\$0	
LADDER 1 (1987)							\$0	
TANKER 1 (1990)							\$0	
ENGINE 2 (1978)							\$0	
ENGINE 3 (2006)							\$0	
ENGINE 4 (1991) Refurb	FALL borrow	\$600,000					\$600,000	
ENGINE 5 (1998)							\$0	
FORESTRY 3 (1983)							\$0	
Protective Gear 20S.C.B.A. with 40 bottles and Voice Amps	borrow	\$176,780					\$176,780	
Hose Replacement					\$11,500		\$11,500	
Roof on Fire Station	FALL Cap Stab/Free Cash	\$30,000						
Fire Sub-total		\$806,780	\$0	\$0	\$11,500	\$0	\$818,280	\$204,570
Information Technology Annual Portion of 5 YearPlan								
Laptop Replacements	Cap Stab	\$10,550						
IT Library- Circulation Thermal Printers & Barcode Scanners (2014)			\$1,352				\$1,352	
IT Library- PC's and Laser Printers (2014)			\$7,490				\$7,490	
Information Technology Sub-total		\$10,550	\$8,842	\$0	\$0	\$0	\$19,392	\$4,848
Ambulance								
Ambulance: E450 Ford Class I (1999)							\$0	
Ambulance: E450 Ford Class I (2004)							\$0	
Ambulance Sub-total		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer District								
SSC 5 Year Capital Plan Totals	Retained Earnings/User Fees	\$60,500	\$68,000	\$32,000	\$0		\$160,500	
Sewer District Sub-total		\$60,500	\$68,000	\$32,000	\$0	\$0	\$160,500	\$40,125
TOTAL		\$1,355,103	\$233,007	\$283,305	\$131,500	\$150,000	\$2,002,915	\$500,729
Appendix D								

Town of Shirley
 Total Revenues and Operating Sources General Fund
 As of June 30, 2016

	Budget	Actual	Fav/(Unfav)
	<u>FY16</u>	<u>FY16</u>	<u>Actual vs Budget</u>
Local Receipts not Allocated			
Excise Tax	700,000	802,089	102,089
Interest & Penalties on Taxes	60,000	62,338	2,338
Tax Taking	0	0	0
PILOT Local Trailer Park Fees	17,500	18,035	535
Meals Tax	20,000	25,682	5,682
Fees	60,000	103,807	43,807
Rentals (solar constr \$4,999.98)	50,100	36,705	(13,395)
Licenses and Permits	100,000	296,459	196,459
Fines and Forfeits	5,000	10,372	5,372
Interest & Investment Income	5,000	12,943	7,943
Subtotal Local Receipts not Allocated	1,017,600	1,368,431	350,831
Misc Non-Recurring Local Receipts			
Other Miscellaneous Revenues	0	20,275	20,275
Chapter 203 Supplemental Tax Bills	15,000	0	(15,000)
DEC Financial Mgmt Income	4,500	5,000	500
Dept of Corrections Inmate Population (MCI Mitigation)	0	285,533	285,533
Medicare Part D Reimbursement	0	9,296	9,296
Proceeds Sale of Bonds	0	9,879	9,879
Health Ins. Premiums	0	1,158	1,158
Subtotal Misc Non-Recurring Local Receipts	19,500	331,141	311,641
Total Local Receipts not Allocated	1,037,100	1,699,572	662,472

Town of Shirley
 Total Revenues and Operating Sources General Fund
 As of June 30, 2016

	Budget	Actual	Fav/(Unfav)
	<u>FY16</u>	<u>FY16</u>	<u>Actual vs Budget</u>
Cherry Sheet Revenue:			
Unrestricted General Government Aid	1,167,469	1,209,498	42,029
Veterans Benefits	59,837	124,978	65,141
Exemptions: Vets, Blind, Surv Spouse, Elderly	33,278	7,028	(26,250)
State Owned Land	76,543	76,543	0
	0	0	0
Total Cherry Sheet Revenue	1,337,127	1,418,047	80,920
Personal Property Taxes	300,643	298,705	1,938
Real Estate Taxes	9,699,676	9,497,472	202,204
Other Taxes	0	11,810	(11,810)
	10,000,319	9,807,987	192,332
Cherry Sheet Assessments:			
Air Pollution Control	1,821	1,821	0

Town of Shirley
 Total Revenues and Operating Sources General Fund
 As of June 30, 2016

	Budget	Actual	Fav/(Unfav)
	<u>FY16</u>	<u>FY16</u>	<u>Actual vs Budget</u>
RMV Non-Renewal Surcharge	6,640	6,640	0
MBTA	34,972	34,972	0
Regional Transit (MART)	14,935	14,935	0
	0	0	0
Total Cherry Sheet Assessments	58,368	58,368	0
Interfund Operating Transfers			0
Transfers From Special Revenue Funds		52,260	0
Transfers From Capital Projects Funds		14,148	0
Transfers From Enterprise Funds		50,131	0
Transfers From Trust Funds		745,007	0
Total Interfund Operating Transfers		861,546	
Total Revenues			13,787,152
Total Free Cash			13,787,152

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY17 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
114	MODERATOR							
	Expenses	150.00	(150.00)	0.00	0.00	0.00	0.00	
	Total	150.00	(150.00)	0.00	0.00	0.00	0.00	0.00%
122	SELECTMEN							
	Salaries, Elected Officials	300.00	0.00	300.00	300.00	0.00	0.00	
	Salary, Appointed Executive Assistant	47,487.28	(5,000.00)	42,487.28	35,856.39	0.00	6,630.89	
<i>Article</i>	Master Plan					15,000.00		
	Expenses	31,770.00	20,505.00	52,275.00	51,740.80	0.00	534.20	
	Total	79,557.28	15,505.00	95,062.28	87,897.19	15,000.00	7,165.09	4.73%
124	PERSONNEL BOARD							
	Expenses	200.00	0.00	200.00	200.00	0.00	0.00	
	Total	200.00	0.00	200.00	200.00	0.00	0.00	0.00%
129	TOWN ADMINISTRATOR							
	Salary, Appointed Position	90,500.71	0.00	90,500.71	90,500.68	0.00	0.03	
	Expenses	750.00	0.00	750.00	748.75	0.00	1.25	
	Total	91,250.71	0.00	91,250.71	91,249.43	0.00	1.28	0.00%
131	FINANCE COMMITTEE							
	Expenses	2,370.00	0.00	2,370.00	2,370.00	0.00	0.00	
	Total	2,370.00	0.00	2,370.00	2,370.00	0.00	0.00	0.00%
132	RESERVE FUND							
	Expenses	50,000.00	(49,955.00)	45.00	0.00	0.00	45.00	
	Total	50,000.00	(49,955.00)	45.00	0.00	0.00	45.00	0.03%
135	TOWN ACCOUNTANT							
	Salary, Appointed Position	62,804.40	2,900.00	65,704.40	65,631.00	0.00	73.40	
	Wages Hourly, Appointed	42,053.70	3,100.00	45,153.70	45,134.09	0.00	19.61	
	Expenses	3,000.00	(1,745.00)	1,255.00	1,201.66		53.34	
	Encumbered Expenses from Prior Year	22.99	0.00	22.99	22.99	0.00	0.00	
	Total	107,881.09	4,255.00	112,136.09	111,989.74	0.00	146.35	0.10%
141	ASSESSORS							
	Salaries, Elected Officials	300.00	0.00	300.00	225.00	0.00	75.00	
	Salary, Appointed Principal Assessor	60,069.20	(5,000.00)	55,069.20	46,802.56	0.00	8,266.64	
	Wages Hourly, Clerk	7,979.42	0.00	7,979.42	3,084.52	0.00	4,894.90	
	Expenses	33,575.00		33,575.00	29,028.50		4,546.50	

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY17 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
	Encumbered Expenses from Prior Year	2,518.28	0.00	2,518.28	2,518.28	0.00	0.00	
	Total	104,441.90	(5,000.00)	99,441.90	81,658.86	0.00	17,783.04	11.75%
145	TREASURER							
	Salary, Appointed Position	13,439.30	0.00	13,439.30	10,641.76	0.00	2,797.54	
	Wages Hourly, Appointed	39,331.65	0.00	39,331.65	39,147.40	0.00	184.25	
	Tax Title/Foreclosure Expenses	15,000.00	(5,000.00)	10,000.00	9,827.03	0.00	172.97	
	Expenses	4,400.00	0.00	4,400.00	2,590.10		1,809.90	
	Encumbered Expenses from Prior Year	300.00	0.00	300.00	300.00	0.00	0.00	
	Total	72,470.95	(5,000.00)	67,470.95	62,506.29	0.00	4,964.66	3.28%
146	TOWN COLLECTOR							
	Salary, Elected Position	62,804.40	0.00	62,804.40	62,804.40	0.00	0.00	
	Tax Taking Expenses	3,675.00	0.00	3,675.00	3,542.63	0.00	132.37	
	Expenses	15,042.00	0.00	15,042.00	14,302.14	0.00	739.86	
	Total	81,521.40	0.00	81,521.40	80,649.17	0.00	872.23	0.58%
151	LEGAL EXPENSE							
	Expenses	25,000.00	12,459.00	37,459.00	37,454.09		4.91	
	Encumbered Expenses from Prior Year	1,834.07	0.00	1,834.07	1,834.07	0.00	0.00	
	Total	26,834.07	12,459.00	39,293.07	39,288.16	0.00	4.91	0.00%
155	COMPUTER OPERATIONS							
	Computer Technician - Consulting Expense	69,286.00	(6,000.00)	63,286.00	52,217.34	0.00	11,068.66	
	Computer Operations Expense	75,906.00	(6,000.00)	69,906.00	61,401.07	0.00	8,504.93	
	Equipment	7,000.00	6,000.00	13,000.00	12,048.60	15.54	935.86	
	Encumbrance to FY17 Operating Exp							*
	Encumbered Expenses from Prior Year	3,259.70	0.00	3,259.70	3,259.70		0.00	
<i>Article</i>	Town IT Upgrade FY13 ATM 10e	58,014.26	0.00	58,014.26	58,014.26		0.00	
<i>Article</i>	Town IT FY14 ATM 12e	67,386.63	0.00	67,386.63	67,386.63		0.00	
	Total	280,852.59	(6,000.00)	274,852.59	254,327.60	15.54	20,509.45	13.55%

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY17 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
159	OFFICE MACHINES							
	Expenses	10,000.00	(2,500.00)	7,500.00	7,240.10	0.00	259.90	
	Total	10,000.00	(2,500.00)	7,500.00	7,240.10	0.00	259.90	0.17%
161	TOWN CLERK							
	Salary, Elected Position	61,415.76	0.00	61,415.76	61,182.22	0.00	233.54	
	Expenses	3,267.00	(559.00)	2,708.00	2,335.85		372.15	
	Encumberance to FY17						*	
	Encumbered Expenses from Prior Year	1,920.00	0.00	1,920.00	1,808.00	0.00	112.00	
	Total	66,602.76	(559.00)	66,043.76	65,326.07	0.00	717.69	0.47%
162	CONDUCT OF ELECTIONS							
	Wages, Hourly	8,631.75	(5,000.00)	3,631.75	2,958.73	0.00	673.02	
	Expenses	7,803.41	0.00	7,803.41	7,743.17	0.00	60.24	
	Total	16,435.16	(5,000.00)	11,435.16	10,701.90	0.00	733.26	0.48%
171	CONSERVATION COMMISSION							
	Wages Hourly, Administrator	18,348.98	(5,000.00)	13,348.98	12,679.38	0.00	669.60	
	Expenses	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00	
<i>Article</i>	Handicap Access/Trails/Prkg-FY98 ATM Art 19	596.39	0.00	596.39	20.81		575.58	
<i>Article</i>	Update Open Space&Reer Plan-FY02 ATM Art 17	2,847.92	0.00	2,847.92	0.00	0.00	2,847.92	
	Total	23,293.29	(5,000.00)	18,293.29	14,200.19	0.00	4,093.10	2.70%
175	PLANNING BOARD							
<i>Article</i>	Master Plan STM 11/10/14	46,000.00	0.00	46,000.00	31,000.00	0.00	15,000.00	
	Total	46,000.00	0.00	46,000.00	31,000.00	0.00	15,000.00	9.91%
176	LAND USE							
	Wages Hourly, Appointed Clerk	14,362.96	(2,400.00)	11,962.96	11,573.23	0.00	389.73	
	Expenses	1,500.00	(1,000.00)	500.00	197.04	0.00	302.96	
	Total	15,862.96	(3,400.00)	12,462.96	11,770.27	0.00	692.69	0.46%
192/	PUBLIC BUILDINGS							
197	Wages	17,929.24	0.00	17,929.24	13,624.04	0.00	4,305.20	
	Expenses	126,519.00	2,617.50	129,136.50	120,367.93	0.00	8,768.57	
	Town Pmt in Lieu of Betterment	43,141.92	0.00	43,141.92	43,141.85	0.00	0.07	
	Encumbered Expenses from Prior Year	6,537.17	0.00	6,537.17	6,537.17	0.00	0.00	
<i>Article</i>	Town Offices External Repairs FY16 ATM Art# 9b	10,000.00	0.00	10,000.00	9,984.46	0.00	15.54	
	Total	204,127.33	2,617.50	206,744.83	193,655.45	0.00	13,089.38	8.65%

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY17 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
211	POLICE DEPARTMENT							
	Appointed, Salary Chief	90,134.00	135.00	90,269.00	90,254.48	0.00	14.52	
	Appointed, Salary Executive Secretary	51,548.00	(35,317.52)	16,230.48	16,229.88	0.00	0.60	
	Salaries, Wages & Hourly (Union)	692,360.00	75,982.00	768,342.00	768,318.22	0.00	23.78	
	Salaries, Wages Clerical Union (Union)		30,600.52	30,600.52	30,596.85	0.00	3.67	
	Expenses	77,562.00	15,300.00	92,862.00	92,467.58	0.00	394.42	
	Encumbered Expenses from Prior Year	1,571.53	0.00	1,571.53	1,571.53	0.00	0.00	
<i>Article</i>	Police Station Flooring FY14 ATM 12c	1,533.23	0.00	1,533.23	0.00	1,533.23	0.00	
<i>Article</i>	Police Dept. Equip FY16 ATM Art# 9c	10,500.00	0.00	10,500.00	10,500.00	0.00	0.00	
	Total	925,208.76	86,700.00	1,011,908.76	1,009,938.54	1,533.23	436.99	0.29%
221	FIRE DEPARTMENT							
	Appointed, Salary Chief	77,742.80	(250.00)	77,492.80	77,447.15	0.00	45.65	
	Wages Hourly, Full-Time	93,811.04	4,650.00	98,461.04	98,437.66	0.00	23.38	
	Wages Hourly On-Call	30,000.00	(9,200.00)	20,800.00	20,657.47	0.00	142.53	
	Encumbered Expenses from Prior Year	95.85	0.00	95.85	95.85	0.00	0.00	
	Expenses	22,550.00	47,295.58	69,845.58	69,758.74	0.00	86.84	
<i>Article</i>	Fire Protective Gear FY16 ATM Art#9c	65,850.00	0.00	65,850.00	65,850.00	0.00	0.00	
	Total	290,049.69	42,495.58	332,545.27	332,246.87	0.00	298.40	0.20%
241	BUILDING INSPECTOR							
	Appointed, Salary Inspector	54,619.84	(4,380.00)	50,239.84	50,229.92	0.00	9.92	
	Wages Hourly, Office Manager	28,514.46	(100.00)	28,414.46	28,393.57	0.00	20.89	
	Seal of Weights and Measures	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00	
	Salary, Part-time Building Inspector	500.00	0.00	500.00	500.00	0.00	0.00	
	Expenses	1,000.00	0.00	1,000.00	884.34	0.00	115.66	
	Total	86,134.30	(4,480.00)	81,654.30	81,507.83	0.00	146.47	0.10%
243	GAS/PLUMBING INSPECTOR							
	Salary, Appointed Position	10,560.06	315.00	10,875.06	10,872.27	0.00	2.79	
	Total	10,560.06	315.00	10,875.06	10,872.27	0.00	2.79	0.00%

Town of Shirley
General Fund Budget vs. Actual Expenditures
Fiscal Year 2016

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY17 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
245	WIRING INSPECTOR							
	Salary, Appointed Position	10,560.06	0.00	10,560.06	10,559.66	0.00	0.40	
	Total	10,560.06	0.00	10,560.06	10,559.66	0.00	0.40	0.00%
251	COMMUNICATION CENTER							
	Wages Hourly	184,444.24	12,400.00	196,844.24	196,833.35	0.00	10.89	
	Expenses	8,925.00	0.00	8,925.00	8,681.34	0.00	243.66	
	Total	193,369.24	12,400.00	205,769.24	205,514.69	0.00	254.55	0.17%
292	ANIMAL CONTROL OFFICER							
	Salary, Appointed Position	7,210.00	0.00	7,210.00	7,209.71	0.00	0.29	
	Expenses	7,300.00	(700.00)	6,600.00	6,518.23	0.00	81.77	
	Total	14,510.00	(700.00)	13,810.00	13,727.94	0.00	82.06	0.05%
321	NASHOBA VALLEY TECH. H.S.							
	Expenses	920,917.00	0.00	920,917.00	920,917.00	0.00	0.00	
	Total	920,917.00	0.00	920,917.00	920,917.00	0.00	0.00	0.00%
331	AYER SHIRLEY REGIONAL SCHOOL DISTRICT							
	Regional School Assessment	6,166,715.00	0.00	6,166,714.00	6,166,715.00	0.00	(1.00)	
	High School Excluded Debt Service	368,175.00	0.00	368,175.00	368,175.00	0.00	0.00	
	Total	6,534,890.00	0.00	6,534,889.00	6,534,890.00	0.00	(1.00)	0.00%
421/422	DEPARTMENT OF PUBLIC WORKS							
	Wages Hourly (Union)	197,865.51	(1,110.00)	196,755.51	196,706.73	0.00	48.78	
	Wages Hourly (Union Overtime)	3,000.00	(1,575.00)	1,425.00	1,423.51	0.00	1.49	
	Wages Hourly AdminAsst/Custodian	27,536.10	(20,649.00)	6,887.10	6,578.65	0.00	308.45	
	Expenses	32,577.00	0.00	32,577.00	28,602.33		3,974.67	
	Encumbered Expenses from Prior Year	534.70	0.00	534.70	531.89	0.00	2.81	
<i>Article</i>	Paint Dump Truck Bodies FY14 ATM 12b	4,930.62	0.00	4,930.62	0.00	4,930.62	0.00 *	
	Total	266,443.93	(23,334.00)	243,109.93	233,843.11	4,930.62	4,336.20	2.87%
423	SNOW & ICE REMOVAL							
	Wages Hourly	3,500.00	7,388.26	10,888.26	7,554.26	0.00	3,334.00	
	Overtime	11,000.00	(1,054.26)	9,945.74	13,209.94	0.00	(3,264.20)	
	Expenses	64,500.00	18,900.00	83,400.00	83,212.64	0.00	187.36	
	Total	79,000.00	25,234.00	104,234.00	103,976.84	0.00	257.16	0.17%
424	STREET LIGHTS							

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

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	Expenses	10,000.00	0.00	10,000.00	9,693.11	0.00	306.89	
	Total	10,000.00	0.00	10,000.00	9,693.11	0.00	306.89	0.20%
426	ROAD & GROUNDS MAINTENANCE							
	Expenses	33,000.00	0.00	33,000.00	31,753.38	0.00	1,246.62	
	Encumbered Expenses from Prior Year	619.45	0.00	619.45	319.45	0.00	300.00	
<i>Article</i>	Main St Bridge Repair-FY09 ATM Art 12a	52,769.36	0.00	52,769.36	8,250.00	44,519.36	0.00	
	Total	86,388.81	0.00	86,388.81	40,322.83	44,519.36	1,546.62	1.02%
433	B.O.H./TRASH COLLECTION							
	Trash Collection/Recycling	125,000.00	0.00	125,000.00	125,000.00	0.00	0.00	
	Total	125,000.00	0.00	125,000.00	125,000.00	0.00	0.00	0.00%
491	CEMETERIES							
	Wages Hourly	7,200.00	0.00	7,200.00	7,126.24	0.00	73.76	
	Expenses	6,300.00	(750.00)	5,550.00	5,429.94	0.00	120.06	
<i>Article</i>	Cemetery Mower FY16 ATM Art#9A	18,700.00	0.00	18,700.00	18,618.60	81.40	0.00	
	Encumbered Expenses from Prior Year	202.93	0.00	202.93	202.93	0.00	0.00	
	Total	32,402.93	(750.00)	31,652.93	31,377.71	81.40	193.82	0.13%
492	BOARD OF HEALTH/LANDFILL							
	Expenses	1,250.00	0.00	1,250.00	825.00	0.00	425.00	
	Monitoring/Testing	8,380.00	0.00	8,380.00	8,255.00	0.00	125.00	
	Total	9,630.00	0.00	9,630.00	9,080.00	0.00	550.00	0.36%
511	BOARD OF HEALTH							
	Wages Hourly, Office Manager	15,353.94	0.00	15,353.94	15,264.07	0.00	89.87	
	Expenses	500.00	0.00	500.00	488.96	0.00	11.04	
	Encumbered Expenses from Prior Year	74.57	0.00	74.57	74.57	0.00	0.00	
	Total	15,928.51	0.00	15,928.51	15,827.60	0.00	100.91	0.07%
512	BOARD OF HEALTH/RECYCLING							
	Wages Hourly	4,494.14	0.00	4,494.14	4,272.00	0.00	222.14	
	Expenses	3,429.00	0.00	3,429.00	3,190.34	0.00	238.66	
	Encumbered Expenses from Prior Year	212.08	0.00	212.08	212.08	0.00	0.00	
	Total	8,135.22	0.00	8,135.22	7,674.42	0.00	460.80	0.30%

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

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514	NASHOBA BOARD OF HEALTH							
	Expenses, Health Services	13,083.29	(220.32)	12,862.97	12,836.44	0.00	26.53	
	Expenses, Home Care Services	5,526.00	220.32	5,746.32	5,746.32	0.00	0.00	
	Total	18,609.29	0.00	18,609.29	18,582.76	0.00	26.53	0.02%
541	COUNCIL ON AGING							
	Wages Hourly, Director	26,323.42	0.00	26,323.42	26,237.18	0.00	86.24	
	Expenses	6,754.00	(400.00)	6,354.00	6,308.06	0.00	45.94	
	Total	33,077.42	(400.00)	32,677.42	32,545.24	0.00	132.18	0.09%
543	VETERANS							
	Salary, Appointed Position	6,674.67	0.00	6,674.67	6,674.13	0.00	0.54	
	Expenses	550.00	0.00	550.00	0.00	0.00	550.00	
	Benefits	90,000.00	(5,000.00)	85,000.00	76,933.52	0.00	8,066.48	
	Total	97,224.67	(5,000.00)	92,224.67	83,607.65	0.00	8,617.02	5.69%
611	LIBRARY							
	Salary, Appointed Director	54,619.84	(207.68)	54,412.16	54,412.16	0.00	(0.00)	
	Wages Hourly	98,974.22	(1,185.00)	97,789.22	97,031.33	0.00	757.89	
	Expenses	53,890.00	992.68	54,882.68	54,860.95	0.00	21.73	
	Total	207,484.06	(400.00)	207,084.06	206,304.44	0.00	779.62	0.52%
630	RECREATION							
	Wages Hourly	5,585.59	0.00	5,585.59	5,566.63	0.00	18.96	
	Total	5,585.59	0.00	5,585.59	5,566.63	0.00	18.96	0.01%
650	BENJAMIN HILL PARK COMMITTEE							
	Wages	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00	
	Encumbered Expenses from Prior Year	9.30	0.00	9.30	9.30	0.00	0.00	
	Expenses	2,000.00	0.00	2,000.00	1,945.46	0.00	54.54	
	Total	6,009.30	0.00	6,009.30	5,954.76	0.00	54.54	0.04%
692	MEMORIAL DAY							
	Expenses	1,000.00	3,000.00	4,000.00	3,915.00	0.00	85.00	
	Total	1,000.00	3,000.00	4,000.00	3,915.00	0.00	85.00	0.06%
711/750	GENERAL FUND DEBT SERVICE							
	Long Term Principal, Debt Excl 6/28/11	163,317.00	19,449.45	182,766.45	182,766.45	0.00	0.00	
	Long Term Interest, Debt Excl 6/28/11	23,682.84	14,712.18	38,395.02	37,794.99	0.00	600.03	
	Short Term Interest, Debt Not Excluded	25,967.00	(34,161.63)	(8,194.63)	2,889.59	0.00	(11,084.22)	

Town of Shirley
 General Fund Budget vs. Actual Expenditures
 Fiscal Year 2016

Dept	Department/Account Name	Appropriated	Rsv Fund/Surplus to Deficit Trf	Adjusted Budget	Expended	Bal Fwd to FY17 (Encumbered)	Under/(Over) Expended	% of <u>Total</u>
	Short Term Interest, Debt Excl 6/28/11	35,231.75	(9,400.00)	25,831.75	14,448.60	0.00	11,383.15	
	School Bldg Principal Debt Excl	197,500.00	0.00	197,500.00	197,500.00	0.00	0.00	
	School Bldg Interest Debt Excl	83,811.95	0.00	83,811.95	83,811.95	0.00	0.00	
	Library Principal Debt Exclusion	40,000.00	0.00	40,000.00	40,000.00	0.00	0.00	
	Library Interest Debt Exclusion	1,200.00	0.00	1,200.00	1,200.00	0.00	0.00	
	Performance Contracting Debt Not Excl	48,862.00	0.00	48,862.00	48,862.00	0.00	0.00	
	Total	619,572.54	(9,400.00)	610,172.54	609,273.58	0.00	898.96	0.59%
712	DEBT ISSUE COST							
	Expense	3,700.00	(600.00)	3,100.00	3,000.00	0.00	100.00	
	Total	3,700.00	(600.00)	3,100.00	3,000.00	0.00	100.00	0.07%
840	MONTACHUSETT REG. PLAN.							
	Assessment	1,826.70	0.00	1,826.70	1,826.70	0.00	0.00	
	Total	1,826.70	0.00	1,826.70	1,826.70	0.00	0.00	0.00%
911	MIDDLESEX CO RETIREMENT							
	Assessment	710,468.00	0.00	710,468.00	710,468.00	0.00	0.00	
	Total	710,468.00	0.00	710,468.00	710,468.00	0.00	0.00	0.00%
913	UNEMPLOYMENT INSURANCE							
	Expenses	7,200.00	14,460.00	21,660.00	14,282.00	0.00	7,378.00	
	Total	7,200.00	14,460.00	21,660.00	14,282.00	0.00	7,378.00	4.88%
914	GROUP HEALTH/LIFE INSURANCE							
	Expenses	586,705.50	(17,500.00)	569,205.50	541,270.78	0.00	27,934.72	
	Total	586,705.50	(17,500.00)	569,205.50	541,270.78	0.00	27,934.72	18.46%
916	MEDICARE							
	General Expenses	38,196.53	0.00	38,196.53	35,847.33	0.00	2,349.20	
	Senior Work off Program Expenses	226.81	0.00	226.81	160.59	0.00	66.22	
	Total	38,423.34	0.00	38,423.34	36,007.92	0.00	2,415.42	1.60%
945	GENERAL INSURANCE							
	Expenses	150,000.00	(5,000.00)	145,000.00	137,154.90	0.00	7,845.10	
	Total	150,000.00	(5,000.00)	145,000.00	137,154.90	0.00	7,845.10	5.18%
	TOTAL OPERATING BUDGET	13,385,866.41	69,313.08	13,455,178.49	13,252,761.20	66,080.15	151,337.14	100.00%

Town of Shirley
Special Revenue Fund Balances

		FY15			FY16	
<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
210000	Fire FEMA Grant	\$0.23	\$0.00	\$0.00	\$0.00	\$0.23
210005	Fire Emergency Mgmt Grant	\$18.50	\$2,455.00	(\$2,455.00)	\$0.00	\$18.50
210010	FEMA Reimbursement	(\$20,796.92)	\$0.00	\$0.00	\$0.00	(\$20,796.92)
210030	Hunting Hill Cons WHIP Grant	\$4,844.50	\$0.00	\$0.00	\$0.00	\$4,844.50
210114	Grant 114 - Learning & Leadersh	\$820.00	\$0.00	(\$820.00)	\$0.00	\$0.00
210334	Police JAG 11 Equip Grant	\$0.00	\$28,471.36	(\$28,358.86)	\$0.00	\$112.50
220005	Library LIG/MEG State Grant	\$10,697.73	\$12,065.91	(\$12,086.22)	\$0.00	\$10,677.42
220010	COA Formulative Grant	\$0.00	\$9,369.00	(\$9,369.00)	\$0.00	\$0.00
220015	Community Police Grant	\$0.99	\$0.00	\$0.00	\$0.00	\$0.99
220020	Fire Safe Grant	\$19.73	\$0.00	\$0.00	\$0.00	\$19.73
220025	Highway Improvements - State C	(\$10,362.42)	\$14,423.20	(\$108,838.67)	\$0.00	(\$104,777.89)
220027	DPW WRAP Program	(\$37,537.63)	\$37,537.63	\$0.00	\$0.00	\$0.00
220040	Community Development Grant	\$116.71	\$142,628.78	(\$151,181.56)	\$0.00	(\$8,436.07)
220075	Police State 911 Support & Ince	(\$22,225.15)	\$18,884.03	(\$634.00)	\$0.00	(\$3,975.12)
220090	HCHD Low Income Program	\$19,785.00	\$0.00	\$0.00	\$0.00	\$19,785.00
220095	MassCEC Marketing Grant	\$80.55	\$0.00	\$0.00	\$0.00	\$80.55
221000	Sust Mtl Rec Prg-Recy Grant	\$771.41	\$2,750.00	(\$209.51)	\$0.00	\$3,311.90
221025	Green Community OATA Grant	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05
221030	COA Aging Mastery Program	\$0.00	\$2,018.08	(\$2,518.08)	\$0.00	(\$500.00)
221035	Library LSTA-Science is Everyw	\$0.00	\$7,500.00	(\$4,305.54)	\$0.00	\$3,194.46
230000	ConsCom Wetland Protection Fe	\$9,521.56	\$2,707.50	\$0.00	(\$1,616.00)	\$10,613.06
230005	Sale of Cemetery Lots	\$8,238.87	\$2,800.00	\$0.00	(\$2,400.00)	\$8,638.87
230015	Sale of Real Estate	\$504.98	\$0.39	\$0.00	\$0.00	\$505.37
240040	Dog Fund Revolving	\$29,630.00	\$0.00	\$0.00	(\$29,510.00)	\$120.00
240041	Boarding/Caring Impound Dogs	\$221.32	\$0.00	\$0.00	\$0.00	\$221.32
240042	Animal Ctrl Officer Revolving	\$925.00	\$250.00	(\$250.00)	(\$500.00)	\$425.00
240045	Recreation Basketball Revolving	\$4,616.35	\$1,581.56	(\$2,764.50)	(\$585.59)	\$2,847.82
240046	Recreation Baseball/Softball Re	\$278.79	\$0.00	\$0.00	\$0.00	\$278.79
240047	Recr Basketball Panther Elite Re	\$0.00	\$7,965.62	(\$5,888.68)	\$0.00	\$2,076.94
240050	Benjamin Pool & Park Recr Gift	\$893.35	\$2,266.65	(\$2,935.00)	\$0.00	\$225.00
240055	Benjamin Hill Swimming Revolvi	\$34,240.15	\$99,264.95	(\$79,627.04)	(\$6,000.00)	\$47,878.06
240060	Deputy Collector Revolving	\$6,619.55	\$4,461.00	(\$3,589.00)	\$0.00	\$7,491.55
240065	Selectmen Legal Notice Revolvi	\$7,020.39	\$1,623.84	(\$3,071.10)	(\$3,000.00)	\$2,573.13
240074	Recr Shirley Youth Soccer Revo	\$2,050.18	\$4,973.00	(\$3,016.52)	(\$1,000.00)	\$3,006.66

240075	Recr Ayer-Shirley Youth Soccer	\$2,903.77	\$25,975.00	(\$17,796.16)	(\$1,000.00)	\$10,082.61
240076	Summer in Shirley Program Rev	\$22,239.71	\$123,001.93	(\$131,113.20)	(\$1,800.00)	\$12,328.44
240077	Recreation Swim Team Revolvir	\$2,590.00	\$7,356.50	(\$6,015.00)	\$0.00	\$3,931.50
240080	Planning Consult Subdiv Revolv	\$29,783.76	\$0.00	\$0.00	(\$15,000.00)	\$14,783.76
240081	Planning-Apple Orchard Revolvi	\$23,265.90	\$0.00	(\$1,785.00)	\$0.00	\$21,480.90
240082	Plng-Apple Orch Post Closure P	\$11,200.00	\$0.00	\$0.00	\$0.00	\$11,200.00
240085	COA MART Reimbursement	\$6,987.09	\$44,419.58	(\$44,958.22)	\$0.00	\$6,448.45
240090	BOH Recycling Revolving	\$5,581.46	\$3,102.00	(\$3,000.00)	\$0.00	\$5,683.46
240100	Recreation Fields	\$5,100.24	\$3,751.28	(\$521.50)	\$0.00	\$8,330.02
240115	Snack Bar- Field Maint Fund	\$607.89	\$235.00	(\$275.46)	\$0.00	\$567.43
240120	COA Medical Transport Revolvir	\$4,909.53	\$292.50	(\$889.08)	\$0.00	\$4,312.95
250020	Senior Center	\$10,495.37	\$8,462.49	(\$8,178.47)	\$0.00	\$10,779.39
250021	COA Gifts & Donations	\$8,570.68	\$540.00	(\$442.09)	\$0.00	\$8,668.59
250022	COA Outreach Coordinator Gift	\$6,571.17	\$0.00	(\$2,234.75)	\$0.00	\$4,336.42
250025	Police Gift Fund	\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
250026	Police ATV Fuel Gift Fund	\$89.21	\$0.00	\$0.00	\$0.00	\$89.21
250030	Arts & Lottery	\$3,616.85	\$4,700.00	(\$4,175.00)	\$0.00	\$4,141.85
250035	Shirley 250th Anniversary	\$0.93	\$0.00	\$0.00	\$0.00	\$0.93
250040	L Thomas Linden Memorial Gift	\$2.91	\$0.00	\$0.00	\$0.00	\$2.91
250050	Extended Voting Hours	\$806.77	\$396.00	(\$1,202.77)	\$0.00	\$0.00
250055	Korean War Memorial	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
250056	WWII Committee Gifts & Flags	\$3,648.31	\$0.00	\$0.00	(\$3,648.31)	\$0.00
250060	Conservation Forest Gift	\$469.66	\$35.50	\$0.00	\$0.00	\$505.16
250070	Machinery Fund	\$350.02	\$0.00	\$0.00	\$0.00	\$350.02
250075	Cook Fisheries ConsCom	(\$1,900.50)	\$0.00	\$0.00	\$0.00	(\$1,900.50)
250080	Recreation Karate	\$36.27	\$0.00	\$0.00	\$0.00	\$36.27
250081	Recreation Gifts & Donations	\$1,308.31	\$0.00	\$0.00	\$0.00	\$1,308.31
250085	Recreation Adult Programs	\$1,602.32	\$2,835.00	(\$2,462.00)	(\$1,200.00)	\$775.32
250095	Ambulance Gifts	\$871.51	\$0.00	\$0.00	\$0.00	\$871.51
250096	Ambulance Defibrillator Gifts	\$667.00	\$0.00	\$0.00	\$0.00	\$667.00
250100	Police Narcotic Fund	\$415.97	\$0.84	\$0.00	\$0.00	\$416.81
250105	Village Green Commission Gifts	\$462.94	\$0.00	\$0.00	\$0.00	\$462.94
250115	Perlstein Memorial Gift	\$0.01	\$0.00	\$0.00	\$0.00	\$0.01
250120	Fagan Memorial Gift	\$0.13	\$0.00	\$0.00	\$0.00	\$0.13
250125	Warner Memorial Gift	\$0.48	\$0.00	\$0.00	\$0.00	\$0.48
250130	Historical Gift	\$2,103.83	\$0.00	\$0.00	\$0.00	\$2,103.83
250141	Shirley Historical Records	\$49.85	\$0.00	\$0.00	\$0.00	\$49.85
250142	Fire Trailer - Charitable Foundat	\$6.48	\$0.00	\$0.00	\$0.00	\$6.48
250143	Fire Safe - NMSB Donation	\$1.21	\$0.00	\$0.00	\$0.00	\$1.21

250144	Police DARE Fund	(\$47.92)	\$0.00	\$0.00	\$0.00	(\$47.92)
250148	School Link Svcs	\$0.00	\$8,346.09	\$0.00	\$0.00	\$8,346.09
250160	Whitley Park & Village Impr Gift	\$348.21	\$0.00	(\$291.06)	\$0.00	\$57.15
250175	Comm Septic/Title V Loan Progr	\$28,515.81	\$11,616.24	(\$13,399.00)	\$0.00	\$26,733.05
250190	Cable PEG Access Fund	\$17,187.45	\$110,956.03	(\$83,778.31)	\$0.00	\$44,365.17
250205	Destination Imagination-High Sc	\$37.20	\$0.00	\$0.00	\$0.00	\$37.20
250210	Fire Department Gift	\$690.39	\$0.00	(\$681.73)	\$0.00	\$8.66
250220	Longley Acres Maintenance Fun	\$32,594.31	\$9,679.76	(\$514.80)	\$0.00	\$41,759.27
250225	COA Director Gift Fund	\$2,000.57	\$0.00	(\$1,983.77)	\$0.00	\$16.80
250235	Center Town Hall Gift Fund	\$3,155.62	\$2,629.64	(\$3,138.59)	\$0.00	\$2,646.67
250240	Historical Commission Gift Fund	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
250250	COA Health Fair Transportation	\$188.02	\$0.00	\$0.00	\$0.00	\$188.02
250255	COA Lifelong Learn4Seniors-Me	\$1,250.14	\$0.00	\$0.00	\$0.00	\$1,250.14
250260	Solar Scoreboard Gift Fund	\$10,000.00	\$107.24	(\$9,669.43)	\$0.00	\$437.81
250265	Veterans Event Committee Gift I	\$236.83	\$0.00	\$0.00	\$0.00	\$236.83
250270	COA Veteran's Monthly Breakfa:	\$0.00	\$900.00	(\$795.56)	\$0.00	\$104.44
250275	Library Gift	\$0.00	\$1,653.88	(\$555.46)	\$19,211.29	\$20,309.71
	Grand Total:	\$303,152.44	\$776,990.00	(\$761,774.69)	(\$48,048.61)	\$270,319.14

Town of Shirley
Trust Fund Balances

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
800000	NC Day Non-Exp Trust	\$3,882.22	\$0.00	\$0.00	\$0.00	\$3,882.22
800005	Cemetery Perpetual Care Non-Exp	\$146,871.00	\$3,600.00	\$0.00	\$0.00	\$150,471.00
800010	Grace E Winslow Non-Exp	\$258,998.64	\$0.00	\$0.00	\$0.00	\$258,998.64
800015	Bolton Longley Non-Exp	\$729.49	\$0.00	\$0.00	\$0.00	\$729.49
800020	Parker Trust Non-Exp	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
800025	Longley High School Non-Exp	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
800030	Parker Tomb Non-Exp	\$4,295.14	\$0.00	\$0.00	\$0.00	\$4,295.14
800035	Longley Inter/Primary Sch Non-Exp	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
800040	Longley, Isreal Cemetery Non-Exp	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
800500	Hazen Memorial Expendable	\$20,426.09	\$4,487.57	(\$5,308.95)	(\$19,211.29)	\$393.42
800505	Cemetery Perpetual Care Expendable	\$8,392.70	\$11,995.42	\$0.00	(\$7,400.00)	\$12,988.12
800513	NC Day Poor Fund Expendable	\$10,757.64	\$1,169.82	\$0.00	\$0.00	\$11,927.46
800515	Grace E. Winslow - Expendable	\$26,400.25	\$22,804.62	(\$5,000.00)	\$0.00	\$44,204.87
800516	Shirley H. Griffin SMS Grad Award-Expendable	\$1,062.93	\$84.92	(\$200.00)	\$0.00	\$947.85
800520	Bolton Longley - Expendable	\$80.22	\$64.72	\$0.00	\$0.00	\$144.94
800525	Parker Trust - Expendable	\$1,763.70	\$460.56	\$0.00	\$0.00	\$2,224.26
800530	Longley High School - Expendable	\$69,124.02	\$5,842.95	\$0.00	\$0.00	\$74,966.97
800535	Parker Tomb - Expendable	\$17,771.86	\$1,763.24	\$0.00	\$0.00	\$19,535.10
800540	Longley Inter/Prim School - Expendable	\$3,393.93	\$430.99	\$0.00	\$0.00	\$3,824.92
800545	Longley Israel Cemetery - Expendable	\$8,308.83	\$703.87	\$0.00	\$0.00	\$9,012.70
800550	Farnsworth - Expendable	\$941.47	\$1.72	\$0.00	\$0.00	\$943.19
810000	Stabilization Fund	\$1,049,310.58	\$44,287.22	\$0.00	(\$436,256.76)	\$657,341.04
810100	Capital Stabilization Fund	\$464,438.45	\$35,961.06	\$0.00	(\$12,678.25)	\$487,721.26
810200	OPEB Trust Fund	\$9,779.58	\$924.54	\$0.00	\$10,000.00	\$20,704.12
820000	Conservation Land Acquisition	\$8,898.93	\$623.61	\$0.00	\$0.00	\$9,522.54
		\$2,126,127.67	\$135206.83	-\$10508.95	-\$465546.30	\$1,785,279.25

Town of Shirley
Capital Projects Fund

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
300005	Benjamin Hill Park Improvement	\$679.98	\$0.00	\$0.00	\$0.00	\$679.98
300010	MCI Field Improvements FY04	\$635.81	\$0.00	\$0.00	\$0.00	\$635.81
300027	War Mem Bldg Renov FY03	\$18,609.83	\$0.00	(\$18,233.27)	\$0.00	\$376.56
300030	School Capital Projects	\$953.20	\$0.00	\$0.00	\$0.00	\$953.20
300040	School Renovation Study FY05	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
300065	Landfill Closure	\$19,584.47	\$0.00	\$0.00	\$0.00	\$19,584.47
300070	Cemetery Improvement	\$627.73	\$0.00	\$0.00	\$0.00	\$627.73
300130	Wastewater Hook-up FY05	\$11,099.20	\$0.00	\$0.00	\$0.00	\$11,099.20
300190	DPW Truck Replacement FY06	\$4,189.56	\$0.00	\$0.00	(\$4,189.56)	\$0.00
300210	Public Blds.- Photocopier Replac	\$489.27	\$0.00	\$0.00	(\$489.27)	\$0.00
300215	Ctr Sch Roof Replacement-FY06	\$354.92	\$0.00	\$0.00	(\$354.92)	\$0.00
300225	Public Safety Comp Sys Upgr FY06	\$426.03	\$0.00	\$0.00	(\$426.03)	\$0.00
300230	DPW Rpr Old Salt Shed FY07 A	\$5,500.00	\$0.00	\$0.00	(\$5,500.00)	\$0.00
300235	Sch Distr Tech Upgr/Repl FY07	\$123.55	\$0.00	\$0.00	(\$123.55)	\$0.00
300240	Town-wide--Tech Upgr/Repl FY06	(\$9,204.00)	\$0.00	\$0.00	\$0.00	(\$9,204.00)
300245	DPW Catch Basin/Culvert Repai	\$613.72	\$0.00	\$0.00	(\$613.72)	\$0.00
300250	DPW Sidewalk Plw/Sndr/Snwblv	\$1,908.50	\$0.00	\$0.00	(\$1,908.50)	\$0.00
300255	SMS Bldg Ctrl Sys Upgr-FY07 A	\$2,068.06	\$0.00	\$0.00	\$0.00	\$2,068.06
300265	Shaker Road Bridge Repair-STM	\$17,000.72	\$0.00	\$0.00	\$0.00	\$17,000.72
300295	Police Cruiser FY13 ATM Art 10	\$542.20	\$0.00	\$0.00	(\$542.20)	\$0.00
300325	Performance Contracting FY14	(\$525,379.15)	\$0.00	\$0.00	\$0.00	(\$525,379.15)
300340	DPW Pick-up Truck ATM F16 9G	\$0.00	\$0.00	(\$50,508.35)	\$0.00	(\$50,508.35)
300350	Ambulance FY16 ATM 9G	\$0.00	\$0.00	(\$173,000.00)	\$0.00	(\$173,000.00)
300355	IT- Town Wide Virtual Servers- F	\$0.00	\$0.00	(\$17,073.97)	\$0.00	(\$17,073.97)
		-\$449161.40	\$0.00	-\$258815.59	-\$14147.75	-\$722124.74

Town of Shirley
Agency Funds/Performance Bonds

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
830000	Police Detail Agency	-\$6195.40	\$134110.91	\$131385.35	\$0.00	\$2725.56
830005	Fire Dept Detail Agency	\$204.96	\$0.00	\$0.00	\$0.00	\$204.96
830010	DPW Detail	-\$4352.95	\$0.00	\$0.00	\$0.00	-\$4352.95

Performance Bonds

Account Number / Description	Final Budget	Adjustments	Adj. Budget	Range To Date	YTD	Balance
840000.000.1510.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$0.48	\$235.55	(\$235.55)
Due To/From-Jonas/Paul Perf Bond						
840000.000.2550.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$0.00	(\$20.73)	\$20.73
Principal-Jonas/Paul Perf Bond						
840000.000.2551.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	(\$0.48)	(\$214.82)	\$214.82
Interest-Jonas/Paul Perf Bond						
Fund: 840000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840005.000.1510.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$8.44	\$2,342.27	(\$2,342.27)
Due To/From-Derby Drive Perf Bond						
840005.000.2550.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,311.00)	\$2,311.00
Principal-Derby Drive Perf Bond						
840005.000.2551.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	(\$8.44)	(\$31.27)	\$31.27
Interest-Derby Drive Perf Bond						
Fund: 840005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840010.000.1510.0.00.0000.0.00.0.00.0	\$0.00	\$15,131.24	\$15,131.24	\$30,205.09	\$56,509.83	(\$41,378.59)
Due To/From-Patterson Estates Perf Bond						
840010.000.2550.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	(\$15,000.00)	(\$40,000.00)	\$40,000.00
Principal-Patterson Estates Perf Bond						
840010.000.2551.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	(\$205.09)	(\$1,509.83)	\$1,509.83
Interest-Patterson Estates Perf Bond						
840010.000.3590.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$15,131.24	\$15,131.24	(\$15,131.24)
Fund Bal - Patterson Estates Perf Bond						
840010.000.4970.0.00.0000.0.00.0.00.0	\$0.00	(\$15,131.24)	(\$15,131.24)	(\$30,131.24)	(\$30,131.24)	\$15,000.00
Trf In-Patterson Estates Perf Bond						
Fund: 840010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840015.000.1510.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$13.80	\$6,884.40	(\$6,884.40)
Due To/From-Benjamin Bldrs-Mt Henry PB						
840015.000.2550.0.00.0000.0.00.0.00.0	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,498.78)	\$6,498.78
Principal-Benjamin Bldrs-Mt Henry Perf Bond						

840015.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$13.80)	(\$385.62)	\$385.62
Interest-Benjamin Bldrs-Mt Henry Per Bond							
Fund:	840015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840020.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$14.05	\$7,033.86	(\$7,033.86)
840020.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$5,845.01)	\$5,845.01
Principal-Bauer, Strawberry Lane Perf Bond							
840020.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$14.05)	(\$1,188.85)	\$1,188.85
Interest-Bauer, Strawberry Lane Perf Bond							
Fund:	840020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840025.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$10,096.38	(\$10,096.38)
Due To/From-Hunter Woods Subdiv PB							
840025.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$10,000.00)	\$10,000.00
Principal-Hunter Woods Subdiv Perf Bond							
840025.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$96.38)	\$96.38
Interest-Hunter Woods Subdiv Perf Bond							
Fund:	840025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840030.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$4.02	\$2,025.18	(\$2,025.18)
Due To/From-August Lane Perf Bond							
840030.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	\$2,000.00
Principal-August Lane Perf Bond							
840030.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$4.02)	(\$25.18)	\$25.18
Interest-August Lane Perf Bond							
Fund:	840030	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840040.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	(\$500.00)
Due To/From-RHI/Hill Lane Perf Bond							
840040.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	\$500.00
Principal-RHI/Hill Lane Perf Bond							
Fund:	840040	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840050.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$11.32	(\$11.32)
Due To/From-Oaks Landing PB							
840050.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$11.32)	\$11.32
Interest-Oaks Landing Perf Bond							
Fund:	840050	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840055.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$192.12	\$162,401.50	(\$162,401.50)
Due To/From-Meadows Phase II Perf Bond							
840055.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$151,452.96)	\$151,452.96
Principal-Meadows Phase II Perf Bond							
840055.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$192.12)	(\$10,948.54)	\$10,948.54
Interest-Meadows Phase II Perf Bond							
Fund:	840055	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

840060.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$6.24	\$3,117.93	(\$3,117.93)
Due To/From-Jonas&Paul Tree Perf Bond							
840060.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$3,000.65)	\$3,000.65
Principal-Jonas & Paul Tree Perf Bond							
840060.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$6.24)	(\$117.28)	\$117.28
Interest-Jonas & Paul Tree Perf Bond							
Fund:	840060	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840065.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$0.53	(\$0.53)
Due To/From-Trash Removal Perf Bond							
840065.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$0.53)	\$0.53
Principal-Trash Removal Perf Bond							
Fund:	840065	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840070.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$282.10	(\$282.10)
Due To/From General Fund-Hazen Hill Esta Perf Bond							
840070.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$282.10)	\$282.10
Interest-Hazen Hill Estates Perf Bond							
Fund:	840070	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840075.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$2.10	\$1,035.67	(\$1,035.67)
Due To/From General Fund-Haines Drive Perf Bond							
840075.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	\$1,000.00
Principal-Haines Drive Perf Bond							
840075.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$2.10)	(\$35.67)	\$35.67
Interest-Haines Drive Perf Bond							
Fund:	840075	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840080.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$0.74	(\$0.74)
Due To/From-Hazen Rd Perf Bond							
840080.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$0.74)	\$0.74
Interest-Hazen Road Perf Bond							
Fund:	840080	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840090.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$261.68	\$103,087.20	(\$103,087.20)
Due To/From-Patterson Estates #1 P.B.							
840090.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$90,000.00)	\$90,000.00
Principal-Patterson Estates #1 Perf Bond							
840090.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$261.68)	(\$13,087.20)	\$13,087.20
Interest-Patterson Estates #1 Perf Bond							
Fund:	840090	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840095.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$52.89	\$4,302.74	(\$4,302.74)
Due To/From-Apple Orchards Perf Bond							
840095.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$3,825.00)	\$3,825.00
Principal-Apple Orchards Perf Bond							

840095.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$52.89)	(\$477.74)	\$477.74
Interest-Apple Orchards Perf Bond							
Fund:	840095	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840100.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$12,126.98	\$101,326.43	(\$101,326.43)
Due To/From- Village at Phoenix Pond Perf Bond							
840100.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$11,873.85)	(\$81,695.99)	\$81,695.99
Principal-Village at Phoenix Pond Perf Bond							
840100.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$253.13)	(\$19,630.44)	\$19,630.44
Interest-Village at Phoenix Pond Perf Bond							
Fund:	840100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840105.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$100.17	\$49,958.66	(\$49,958.66)
Due To/From-Morse Circle-Lots 15/16 Perf Bond							
840105.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$15,000.00)	\$15,000.00
Principal-Morse Circle-Lots 15/16 Perf Bond							
840105.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$100.17)	(\$34,958.66)	\$34,958.66
Interest-Morse Circle-Lots 15/16 Perf Bond							
Fund:	840105	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840110.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.12	\$120.01	(\$120.01)
Due To/From - Daniel Drive Perf Bond							
840110.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$100.00)	\$100.00
Principal - Daniel Drive Perf Bond							
840110.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$0.12)	(\$20.01)	\$20.01
840115.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$350.48	\$15,640.31	(\$15,640.31)
Due To/From-GFI Rd Const Perf Bond							
840115.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$12,340.00)	\$12,340.00
Principal-GFI Road Construction Perf Bond							
840115.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$350.48)	(\$3,300.31)	\$3,300.31
Interest- GFI Road Construction Perf Bond							
Fund:	840115	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840120.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$36.77	(\$36.77)
Due To/From-3 Devarney Ct Perf Bond							
840120.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$36.77)	\$36.77
Interest-3 Devarney Ct Per Bond							
Fund:	840120	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840125.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$2,337.75)	\$0.00	\$0.00
Due To/From-360 Gymnastics Perf Bond							
840125.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00
Principal-360 Gymnastics Perf Bond							
840125.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$337.75	\$0.00	\$0.00
Interest-360 Gymnastics Perf Bond							

Fund:	840125	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840130.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$397.58	\$380,487.53	(\$380,487.53)
Due To/From-A.O. Phase 2-7 Remed Perf Bond							
840130.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$377,563.09)	\$377,563.09
Principal-A.O. Phase 2-7 Remed Perf Bond							
840130.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$397.58)	(\$2,924.44)	\$2,924.44
Interest-A.O. Phase 2-7 Remed Perf Bond							
Fund:	840130	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840150.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$0.21)	\$5.07	(\$5.07)
Due To/From-3 Oakes Landing Perf Bond							
840150.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.21	(\$5.07)	\$5.07
Interest-3 Oakes Landing Perf Bond							
Fund:	840150	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840155.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$20.39	\$10,183.30	(\$10,183.30)
Due To/From-68 Walker Rd Perf Bond							
840155.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$10,000.00)	\$10,000.00
Principal-68 Walker Rd Perf Bond							
840155.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$20.39)	(\$183.30)	\$183.30
Interest-68 Walker Rd Perf Bond							
Fund:	840155	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840160.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$126.72	\$63,330.24	(\$63,330.24)
Due To/From-Apple Orchard-Phase 3+ Perf Bond							
840160.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$62,720.00)	\$62,720.00
Principal-Apple Orchard-Phase 3+ Perf Bond							
840160.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$126.72)	(\$610.24)	\$610.24
Interest-Apple Orchard-Phase 3+ Perf Bond							
Fund:	840160	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840165.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$5,242.08)	\$0.00	\$0.00
Due To/From-Apple Orchard Driveway Perf Bond							
840165.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$5,236.00	\$0.00	\$0.00
Principal-Apple Orchard Driveway Perf Bond							
840165.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$6.08	\$0.00	\$0.00
Interest-Apple Orchard Driveway Perf Bond							
Fund:	840165	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840170.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$1,069.13	(\$1,069.13)
Due To/From-Lakeview Estates Subdivision Perf Bond							
840170.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$1.00)	\$1.00
Principal-Lakeview Estates Subdivision Perf Bond							
840170.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$1,068.13)	\$1,068.13
Interest-Lakeview Estates Subdivision Perf Bond							

Fund:	840170	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840175.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$5.09	\$19.78	(\$19.78)
Due To/From-Lakeview Drive Perf Bond							
840175.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$0.39)	\$0.39
Principal-Lakeview Drive Perf Bond							
840175.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$5.09)	(\$19.39)	\$19.39
Interest-Lakeview Drive Perf Bond							
840180.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.60	\$11.25	(\$11.25)
Due to/From-2 Oakes Landing Perf Bond							
840180.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	(\$0.60)	(\$11.25)	\$11.25
Interest-2 Oakes Landing Perf Bond							
Fund:	840180	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
840185.000.1510.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$9,499.37	(\$9,499.37)
Due To/From-DPW Driveway Perf Bond							
840185.000.2550.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	(\$9,500.38)	\$9,500.38
Principal-DPW Driveway Perf Bond							
840185.000.2551.0.00.0000.0.00.0.00.0		\$0.00	\$0.00	\$0.00	\$0.00	\$1.01	(\$1.01)
Interest-DPW Driveway Perf Bond							
Fund:	840185	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Shirley
Enterprise Funds

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
600000	Sewer Operations & Maintenan	\$7,710,106.73	\$445,135.93	(\$1,422,149.45)	\$845,414.82	\$7,578,508.03
600001	Sewer Betterments	\$2,325,129.58	\$897,462.30	\$0.00	(\$885,843.82)	\$2,336,748.06
640000	Ambulance Enterprise Fund	\$134,928.08	\$280,525.24	(\$187,979.70)	(\$9,702.73)	\$217,770.89
660000	Curbside Trash/Recycling Enter	\$47,879.39	\$191,019.82	(\$134,999.42)	\$0.00	\$103,899.79
	Grand Total:	\$10,218,043.78	\$1,814,143.29	(\$1,745,128.57)	(\$50,131.73)	\$10,236,926.77

**FY2016
Town of Shirley
Combined Balance Sheet -All Funds**

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Trash Enterprise</u>	<u>Sewer Enterprise Betterments Part II</u>	<u>Sewer Enterprise</u>	<u>Ambulance Enterprise</u>	<u>Trust and Agency</u>	<u>General L-T Debt & Assets</u>
Assets									
Cash and Investments	8,344,537.21	200.00							
Due from Other Funds	-	322,042.94	66,868.41	103,899.79	2,223,120.79	928,596.12	178,661.18	2,846,237.70	
Receivables:									
Property Taxes	256,864.98								
Allowance for Abatements and Exemptions	(179,823.56)								
Tax Liens/Utility Liens	825,093.61					11,402.50			
User Charges						225,106.18	60,694.50		
Excises	122,773.94								
Septic Loans Receivable		102,767.38							
Health Insurance Premiums Receivable	9,212.19								
Due from Other Governments		1,085,414.61							
Sewer User Added to Taxes						4,586.64			
Betterments Added to Taxes					55,771.71				
Deferred Betterments					5,196,452.07				
Betterments/Tax Liens					100,665.63				
Advance from MCI									
Amount to be Provided for Landfill Closure Costs									
Amount to be Provided for Payment of Bonds									2,806,066.79
Capital Assets						17,119,049.77	199,631.39		42,688,635.35
Accumulated Depreciation						(4,630,958.77)	(199,631.39)		(17,632,634.21)
Total Assets	9,378,658.37	1,510,424.93	66,868.41	103,899.79	7,576,010.20	13,657,782.44	239,355.68	2,846,237.70	27,862,067.93
Liabilities and Fund Equity									
Liabilities:									
Warrants Payable	-								
Due to Other Funds	6,669,426.96								
Other Liabilities	42,508.85						(32,550.00)	1,045,782.62	
Accrued Wages Payable	(10,874.29)								
Advance Payable									
Bond Anticipation Notes Payable		51,923.90	740,131.00						
Bonds Payable						5,424,893.47			2,806,066.79
Deferred Revenue:									
Property Taxes	77,041.42								
Tax Liens/Utility Liens	825,093.61					11,402.50			
User Charges						229,692.82	60,694.50		
Excises	122,773.94								
Septic Loans		102,767.28							
Health Insurance Premiums	9,212.19								
Intergovernmental		1,085,414.61							

Betterments					5,252,223.15				
Betterments/tax liens					100,665.63				
Total Liabilities	7,735,182.68	1,240,105.79	740,131.00	-	5,352,888.78	5,665,988.79	28,144.50	1,045,782.62	2,806,066.79
Fund Equity:									
Retained Earnings:									
Investment in General Fixed Assets									25,056,001.14
Investment in Capital Assets, Net of Debt						7,063,197.53			
Reserved for Debt Service									
Reserved for Deficits									
Reserved for Encumbrances									
Reserved for Subsequent Year's Expenditures						250,000.00	5,000.00		
Unreserved						678,596.12	206,211.18		
Fund Balances:									
Reserve of Premium for Bonds Payable	114,476.52								
Reserved for Debt Service									
Reserved for Encumbrances	66,080.15								
Reserved for Subsequent Year's Expenditures	466,530.34			11,000.00					
Reserved for Deficits									
Reserved for Endowments									
Reserved for Advances									
Unreserved:									
Undesignated	996,388.68	270,319.14		92,899.79	2,223,121.42				
Ban payment to be adjusted in FY17				(173,000.00)					
Total Fund Equity	1,643,475.69	270,319.14	(500,262.59)	103,899.79	2,223,121.42	7,991,793.65	211,211.18	1,800,455.08	25,056,001.14
Total Liabilities and Fund Equity	9,378,658.37	1,510,424.93	66,868.41	103,899.79	7,576,010.20	13,657,782.44	239,355.68	2,846,237.70	27,862,067.93

BUILDING INSPECTOR AND ZONING OFFICER

The following information indicates the number and type of permits issued by the Building Department from July 1, 2015 through June 30, 2016.

BUILDING PERMITS

New Residential Homes	24
Duplex	1
New Condo Units	0
Comm. New, Addition/Renovations.	19
Residential Additions/Renovations	131
Swimming Pools	6
Solar - Residential	49
Solar – Projects	5
Demolition	6
Sign and Use	18
Wood Stove/Pellet Stove	12
Other	45
TOTAL PERMITS	316

TOTAL BUILDING PERMIT FEES COLLECTED - \$224,888.19

Building, Electrical, Gas and Plumbing permits are issued through the Building Department. If you wish to seek general information on permits or code issues please contact 978-425-2600 Ext. 260.

At this time we would like to thank the former Local Inspector, Donald E. (Butch) Farrar, Jr. for his many years of dedicated service to the Town and townspeople.

Part-time Inspector Edward Cataldo has limited office hours on Tuesday, Wednesday and Thursday. If you wish to meet with the Inspector please call ahead to schedule an appointment or to schedule an inspection.

The office would like to express thanks to all of the Inspectors, Land Use Boards and Committees for their expertise and timely assistance in helping applicants with their projects.

Respectfully submitted,

Donald E. Farrar, Jr., Local Inspector/Zoning Enforcement Officer

Edward Cataldo.
Building Commissioner/Zoning Enforcement Officer

WIRING INSPECTOR

During July 1, 2015 to June 30, 2016 the Electrical Inspector received and issued 183 permits and collected \$23,635.00 in permit fees.

The Electrical Inspector can be reached at 978-425-2600 Ext. 265.

Respectfully submitted,
Mark Prokowiec
Electrical Inspector

INSPECTOR OF PLUMBING AND GAS FITTINGS

During July 1, 2015 to June 30, 2016 the Plumbing and Gas Inspector received and issued 143 permits and collected \$20,945.00 in permit fees.

The plumbing and gas installations are installed in compliance with the Massachusetts Plumbing and Gas Code.

Respectfully submitted,
Jeremy Pierce
Plumbing and Gas Inspector

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Shirley**. In addition to the day to day public health work conducted for Shirley we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Shirley's Board of Health**. Included in the day-to-day work of Nashoba in 2016 were the following:

- Through membership in the Association Shirley benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Provided health education programs in collaboration with the Shirley Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed **37** Title 5 state mandated private Septic System Inspections for **Shirley** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Shirley Board of Health for enforcement action.

By the **Shirley** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF SHIRLEY

Environmental Health Department

Environmental Information Responses

Shirley Office (days).....45

The Nashoba sanitarian is generally scheduled to be available for the on Wednesday mornings at the Shirley Board of Health Office. Other meetings occur informally.

This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.

Food Service Licenses& Inspections.....26

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. Most licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Pool/Camp Inspections.....6

Camps are inspected at least annually at opening for compliance with State Sanitary Code,

Chapter IV, 105CMR430.00. Public and Semi-public pool are licensed and inspected on an annual basis in accordance with State Sanitary Code, Chapter V, 105CMR435.00.

Housing & Nuisance Investigations.....13

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....7

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....20

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications7

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews.....14

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots).....10

Septic System Permit Applications (upgrades).....5

Applicants' approved plan submittals and

Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections... 18

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....8

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits..... .6

Water Quality/Well Consultations.....6

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....24

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits.....1093

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision

of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits190

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit.....769

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits.....1

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visit.....44

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head

lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).
- We make well-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 12 clinics and those clinics offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.

Our staff conducted 25 number of health promotion/well-being check in your communities.

We administered 91 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Number of Communicable Disease cases

Investigated	68
Confirmed	37

Communicable Disease Number of Cases:

- Anaplasmosis 3
- Calicivirus/Norovirus..... 1
- Campylobacter 1
- Group B Strep 1
- Haemophilus influenza 1
- Hepatitis C..... 18
- Influenza..... 11
- Salmonella..... 1

Dental Health Department

Examination, Cleaning & Fluoride - Grades K,

2&4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....159

Students Participating.....46

Referred to Dentist.....7

Instruction - Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction

of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....9

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Westford, MA 01886 (978) 692-4711 www.nashobatech.net

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760–plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 20 technical programs.

Shirley
NVTHS
School Committee Members

Alternate
Ms. Tanya Clark



Administration

Ms. Denise P. Pigeon	Superintendent
Mr. Matthew Ricard	Principal
Mr. Jeremy Slotnick	Assistant Principal
Ms. Jeanne Savoie	Business Manager
Dr. Carol Heidenrich	Director of Technology
Ms. Gabriella White	Director of Curriculum
Ms. Kyla Callahan	Coordinator of Guidance and Admissions
Ms. Wendy Hood	Coordinator of Special Education and Team Chair
Mr. Paul Jussaume	Coordinator of Technical Programs and Cooperative Education
Mr. Ryan Wood	Dean of Students

Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

The core mission of a vocational-technical school is to impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. In the 45 years that have passed since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech’s history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building.

Nashoba implemented two new technical programs this past year, Veterinary Science and Biotechnology. Veterinary Science encompasses a Veterinary Assistant Program, and in partnership with MSPCA-Angell, opened Angell at Nashoba. This program is dedicated to providing quality veterinary care to low income pet owners across Nashoba Valley, as well as, instruction and hands-on experience for students at Nashoba Valley Technical High School. In addition, Nashoba Tech’s one-of-a-kind Engineering Academy is a specially devised course of technical and academic classes designed specifically to prepare students for a future in STEM – (Science, Technology, Engineering, and Mathematics) related fields, including electronics/robotics, engineering, and the newly added Biotechnology program.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing		} Electronics/Robotics Engineering Technology Bio-Manufacturing
Automotive Technology	Engineering Academy	
Banking, Marketing & Retail		
Carpentry/Cabinet Making	Health Assisting	
Cosmetology	Hotel Restaurant Management	
Culinary Arts	Machine Tool Technology	
Dental Assisting	Plumbing/Heating	
Design & Visual Communications	Programming & Web Development	
Early Childhood Education	TV & Media Production/Theatre Arts	
Electrical Technology	Veterinary Assisting	

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The

Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

More than 700 adult students per semester attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.

CONSERVATION COMMISSION

Administration

This report covers FY15 from July 1, 2015, through June 30, 2016.

The Conservation Commission reviews and issues permits for work within and adjacent to wetlands and waterways in order to administer the Massachusetts Wetlands Protection Act (MWPA) regulations and the Shirley Non-Zoning Wetlands Bylaw. The Commission also responds to many requests for comments on applications submitted to the Planning Board, Zoning Board of Appeals, and Board of Selectmen.

During FY16, the Commission held 27 public meetings. Administration of the wetlands protection statutes required the Conservation Commission to review/issue the following documents:

Requests for Determination of Applicability	22
Determinations of Applicability	22
Notices of Resource Area Delineation	0
Orders of Resource Area Delineation	0
Notices of Intent	10
Orders of Condition	10
Certificates of Compliance	2
Extension Permits	0
Amendments	1
Violations	0
Emergency Certifications	1

The Commission collected \$3,302.50 in MWPA filing fees during FY16. The Commission's share of the MWPA filing fees collected during FY16 was \$1,920.00. These fees are maintained in a special account, can only be used to administer the MWPA, and are typically used to defray some of the Commission's expenses. The Commission also collected \$905.00 in filing fees under the Shirley bylaw.

The Conservation Commission reminds property owners those projects (including sheds, tree removal, pools, etc.) within 100 feet of a wetland (brook, pond, swamp, etc.) or in floodplain areas must be reviewed by the Commission. In addition, work within 200 feet of a perennial stream may also require a filing. Please call the office at (978) 425-2600 Ext. 245 if you have any questions regarding wetland issues or if you are uncertain whether you should file, particularly if you are a new homeowner. The Commission encourages residents to retain native vegetative borders between their lawns and adjacent wetland and waterway buffer areas.

The Commission can be contacted at 7 Keady Way, Shirley, MA 01464; (978) 425-2600 Ext. 245; or by e-mail at conservation@shirley-ma.gov. The Commission's pages on the Town of Shirley website at <http://www.shirley-ma.gov/> feature basic information, a store where book and hay sale information is posted, a complete set of past annual reports, news clippings, and an interactive open space map. Agendas and legal notices are now posted by the town clerk on a special website. See the Town of Shirley website for details.

Open Space Acquisition & Stewardship

The Conservation Commission maintains and acquires open space for the Town of Shirley. Open space is valuable to town residents as passive recreational land (hiking, bird-watching, etc.), for protecting water resources, for providing important fish and wildlife habitat, and for enhancing the overall desirability of living in our community. The Massachusetts Division of Fisheries and Wildlife and the U.S. Fish and Wildlife Service also preserve open space within Shirley. Additionally, some residents have set aside private land in conservation restriction.

Due to fiscal constraints, no money has been added to the Open Space Acquisition Fund via Town Meeting vote since June 13, 2000. This account is used not only for acquisition but also for maintenance of existing town-owned open space parcels and for updating the Open Space and Recreation Plan (OSRP).

In FY14 Commission submitted an article to establish a revolving fund to utilize receipts from forestry activities. The article was approved by a majority vote at the Annual Town Meeting on June 2, 2014.

The Annual Fall Foliage Festival took place on October 15th. The Conservation Commission co-sponsored the event. The Trustees of Reservations, which owns Farandnear, was the other sponsor and provided live music, family games, and cider-making. Hikes for all levels were a major attraction. Once again the Field family provided excellent refreshments at Valley Farm. The event was free and open to the public. Thank you to all those who helped make this event happen!

The Open Space and Recreation Plan (OSRP) Committee continues to provide the Conservation with its progress in completing the Plan. Last year (2014) a final draft of the OSRP was submitted to the State. Comments on the OSRP final draft were received by the Shirley Conservation Commission from the state. The Division of Conservation Services requested considerable additional work, including an update of the public participation process and complete facility inventory sheets for all conservation and recreation parcels. An announcement asking for public comments was to the Shirley Volunteer. Copies of the OSRP were made available in the library and the Town Clerk's office. A revised draft OSRP was posted on the town's website for public review. Two surveys were also conducted, providing additional public input into the OSRP public review / comment process.

Trail improvements and other routine property maintenance continued on conservation parcels with the help of volunteers. We are grateful to the Shirley

Trails Group, Boy Scouts, and Girl Scouts who help every year. Sunrise Stables has also generously maintained trails connecting Shirley and Lunenburg.

The Town of Shirley and the Shirley Conservation Commission is extremely grateful for the very active members of the Shirley Trails Group. They have been active in many areas thru-out our Town. Anyone interested in contacting this group for fun participation should contact the Shirley Conservation Commission or visit our website at:

http://www.shirley-ma.gov/Pages/ShirleyMA_ConCom/index

Ronchetti & Holden Conservation Areas now have well-blazed trails thanks to the Shirley Trails Group. Still working on parking for these areas.

Birchwood Hills – The Shirley Trails Group blazed white dot trails with special trail marking paint plus more blazing with regular paint. The special trail marking paint is quite expensive and looking for alternatives with the Trustees of Reservations. They are also working on descriptions of the trails at Birchwood Hills.

There are also plans to develop an alternate trail marked off Holden Road which will avoid the wet areas.

Shirley Trails Group has been working with Allen Field on the Valley Farm property which has conservation restrictions and should consult the Shirley Conservation Commission about access. Allen moved the chain that was at the entrance off Center road back from the road a bit, creating a parking area which could hold 3 cars. He also did a lot of work clearing the trails which are across Center Road from the apartment building (which is #97 Center Road). He suggested names for the trails on the Valley Farm property. Spruce Swamp Brook Trail will remain, and the potential names for some of the other trails have some historical significance.

The Shirley Trails Group is scheduling a “Shirley Trails Appreciation Night” potluck to be held which would be a night to get to know and thank abutters to some of the Shirley trails and conservation lands, primarily Holden Road, Ronchetti and Valley Farm. They will have a separate orientation to the Birchwood Hills condo owners at another time. Suggested activities for the event, including trail updates, ice breakers, and “Shirley Trails Tales”, interesting stories about history and fun stories about experiences on the trails.

Members of the Shirley Trails Group put out 6 “you are here” signs, laminated paper on a board on the Ronchetti property. They are also considering putting maps at the trail heads for people to take with them.

Longley Acres Conservation Area

The Longley Acres Conservation Area on Whitney Road, which was acquired in April 2003, is under the care, custody, and control of the Conservation

Commission. The present caretakers, Steve and Kim Hampson, can be reached at (978) 726-2323 or (978) 761-5824 or at longleyacres@ymail.com.

The Longley Acres property has been entirely self-sufficient to date, with improvements paid for by a combination of donations, hay sales, book sales, and grants. The public is welcome to enjoy the property daily from sunrise to sunset.

We continue to sell *As Seasons Change: A Collection of Poems by Melvin Proctor Longley, Sr.* The Longley family compiled the poems and generously donated all proceeds from the first edition to the Longley Acres Maintenance Fund. We also still have copies of Betsy Colburn's must-have reference *Vernal Pools: Natural History and Conservation*. These two books are still available at the Conservation office.

The Community Garden at Longley Acres was established in 2010 to provide access to plots for local gardeners. Longley Acres also ran a plant table at the Hoe Down, with the proceeds donated to the Conservation Commission.

The Commission continued to focus on maintenance needs for the house and barn in order to preserve the site and buildings and to prevent deterioration and ensure user safety.

Bids / Quotes were requested for the following carpentry / painting work at Longley Acres:

- remove and properly disposed of gable end R&R side wall cedar shingles and replace with new pre-primed R&R red cedar shingles
- shingles must be painted with the 1st coat of finish color before installation
- new shingles must have 1/4"-5/16" gap between each shingle
- all nails must be stainless steel
- tyvek or equal product behind new shingles and taped
- replace up to 12' of rotted fascia/crown
- wrap front entry posts with 1x Azek (or equal) trim and Azek 1x10 base and Azek cap
- scrape any loose paint, prime, and repaint house (must follow EPA-RRP Rules)
- areas to bid separately in painting bid:
 - 1.) Barn cupola
 - 2.) Main brick house
 - 3.) Storage area at back of house with clapboard siding
- painting bids to include prep, prime, 2 coats exterior latex Ben Moore finish paint (or other pre-approved manufacturer) of siding, windows, doors, and trims
- must have workers compensation and liability insurance
- must be EPA RRP certified

The Conservation Commission continued to work on the caretaker's license agreement language for the Longley Acres / MCI Mitigation. The current agreement expires on December 31, 2016.

Forest Management

The MA DCR Forest Stewardship Plans for the Rich Tree Farm and Pumpkin Brook Link Conservation Areas and were approved by MA DCR in January 2015. The Town received \$4,122.30 from a MA DCR *Forest Stewardship* cost-share grant in 2014 that paid for the update of the two Plans.

The Town entered into a contract with Gary Gouldrup, Consulting Forester with New England Forestry Consultants, to prepare and oversee a Timber Sale on the Rich Tree Farm and Pumpkin Brook Link Conservation Areas.

The Commission conducted a site visit with Gary Gouldrup and John Scanlon from the MA Division of Fisheries and Wildlife to Pumpkin Brook on November 11, 2014.

Shirley residents were invited to a public meeting on November 25, 2014. At the meeting the Conservation Commission explained the goals of the Forest Management Plans. John Scanlon, from the MA Division of Fisheries & Wildlife, gave a powerpoint presentation describing habitat creation. Gary Gouldrup from New England Forestry Consultants gave a powerpoint presentation explaining forestry services and strategies for forest management. Mr. Gouldrup then outlined forest management plans for Rich Tree Farm and Pumpkin Brook Link Conservation Area. After the presentation the speakers answered questions.

The Rich Tree Farm and Pumpkin Brook Link Conservation Area Forest Stewardship Outreach Plan and Forest Management Plans were approved in 2014 and submitted/mailed to the MA DCR.

The Commission spent much time working with Gary Gouldrup (Consulting Forester), MA DCR Service Forester (Laura Dooley), and MA DFW/NHESP Review Biologist (Brent Powers) on obtaining an approved MA DCR Forest Cutting Plans for work to be conducted at the Rich Tree Farm and Pumpkin Brook Link Conservation Areas. MA DCR approved the Forest Cutting Plan for the Pumpkin Brook Link Conservation Area on February 26, 2016. An approved Forest Cutting Plan is anticipated for the Rich Tree Farm Conservation Area sometime in FY2017.

The Town received a *Community Forest Stewardship Implementation Grant* from MA DCR on April 15, 2014. MA DCR approved the grant, but funding was not made available until after July 1, 2015.

Two Kiosks were built by the Shriver Jobs Corps (Devens). The materials for the Kiosks were donated by David and Rita Bortell. Paul Farrar and Art Flynn, from the Shirley DPW, installed the Kiosks at the Pumpkin Brook Link Conservation Area (one north and one south of the field on Townsend Road) on June 29, 2016. Many thanks to the Shriver Jobs Corps for the volunteer work building the Kiosks, Dave and Rita for their donation of the Kiosk materials, and Paul and Art for the installation of the Kiosks!!!

The Nashua River Watershed Association conducted their River Classroom Program with the 5th Grade Class from the Lura A. White Elementary School. David and Rita Bortell donated funds to the Nashua River Watershed Association for this activity. Thank you David and Rita!!!

The Commission requested a one year extension to complete remaining activities under this grant. MA DCR approved the extension.

Town Permits

- *Review of all Town Permits by Conservation Commission:* The Commission continues to review all permit applications submitted to any Town Board, Commission, or Department (i.e. – Building Permit, Driveway Permit, ZBA / Planning Board Special Permit, Gravel Removal Permit, 43D Expedited Permit, etc...).
- *Incorporating COCs into Building Permitting Process:* The Conservation Commission continues to work with the Building Inspector’s Office on the holding back of occupancy permits until the Conservation Commission signs off on the “Certificate of Compliance” (COC) for new construction on properties that have an existing “Order of Conditions” (OOCs). This has helped with the obstacles that homeowners have faced in getting as-built plans completed.

Other Items

- *Conservation Database Updated:* _Bentram Consulting was hired to provide in-house training.

Staff (As of June 30, 2016)

Part-time Administrator Michael Fleming (19 hours per week)

Mike started on March 6, 2016 and was introduced to the Conservation Commission Members at the March 8, 2016 Conservation Commission meeting.

Events and Meetings

- Attended dedication of the Bill Ashe Visitor Facility at the Oxbow National Wildlife Refuge on May 27, 2016.
- Attended the 2016 Mass Land Conservation Conference: “Managing for Success” at the Worcester Technical High School, Worcester, MA on April 2, 2016
- Attended the Massachusetts Association of Conservation Commissions Annual Environmental Conference at the College of the Holy Cross in Worcester, MA on March 5, 2016.
- Attended the Massachusetts Association of Conservation Commissions Fall Conference on Wetlands Replication and Restoration: Let’s Get it Right! at the Devens Common on October 17, 2015.

- Attended the Fall Foliage Festival on October 15th at the TTOR Farandnear.
- Attended the Nashua River Watershed Association Annual Meeting on November 15th at the Devens Common Center. The Keynote speaker was Robert Zimmerman, Jr., Executive Director of the Charles River Watershed Association.

Members

As of June 30, 2016, members of the Conservation Commission included:

David Bortell, Chair	Nancy Askin, Associate Member
Bob Burkhardt, Vice-Chair	Michael Lance, Associate Member
Rita Bortell, Member	E. Heidi Ricci, Associate Member
Jeff DiNardo, Member	
Marie Elwyn, Member	
Jennifer Howald, Member	
Hans Onsager, Member	

The following Members joined the Conservation Commission during FY16:
 Jeff DiNardo, Member, Jennifer Howald, Member, Hans Onsager, Member,
 Marie Elwyn, Member

Respectfully submitted,

David Bortell, Chair	Nancy Askin, Associate Member
Bob Burkhardt, Vice-Chair	E. Heidi Ricci, Associate Member
Rita Bortell, Member	
Jeff DiNardo, Member	
Michael Lance, Associate Member	
Jennifer Howald, Member	
Hans Onsager, Member	

SHIRLEY COA ANNUAL REPORT

Mission Statement

To serve the seniors of Shirley with services which enhance their lives, and provide for their needs.

The Shirley Council on Aging and Senior Center is located at 9 Parker Rd., and we are open 8:30-3 Monday through Thursday. The Center provides a gathering place where seniors may enjoy social, recreational, health and educational activities. We strive to support healthy aging with programs that offer connection, wellness and life enrichment. The Director/Outreach Worker is an advocate for seniors and conducts needs assessments and screens for referral to appropriate services. Our MART van operates Monday through Friday from 8-4 taking seniors grocery shopping and to medical appointments.

The number of seniors in Shirley continues to rise and the 2010 Federal Census records show that there are 1041 residents aged 60 years and older, which is up 33% from the 2000 Census. The Shirley COA is serving approximately 33% of that population. In 2015, we had over 12,200 units of individual participation in Senior Center programs and activities. Over 2,600 rides were given and over 2,700 meals served.

The Council on Aging now has 6 employees: a part-time Director working 27 hours per week; a part-time Dispatcher working 16 hours per week, 2 part-time Drivers working 26 and 14 hours per week, a part-time Outreach Worker working 8 hours per week and a Dining Coordinator working 18 hours per month. The Outreach Worker and Dining Coordinator are new hires this year. The director is funded by our town budget, the 2 drivers and dispatcher are funded by MART, the Outreach Worker is funded by a grant and the Dining Coordinator is funded by a combination of town budget and a grant. All of the senior center programs and activities are funded by participants, grants and community donations.

The Senior Center has 115 volunteers who together have worked over 3,380 hours in 2016, for a value of \$84,500. This includes delivering meals on wheels, driving seniors to medical appointments, serving on our Board, cooking, serving and cleaning-up after meals, running our drop-in café, delivering sand buckets, picking up food donations, landscape work, building maintenance, managing or presenting programs, setting up/taking down tables, delivering library books to shut-ins, giving manicures, Medicare insurance counseling by our SHINE volunteer, and editing and delivering our newsletter as well as other services. Without our amazing group of volunteers we would be unable to offer the activities and services that we do. We appreciate every one of our valuable volunteers for their gift of time, energy and expertise and say thank you!

Some of the year's highlights include:

Tea Party Celebration of Seniors' 90+ Years of Age: In June we celebrated our seniors who are 90+ years of age by having an afternoon tea party with musical entertainment by Watatic Notes. There were about 30 seniors in attendance that enjoyed a fun afternoon catching up with old friends and eating a variety of scones etc. while sampling all sorts of tea. It was such fun we hope to make this an annual event! Many volunteers came together to make it a wonderful day including scouts from Girl Scout Troop 75447 and students from Catholic Heart Work Camp. Hazen Memorial Library lent us their china tea cups for the occasion. Many thanks to all who worked together to make it such a special day.

First Annual Volunteer Appreciation Luncheon: In April we held our first Annual Volunteer Appreciation Breakfast at Nashoba Tech to celebrate our amazing group of volunteers. A symbolic check was presented to the Board of Selectmen in the amount of \$73,500 representing the monetary value of the combined 4,900 hours of volunteer service given by volunteers during the previous year. Thank you to all of our volunteers for your generosity, your time and your caring!

Ongoing programs at the Senior Center include:

Social and Recreational: Monthly homemade Senior Breakfast, monthly homemade Senior Lunch, monthly homemade Veteran's Breakfast, Choice Café, Wii Bowling, Bridge, Dominoes, Rummikub, Bingo, Bridge Tutorial, Adventures in Art, Crafts, "Outside the Lines" Coloring Group, Card Games, Dominoes/Mexican Train, Scrabble, Pizza and a Movie, 90+ Tea Party Celebration, Holiday parties and entertainment.

Health and Wellness: Ageless Grace, Yoga, Qi Gong, Senior Fitness, Summer Walking Club, Well Adult Clinic, Flu Shots and Blood Sugar Testing by Nashoba Nursing and Hospice, and D'Ambrosio Eye Clinic.

Intellectual: As part of our monthly Senior Information Series, speakers presented on such topics as: Strengthen Your Bones: Preventing Osteoporosis, Elder Law and Estate Planning, Prescription Advantage, Scams Targeting Elders and Medicare Plan Information.

Support Services: Needs assessments and referrals, case management, home visits and follow-ups, protective service referrals, assistance with application to financial assistance programs, SHINE (Serving Health Insurance Needs of Elders), MART transportation, meals on wheels, angels on wheels program, and the monthly newsletter.

Anyone wishing to donate in support of Senior Center programs may do so by sending contributions to: Shirley Council on Aging, 9 Parker Rd., Shirley MA 01464.

Respectfully submitted,

Don Parker, Chair

Council on Aging Board members: Don Reed, Vice-Chair; Joellen Sheehan, Secretary; Sandy Marcinkewicz, Helen Kramer, Barbara Lugin, Joyce Patton, Constance Schweitzer and Anthony Bucca.

Staff: Kathryn Becker, Director; Scott Harmon, Dispatcher; Robert Perry, Van Driver; and Doug Perry, Van Driver; Patrick Curtin, Outreach Worker and Joyce Scott, Dining Coordinator.

Ayer Shirley Regional School District

Contact Information:

Office Hours:	Monday-Friday 8:00am-4:00pm
Meeting Times:	
Address:	115 Washington Street
Telephone:	978-772-8600 Ext. 1508
Email:	mtowne@asrsd.org
Fax:	978-772-1863

Administration:

Superintendent:	Mary E. Malone, Ed.D.
Administrative Assistant:	Michelle Towne
Assistant Superintendent:	Mary Beth Hamel
Finance Director:	William Plunkett
Director of Special Education:	Tara Bozek
Coordinator of Operations:	Robert Briggs
Building Operations:	
ASRHS Principal:	Albert Varga
ASRMS Principal:	Roberta Aikey
Page Hilltop Principal:	Frederick Deppe
Lura A. White Principal:	Jill Peterson

Regional School Committee:

Chair:	Joyce Resichutz (Shirley)
Vice-Chair:	Dan Gleason (Ayer)
Secretary:	Michele Granger (Ayer)
Member:	Pat Kelly (Ayer)
Member:	Jim Quinty (Shirley)
Member:	Jonathan Deforge (Shirley)

Dear Citizens of Ayer:

The Ayer Shirley Regional School District is committed to providing the best education possible to its students, ensuring equity, equality, and access for all. We take pride in our increased student enrollment, while many other districts in Central Massachusetts are experiencing declining enrollment. Since 2015, our sending school choice numbers are down 16%; enrollment at Nashoba Valley Technical has decreased 19%, and our charter enrollment has decreased 17.6%. Overall, district enrollment has increased by 3.7% since 2015. High school enrollment is not just up - it is at RECORD levels since Fort Devens closed. Our total district enrollment is over 1,700 is at its highest since regionalization.

Our athletic and arts programs have grown exponentially:

- Since fall of 2015 we have doubled our Concert Band members from 22 to 43. Increase of 95%.
- Concert Choir increased from 13 to 29 students. Increase of 123%.
- Jazz Band increased from 4 to 17 students. Increase of 325%.
- Marching Band started in summer of 2015 at 0 and we now have 34 members.
- Participation in indoor track increased from 38 to 81 members. Increase of 113%.
- This is our first year of offering band to 5th graders, and it is a very successful start. We have 34 students, 17 in each elementary school. They are learning to play an assortment of instruments such as the: clarinet, flute, oboe, alto sax, trumpet, and percussion.

This growth is just remarkable and is credited to our great programs and even greater staff that run them.

We have many advantages, accomplishments, and successes to celebrate in the district. We are most fortunate to have strong partnerships with our parents, community members, and local businesses. We truly appreciate your commitment and partnership in support of education. Good schools help bring about and maintain vibrant communities. Your support gives our students hope and promise for the future. You help them realize their dreams and goals. On behalf of the students and staff, we thank you.

Sincerely,



Mary Malone, Ed.D.
Superintendent of Schools

Our Vision

Our vision is to connect, engage, and inspire all students in the Ayer Shirley Regional School District to reach academic excellence. We, the educators of the Ayer Shirley Regional School District, will instill habits of reflection and inquiry to challenge our students in setting ambitious academic and personal goals. Students will develop a strong voice to express their thoughts and ideas in the community, and the confidence to showcase their talents and successes in preparation for entry into college and the world of work.

Theory of Action

If We:

- implement high quality aligned curriculum and instruction monitored by performance assessments in each and every classroom
- ensure educator effectiveness through a common understanding and shared vision of effective research-based instructional strategies, responsive to academic and non-academic needs
- promote a culture of continuous and actionable feedback, reflection, and inquiry
- maintain high expectations for student learning for meeting and exceeding grade level standards
- partner with stakeholders to maximize and strategically allocate resources to teaching and learning ...

Then:

- students will reach their potential
- achieve academic excellence
- engage as active, productive citizens prepared for success and entry into college and the world of work

Core Beliefs

- We have high expectations for all students. Every student deserves a quality education.
- We believe in a personalized learning environment.
- Successful students are independent thinkers and doers, and persevere in finding solutions to problems.
- An educated child is one who has developed and evolved as a “whole child”– in the academic, social, emotional, personal and cultural domains.
- Habits of reflection, setting goals, and measuring one’s progress support lifelong learning.
- Respect for self, property, and others are essential to a healthy learning community.
- Psychological and physical safety are necessary conditions for learning.
- Service to others builds character, is supportive of personal growth and career development, and connects students to the real world.
- Educators, students, families and communities collaborating together results in high quality educational programming.

Summary of Accomplishments

- ASRHS was named one of U.S. News and World Report for one of America’s Top High Schools for the second year in a row. ASRHS is in the top 12% of high schools in the US and top 22% in MA.
- Placed on the College Board’s Gaston Caperton Opportunity Honor Roll for Expanding Access to College (only 130 districts recognized in the U.S. and only 13 in Massachusetts).
- High School renovation is complete.
- High School project was awarded LEED Silver certification.
- High School project was awarded Learning By Design's Honorable Mention for its design.
- ASRMS students lay wreath at the Tomb of the Unknown Soldier, 2016.
- Implemented MySchoolBucks Point of Sale system.
- Hired Instructional Technology teachers at both elementary schools.
- Partnership with Mass Insight offering more AP Courses.
- Participation in athletic programs has increased significantly.
- Many Central Mass All Stars for Boys and Girls Soccer, Football, Boys and Girls Cross Country, Golf, and Volleyball.
- ASRHS earned a place on the 2015-2016 MIAA Sportsmanship Honor Roll.
- The Boys’ Cross Country team won the league championship.
- ASRMS Softball team went undefeated during the 2015-2016 school year.
- The National Merit Scholarship Program letter of commendation.
- Participation in Harvard Medical School's Health Professions Recruitment and Exposure Program.
- Students accepted into the Women in Technology Program at BAE Systems.
- A high school senior is semi-finalist for the Coca-Cola Foundation scholarship out of 87,000 applicants.
- ASRHS student work published in the Marble Collection.
- Jazz Band increased from 4 to 17 students! Increase of 325%.
- Since the fall of 2015 we have almost doubled our Concert Band members from 22 to 43. Increase of 95%.
- Concert Choir increased from 13 to 29 students. Increase of 123%.
- The ASRHS Marching Band was recognized as *Band of the Week* on 105.7FM radio.
- ASRHS Marching Band participation at an all-time high.
- We now offer band to Grade 5 students at both elementary schools.
- Andromeda One, FIRST Robotics Team, made it to the World competition.
- FIRST Robotics was also the recipient of the Chairman's Award.
- Andromeda One Robotics Team’s community projects include mentoring Girl and Boy Scouts and elementary school First Lego League teams; developing and implementing Tech Kids, an after-school

STEM program for fourth and fifth grade girls via the Ayer Parks and Recreation Department; participating in parades and other community events in both Ayer and Shirley, and chaperoning the FIRST Women in Science and Technology workshop at UNH for high school girls.

- FIRST Lego League Robotics Competition - won TEAMWORK Award.

Graduating Class of 2016

***** Highest Honor**

**** High Honor**

***Honor**

Jeffrey Michael Blood	*Heather Charlotte McKenna
Deanna Nicole Bourne	Eileen Anna McKenna-Guercio
Erika Leigh Bourne	Melissa Beatriz Gamez Mendez
Thomas John Bozek	Nicholas Lee Misner
** Kazmiera Eleanor Breest	** Madelyn Marie Mitrano
** Kristen Leigh Bremer	Jacob Christopher Moore
Elric Michale Cahill	*Karla Gisselle Morales
Ryan Samual Cantine	* Kenji Nagayoshi
*** Owen Dennis Carpenter	Jacob Thomas Noll
** Julia Elizabeth Cebollero	Madeline Rose Norton
Emma Mali Chanthavongsak	* Jordan Gunnar Oberg
* Briya Dolores Chester	Linda Marie O'Keefe
Kyle William Clapper	Daniel Jacob Packard
* Andrew James Clements	Zachary Edward Patton
*** Danielle Naomi Christen Colburn	William McCaffrey Pender
Victoria Rose Cuoco	Brendan Thomas Percoskie
Quentin Bernard Davis	Bryanna Sota Peters
* Hannah Noel Dixon	Krista Rose Prehl
Steven Philip Docekal III	Maria Elena Ramos
Jacob Andrew Drooker	Kevin Joseph Rich
Jonathan Michael Durben	Dwight Joseph Richard
Samuel PassOs Eleuterio	*Adan Rios
Rebecca Lynn Ernst	Leah Marie Robinson
Megan Marie Esielionis	* Luther Andrew Salmon
** Colin Reilly Ford	Austin Xavier Schmalz
Peter James Fredericks	Aresti Serrano Jr.
Andrew Robert Gaudet	Zachary David Shattuck
Daniel Veasna Goldstein	Lincoln Davis Spencer
** Rudy Glen Graves	Garrett Mitchell St. Onge
** Brendon Adan Hamel	** Emma Rose Taylor
Kyler Joseph Hamilton	Zachary Robert Taylor
Meaghan Elizabeth Hanley	Michael Aaron Tonelli
Megan Marie Jamieson	Kailey Faith Vidal
Jazlynn Marie Jones	Jacob John Warila
** Madalyn Colleen Jorge	** Trent Keating Watson
Cayla LeeAnn Justice	Jennifer Leigh Wilson

Arun Lalotra	Julie Michelle Wilson
* Tyler James Landry	Francesca Gina Winship
** Ryleigh Ann Levensailor	** Casey Elizabeth Worthen
** Julie Frances Maillet	*** Claudia Yao
Abbey Lynn Marceau	Hailie Alexys Young
Jasmine Marie McGillicuddy	Mackenzie Taylor Young
	Darren Jesugnon Zinsouply
	Warren Midokpe Zinsouply

Acceptances to Colleges and Universities from 2010-2016

Albany College of Pharmacy	Alfred University	American University
Anna Maria College	Art Institute of Boston	Assumption College
Babson College	Barry University	Bay State College
Becker College	Bentley University	Boston College
Boston University	Bridgewater State University	Bryant University
Castleton State College	Cedar Crest College	Central Connecticut State University
Champlain College	Clark University	Clarkson University
Clemson University	Cleveland State University	Coastal Carolina University
Colby-Sawyer College	College of New Rochelle	Columbia College
Concordia University	Culinary Institute of America	Curry College
Daniel Webster College	Dominican College	Drexel University
Duquesne University	Eastern Nazarene College	Eckerd College
Elmira College	Elms College	Emmanuel College
Endicott College	Fashion Institute of Technology	Fisher College
Fitchburg State University	Florida Atlantic University	Florida Gulf Coast University
Florida Institute of Technology	Florida International University	Framingham State University
Franklin Pierce University	Fredonia State University of New York	Full Sail University
Gordon College	Green Mountain College	Hallmark Institute of Photography
Hartwick College	Hawaii Pacific University	High Point University
Hofstra University	Howard University	Husson University
Indiana University	ITT Technical Institute	Johns Hopkins University
Johnson and Wales University	Kansas State University	Keene State College
Lasell College	Lesley College	Liberty University
LIM College	Lydon State College	Lynn University
Maine Maritime Academy	Manhattanville College	Massachusetts College of Art and Design
Massachusetts College of Liberal Arts	Massachusetts College of Pharmacy and Health Sciences	Massachusetts Maritime Academy
Merrimack College	Michigan State University	Middlesex Community College
Mississippi State University	Montana State University	Montclair State University
Mount Ida College	Mount Wachusett Community College	New England College
New England Institute of Art	New England Institute of Technology	New England School of Communications
New Paltz State University	New York University	Newbury College
Nichols College	North Park University	North Shore Community College
Northeastern University	Norwich University	Olivet Nazarene University

Pennsylvania State University	Plymouth State University	Pratt Institute
Purdue University	Quinnipiac University	Quinsigamond Community College
Regis College	Rensselaer Polytechnic Institute	Rhode Island College
Rivier University	Rochester Institute of Technology	Roger Williams University
Rutgers University	Sacred Heart University	Sage College of Albany
Saint Anselm College	Saint Michael's College	Salem State University
Salve Regina University	San Diego State University	Savannah College of Art and Design
School of Visual Arts	Seattle Pacific University	Seton Hall University
Simmons College	Slippery Rock University	Smith College
Southern New Hampshire University	Southern Vermont College	Springfield College
St. Anselm College	St. John's University	St. Mary's College of California
State University of New York Plattsburgh	Stockton University	Stonehill College
Suffolk University	SUNY New Paltz	Syracuse University
Temple University	Trinity University	United States Military Academy
University of Arizona	University of Connecticut	University of Hartford
University of Houston	University of Maine, Farmington	University of Maine, Presque Island
University of Maine, Orono	University of Maryland	University of Massachusetts Amherst
University of Massachusetts Boston	University of Massachusetts Dartmouth	University of Massachusetts Lowell
University of New England	University of New Hampshire	University of New Haven
University of Pittsburg	University of Rhode Island	University of Scranton
University of Southern Maine	University of Tampa	University of Tennessee
University of The Arts	University of Vermont	Wentworth Institute of Technology
West Virginia University	Western New England College	Western New England University
Westfield State University	William Patterson University	Worcester Polytechnic Institute
Worcester State University		

Ayer Shirley Regional Middle School 2015/2016 Annual Awards

Presented to Graduates of the Eighth Grade

Academic Boosters Good Samaritan Award

Given to two students who are genuine in their efforts to assist teachers, staff and students in ways that sometimes go unnoticed by their peers as well as staff here at school.

Donated by Ayer Shirley PTO

Presented by: Kelly Reed & Ashley Cavaioli

WINNER: Joseph Robinson

WINNER: Julia Alo

PTA History of Academic Excellence Awards

To the boy and girl who maintained the highest scholastic average for grades 6, 7 and 8 combined.

Donated by the Ayer Shirley PTO

Presented by: Kelly Reed & Ashley Cavaoli

WINNER: Christopher Govang
WINNER: Abigail Clemence

Al Yesue Memorial Award

To the student who excels in Language Arts and Band.

Donated by Friends and Family of Al Yesue

Presented by: Roberta Aikey

WINNER: Christopher Govang

American Legion, Post No. 183 Awar

To the most outstanding student in the Eighth grade.

Presented by: Joe Landry

WINNER: Davis Preston

Ayer Shirley Education Foundation Award (ASEF)

To the boy and girl who demonstrated academic commitment throughout grades 6 through 8 and participated as an active member of the ASRMS community throughout grades 6 through 8.

Donated by ASEF

Presented by: Roberta Aikey

WINNER: Dana Maloney
WINNER: Nasia Bykov-Newry

The Bull Run Restaurant Award

Given to a student excelling in History.

Donated by the Guercio Family

Presented by: Roberta Aikey

WINNER: Deran Quinty

Ellen M. Tremont Memorial Award

To the boy or girl who is kind, hardworking, helpful to others, and always tries to make the best of any situation.

Donated by Her Family

Presented by: Kathryn Holmes & Susan Noll

WINNER: Alexis Russo

Jeffrey P. Drobish Memorial Award

To the boy or girl attending vocational school exhibiting a generous spirit toward others and a zest for life.

Donated by Peter Drobish

Presented by: Roberta Aikey

WINNER: Luke Fontaine

Keith M. Kidder Memorial Awards

To the girl excelling in qualities of character, citizenship and leadership.

Donated by the Shirley Fire Department

Presented by: Bill Poitras

WINNER: Anna Pedreschi

To the girl who exemplifies the qualities of generosity, kindness and a helpful attitude toward others

WINNER: Danielle Varner

Kristina Marcinkewicz Memorial Awards

To the boy and girl showing special effort in the Eighth grade.

Donated by the Marcinkewicz Family

Presented by: Meredith Marcinkewicz

WINNER: Clay Gensel
WINNER: Abigail Billings

Lambert's True Value Hardware Award

To the student excelling in the study of creative writing.

Donated by Mr. James D. Thibault

Presented by: Roberta Aikey

WINNER: Brooke Venkitachalam

Laura Belle Minott Memorial Award

To the students who are consistently hardworking, strong academically, and characterize modesty.

Donated by the Minott Family

Presented by: Roberta Aikey

WINNER: Ariel Velasquez
WINNER: DeJah Fleurancois

Leonard W. Quinty Memorial Award

To the 8th grade student athletes who best exemplify a spirit of courage, determination and perseverance in the classroom, and on the baseball and softball field.

Donated by James Quinty

Presented by: James Quinty

WINNER: Nicholas Granger
WINNER: Shannon Farley

Liberty House Award

To the Shirley resident who contributes to the Community through worthwhile activities and helping others.

Donated by Patricia Krauchune & Janice Martell

Presented by: Roberta Aikey

WINNER: Kylie Schwartz

The Louis G. Buratti Jr. Memorial Award

Presented to the student who exhibits a zest for life, a good sense of humor, a love for family and friends, generosity of spirit and is an encourager, especially to those who need a helping hand.

Donated by the Buratti Family

Presented by: Louis Buratti Sr. & Jacquelyn Aikey

WINNER: Samantha Lawton

Louise E. Gaskins Award

Named for the beloved, former middle school principal. This award is presented to a student who demonstrates character, integrity, loyalty, hard work, and goes above and beyond the call of duty. Academic Excellence in paramount.

Donated by Mrs. Louise Gaskins

Presented by: Louise Gaskins

WINNER: Liam Gleason

Massachusetts Junior Conservation Camp Award

Sponsored by Shirley Rod & Gun Club

Presented by: Lee Blakely / Frank Esielionis

WINNER: Hunter Coates

Officer Ben Jackvony Award

To a boy for generosity, kindness, and helpfulness.

Donated by Shirley Police Dept.

Presented by: Roberta Aikey

WINNER: Gared Taylor

Richard D. Shea Memorial Awards

To the boy and girl excelling in physical fitness and education.

Donated by Burt Cofman

Presented by: Roberta Aikey

WINNER: Noah Razzetti
WINNER: Mairead Hanley

Robert & Muriel Rakip Memorial Award

To the boy and girl who typically operate quietly behind the scenes but are exemplary in leadership skills, are hardworking, who have school spirit, and are always willing to volunteer and help.

Donated by Nashoba Club Restaurant

Presented by: Bob Rakip

WINNER: William Schilp
WINNER: Qeanu Smith

Ruth A Shea Memorial Award

To the students who best exemplify school spirit, respect for authority, friendliness, kindness, and thoughtfulness towards others.

Donated by Her Family

Presented by: Katie Poitras

WINNER: Mason Casavecchia
WINNER: Shaunessy Straitiff

Sandy Pond School Association Award

Given to a student who has *shown* scholastic abilities, character, *and* most importantly, COMMUNITY INVOLVEMENT (Youth Venture; Duval Patrick's Project 351, Student Council).

Donated by Sandy Pond School Assoc.

Presented by: Roberta Aikey

WINNER: Venessa Delk

Shirley H. Griffin Scholastic Excellence Awards

To the boy and girl excelling in scholastic excellence.

Donated by Her Family

Presented by: Roberta Aikey

WINNER: Michael Woodland

WINNER: Abigail Clemence

Sterling Grange No. 53

To the boy & girl showing the greatest improvement.

Donated by: Sterling Grange No. 53

Presented by: Roberta Aikey

WINNER: Eryca Lopes

WINNER: Matthew Choi

Taylor D. Flagg Memorial Award

To the most outstanding Math student.

Donated by the Champion Family

Presented by: Deb Flagg

WINNER: Ervin Brown

William McSheehy Memorial Award

To the girl or boy demonstrating a unique ability to persevere while maintaining a positive attitude.

Donated by His Family

Presented by: Benjamin McSheehy

WINNER: William Barrett

Women's Auxiliary, Trinity Chapel Awards

To the boy and girl excelling in Art.

Donated by Womens Auxiliary Trinity Chapel

Presented by: Karen Akins

WINNER: Timothy Telmen

WINNER: Hanalise Bennett

World Language Award

Given to two students excelling in Spanish and French.

Donated by World Language Department

Present by: Rosa Swiszc

WINNER: Christopher Govang

WINNER: Nicholas Lun

PLANNING BOARD

The Town of Shirley's Planning Board is an active municipal government entity whose overall goal is to foster the development of the community. The Planning Board is results oriented in assisting citizens and community leaders in directing future changes. The Planning Board facilitates the community's quality of life through housing, economic development, open space and recreation, transportation, and land use. The Planning Board encourages preservation of natural landscapes and important land resources by promoting excellence in site development and design.

THE PLANNING BOARD IS MANDATED BY LAW TO:

- Prepare and maintain a Master Plan
- Prepare, adopt and administer Subdivision Rules and Regulations
- Review all subdivisions of land submitted under state and local Regulations
- Supervise construction of all subdivision roadways and infrastructure
- Prepare, present, and report on all proposed zoning amendments for Town Meeting
- Act as Special Permit Granting Authority where designated by the Protective Zoning Bylaws
- Review site plans for commercial and industrial development

The Planning Board holds regularly scheduled public meetings on the second and fourth Wednesdays of each month plus additional meetings as needed.

There are presently several open developments/subdivisions that require a great deal of time for minor changes, modifications, bond releases, covenant releases, revolving account allocations, and the updating of all such accounts on a regular basis. Apple Orchard Estates and Patterson Estates are two such subdivisions that have had complicated changes and/or modifications in the last fiscal year.

Approvals of Special Permits, Site Plan Reviews, ANR Plans, Release of Covenants and Modification Decisions were issued by the Board while observing the Permit Extension Act.

PLANNING BOARD'S GOALS INCLUDE:

- Assisting with the Open Space and Recreation Plan
- Updating the Master Plan
- Updating the Subdivision Rules and Regulations
- Reviewing and Updating as needed the Zoning Bylaws and Districts

The Planning Board has been working with the Montachusett Regional Planning Commission to update the town's Master Plan. It has not been updated since 2004 and without an update some grants would not be attainable.

There has been significant turnover on this Board during the past year. Four members of the Board resigned (Jonathan Greeno, Timothy Bresnahan, William Carroll, and Thomas Vachon). Sarah Widing became a full member, and three new members have been appointed (William Oelfke, Janet Tice, and John Gailey), as well as a new Associate Member (Barbara Yocum).

The Planning Board graciously extends thanks to all other Town Departments for their reviews, comments, and recommendations for applications submitted directly to the Planning Board.

Respectfully submitted – March 1, 2017

William Oelfke, Chairman
Janet Tice, Member

Sarah Widing, Vice-Chairman
John Gailey, Member

William Lampros, Member
Barbara Yocum, Associate Member